

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD WORK MEETING**

**JULY 27, 2015**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Presentation by Mary Beth Bianconi from Delaware Engineering with Update on Wastewater Treatment Plant**

**Reports**

Supervisor

- Correspondence from New York State Department of Public Service on Upcoming Public Hearings

County Legislator (Invited)

Town Clerk

- July 13, 2015 Regular Town Board Meeting Minutes

Tax Collector

Historian

Agriculture (Chair Norris/Member Benway)

Ag Fest Liaison (Member Ruso)

Animal Control (Chair Ruso/Member Norris)

Assessment (Chair Dellisanti/Member Norris)

Audit and Control Committee (Chair Ruso/Member Dellisanti)

Buildings & Grounds/Recycling (Chair Ruso/Member Norris)

Building Inspector/Code Enforcement (Chair VanEtten/Member Benway)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member VanEtten)

Greene County EMS (Representative Dellisanti/Deputy Norris)

Greene County Planning Board

Grants/Promotions/Economic Development (Chair Ruso/Member VanEtten)

Highway (Chair Dellisanti/Member Ruso)

Insurance (Member VanEtten)

Memorial (Chair Benway/Member Norris)

Personnel (Chair Ruso/Member Dellisanti)

Planning Board/Zoning Board of Appeals (Chair VanEtten/Member Dellisanti)

Seniors and Veterans (Chair VanEtten/Member Benway)

Technology/Website (Chair Benway/Member VanEtten)

Town Courts Liaison (Member Ruso)

Wastewater Treatment (Chair Norris/Member Benway)

Youth, Parks and Recreation (Chair VanEtten/Member Dellisanti)

- Resolution to Accept Donation of Cocksackie Regional Chamber of Commerce Gazebo to the Town of New Baltimore

**Public Comment Period/Community Events**

- August 5, 2015 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- August 6, 2015 Veterans Committee Meeting at 10 AM
- August 10, 2015 Town Board Regular Meeting at 7 PM
- August 13, 2015 Planning Board Meeting at 7 PM
- August 13, 2015 Friends of New Baltimore Recreation at 7 PM
- August 19, 2015 Comprehensive Plan Committee Meeting at 7 PM
- August 24, 2015 Town Board Work Meeting at 7 PM

**Audit of Claims**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 1**

**Draft 7/31/15  
Approved 8/10/15**

**OPENING OF REGULAR MEETING**

Supervisor Dellisanti opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Ruso, Councilwomen Benway and VanEtten, Councilman Norris, Town Clerk Finke, Tax Collector Jordan, Highway Superintendent Jordan, and 7 members of the public who signed the attendance book.

**Supervisor Dellisanti** introduced Mary Beth Bianconi from Delaware Engineering to give us an update on the Wastewater Treatment Plant. We're all looking for positive information according to Lou Betke.

**Mary Beth Bianconi** began as the Supervisor said, my name is Mary Beth Bianconi for everybody here who doesn't know that and I'm from Delaware Engineering. We have been helping the Town evaluate the Wastewater Treatment Plant for some time and we were successful a couple years ago in securing a grant for a comprehensive evaluation of the Plant to determine what would need to be done to extend its useful life and it was a fairly significant project around \$3 million worth of improvements and that's because the Plant is aging and needs to have some fairly significant improvements to make it last for a lot longer. When we did that grant, when we conducted that engineering study, we were able to list the project for financing, but our problem has been that in order to get low-cost financing we need two factors to come into play. One is Economic Need and the second is Environmental Points and for Environmental Points we currently have a score of 33 and I will talk about what that means in a little bit here. In terms of Economic Need we were kind of on the cusp as folks may recall of being able to demonstrate that we had Economic Need to request subsidized financing for the project. Our 2010 Census was Median Household Income \$56,094 and at that cost and at our project cost we were right on the bubble between regular financing meaning go take out a bond and subsidized financing which is right now running at less than 2% per year. So we contacted the Rural Community Assistance Program, RCAP, and at no cost to the Town RCAP folks this past winter went through and conducted an Income Survey in the hamlet. They got a 66.34 response, 65% is required, so that's good, we were over that, but Median Household Income was \$55,000 which didn't drop it a whole lot from our \$56,000 that we had. However, some new program rules were announced about two weeks ago for the program that's the most likely one to fund this project which were very much in our favor and those are on the top of the second part of this memo that I handed out. So the criteria are pretty straightforward. We have to have a population less than 300,000; we are way there. Our project has to be listed above the subsidy line on the annual list; we are on the annual list, but we are below the subsidy line and I will talk about that in a second. Our 2013 ACI, which is the American Community Survey, the Census number needs to be less than \$72,504. To qualify for subsidized financing, we have to be less than \$58,003 for our MHI and to qualify for a grant less \$46,402. And then there are some details about if you are between those numbers you can compete. Our ACI for the Town at large in 2013 was \$67,927 so that's not good, that's far above the \$58,003 number, but our RCAP survey at \$55,000 counts. So that puts us below the \$58,000 number which means we qualify for subsidized financing. Right now subsidized financing in the current fiscal year that ends on September 30th is running 1.84% for 30 years with closing costs at about 1.8% of the principal which is a pretty good deal. If we were borrowing, I think we'd all love to have that at our houses. So in addition to that because we are between \$46,402 and \$58,003 we can compete for our grant. That's a brand new program; it's hard to know how that's all going to play out, but we can compete for a grant which is good. In the past we've not had that opportunity open to us. Our issue is going to be that requirement that we are above the subsidy line. So the program takes appropriations from the federal government as well as interest income that they make from borrowings that they do and they come up with an annual appropriation -- it's \$180 or \$190 million something along those lines. They divide that amount of money on an annual basis out among different project categories. We're in what's called the Small Community Category. We have a population served less than 3,000 so we are in the Small Community. New York City has its own category. The larger towns and cities -- Albany, and places like Hudson -- all have yet another category. They take that total amount of money, they divide it among the categories and then they put the projects on a list based on points. Points are based on Environmental Need. They start with the one with the highest points and they just keep going. And if the highest point one needs \$1 million, they say there is \$1 million out of the allocation. The next one needs \$500,000 there it goes and they just literally go down the list and when they run out of money, they draw a line. Right now they are drawing that line at what they consider to be 250% of the available funding for the category so that's pretty generous. The reason that they do that is because they know that some of those projects on that list aren't going to be ready to take the money that they have on hand. So they will have money allocated this year, but if we were to go forward, we are not quite ready yet. We have

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 2**

**Draft 7/31/15  
Approved 8/10/15**

some things we need to do. So they know there is going to be a certain amount of those people on the list who aren't going to be ready to take the money in-hand, so they draw that list at 250% of the funding that they have available to capture as many people as they possibly can. It's a good idea; it's what they do. Right now that subsidy line is at 49 points. So we're at 33 points. In some worlds that doesn't seem like it's a lot, but if I tell you that in the list of projects ahead of us, there's two full pages of projects that score higher than we do between the 49 and the 33, that's a lot to overcome. But what we will do, and I was just talking with Lou and Jim, is the person for the State that does these points actually lives right here on the Mountaintop and drives by here every day to go to Albany and it is someone we all know very well. We will set up an appointment with him to come and meet the folks at the Treatment Plant. Brock will be there. That list of points literally is available on line -- like you can go and say I get 5 points for this and I get 10 points for that -- and we will do a little point harvesting. We will work our way through trying to increase our points. I don't know that we'll get to the 49, but every step closer we get, we get closer to that idea that there may be a lot of people above us who aren't going to get there for one reason or another and again it's part of that incremental process moving us forward to looking for subsidized financing. The folks who do this at the Environmental Facilities Corporation, their job is to get this money out to communities. So they are motivated to help you as much as they possibly can. The new hardship policy, this policy about the incomes, obviously really works to our advantage in a significant way. So we'll have Candace from RCAP go ahead and finalize our survey. We kind of left it floating a little bit, but we will have her go ahead and finalize it at \$55,000 because that's certainly to our advantage. We will also work with the folks to set up a meeting and see how many more points we can get. Our timeframe, this draft document that these regulations came out in, has a comment period that ends on September 4. And they will accept changes and modifications to projects up until September 4. We will set that meeting up sometime in early August; we will get that going so that we can make that timeframe and then we will see where we stand relative to that line and the program going forward. This change is a very significant and a very positive change for many, many communities. We have been in the past as you know shut out of a lot of things because we can't make the math work, simply a mathematical calculation. This is very positive, now we need the other side of the equation -- our Environmental Need to increase which we certainly have, we just need to go through the points and figure that out. The other thing that I wanted to briefly touch on, so this is the Clean Water State Revolving Fund Program that we have been talking about for some time. In the budget that was adopted by the State, there is a new program that has not existed to-date which is this water improvement project program for upstate communities. This year it's \$50 million, 2015-16 budget year. That \$50 million is divided into \$20 million for drinking water projects, \$30 million for clean water projects meaning wastewater treatment plants, storm water projects. That program also has a closing date of September 4, magically they're the same day. There's two programs available there. One is for communities that have done all the things that they need to do to go accept financing from the Environmental Facilities Corporation through the CWSRF Program. So that's people who are a little ahead of us. They will have adopted bond resolutions, they will have filled out all of their financial paperwork, a whole series of things will have been done. Those are considered projects that are ready to fund. Those projects are a priority of this program. The other side of that fence is a direct grant program for folks who are not asking to borrow money through the CWSRF Program, but have other funding sources that they could use to support a project and they are looking for a grant to basically get going. So say you have a \$100,000 project, this program will support 25-50% of that cost -- if you had \$50,000 in the bank you could go get a direct grant as long you can show you have that \$50,000 in the bank. We are unfortunately not going to make either one of those criteria this year, but the good thing is this program is a three-year program. This is the first year of three. Obviously with these programs, when they are brand new and they roll them out, they are always subject to change so we will obviously keep our eye on that. Right now it looks like the program administration folks are out calling people who are eligible and encouraging them to apply. It's like when they did Obama bucks in 2009; they want to get the money out, it's intended to go out, not three years from now or two years from now, but now. So that program will be around, again we don't really qualify for it because we are not quite there yet. But next year we can work our way through this point saying we may very well be. So that's our story. It's kind of a glass half full, half empty; we've achieved one objective which was definitely a hurdle which was the income issue, our second one is now to work on points which we'll do. Get as many as we possibly can and again these folks are motivated to help us so that's a good thing and then once we've done that, report back to let you know where we are points-wise and the list that I was telling you about, the big long list with the line on it, it is supposed to come out on October 1, that's the statutory timeframe. Last year it came out on December 1, just so you know it can take some time. This September 4th deadline

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 3**

**Draft 7/31/15  
Approved 8/10/15**

is a very extended deadline; it is typically August 1. So I don't know that we'll know on October 1, that's the deadline, but we will let you know as we go down the road. Again kind of give us a metric; we'll know where we fall relative to other people and we will have a better idea in terms of getting subsidized financing for our treatment plant project.

**Supervisor Dellisanti** said thank you so much, that's a lot of information. I wasn't expecting the positive side of it though.

**Mary Beth Bianconi** noted well it was a good thing, that's one of the reasons why I reached out to you. This was just announced right around the 4th of July. So this is a new opportunity which is really good.

**Supervisor Dellisanti** added I promise not to forward you those things anymore.

**Mary Beth Bianconi** replied we do get all of those, they are automatic and they do come to us. And I understand the Pump Station is working well, we have had some pickups at the Plant just because of its age and we will certainly be talking about those issues to try and gain us some points as we go down the road. So Brock will be in touch with you to schedule something and I'll make sure you have the list of all the points. You can go through in advance and circle all the numbers you think we should get. And obviously if there's any questions or anything, let me know.

**Councilman Norris** questioned for the grant funding, it's less than \$46,000 and we're at \$55,000, is it all or nothing?

**Mary Beth Bianconi** responded no, that's an excellent question. It's complicated, but I can give you the Readers Digest version.

**Councilman Norris** agreed always is right, but it is another opportunity here right?

**Mary Beth Bianconi** answered it is. We would have to compete and the way we would be competing, so it's a sliding scale, we are back to points, everybody likes points, points are good, 0-9 points on a sliding scale you get \$2 million in grants, 10-13 points \$3.5 million, 14 points and greater \$5 million, but obviously you are not going to get more money than your project so it is going to be scaled to your project, you had about a \$3 million project. The way that it is working is it works on Median Household Income so that would be our \$55,000. In this case, we would get 5 points automatically because our \$55,000 puts us between 80 and 100% of the Statewide Median Income for that data set. Very good. Countywide unemployment in 2014 if we are greater than 7.4% we get 2 points, if we are greater than or equal to 6.2% but not exceeding 7.4% we get 1 point, and if we are less than 6.2% we get 0 points. So it's one of these graduated deals, population change, did you grow or did you not grow, get a point or not get a point. if you grew or not grew. You grew so....

**Councilman Norris** asked we grew, the Town grew or the County?

**Mary Beth Bianconi** clarified the County, its Countywide, Countywide population change. 2013 percent families below the poverty level, greater than 14% is going to get you 5 points, that's 120% of the statewide average, because the statewide average was 11.7% of families living below the poverty level you get 3 points for that, if you are less than or equal to 11.7% you get nothing. Preliminarily you would be either in the lowest category or maybe in the next one up, but again you had a \$3 million project and this program will fund 100% grant, it's a sliding scale. Again it's an opportunity that frankly did not exist until this document was published a couple weeks ago. I attend meetings at state offices about every three months to discuss these issues and discuss what the needs of communities are because from the program side they don't necessarily always see it, but we do and we see how hard it is. Here we are in New Baltimore, we have an aging piece of infrastructure that no question needs improvement to extend its useful life and protect the environment, very, very few people to pay the cost, and they are not phenomenally wealthy people, but yet we were falling between the cracks. These program changes are aimed at communities like this to try to help. You are like many others, you are in this middle ground, too rich to be poor, too poor to be rich. So this is good, it's an opportunity. That metric is a little complicated to try and figure out. And what I thought we'd do is see if we can get the points for above that line, then we would go through this metric and figure that out. That's the way it will work is we won't have access to this until we get above that line.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 4**

**Draft 7/31/15  
Approved 8/10/15**

**Councilman Norris** requested just go over the timeline again so everybody's on the same page.

**Mary Beth Bianconi** explained so the way that this works is every October 1 the State is supposed to publish something called an Intended Use Plan and that's when the Federal Government gives the State money; they want to know what you are going to do with it so they publish an IUP. This is the front paperwork part of the draft, it's a much bigger document, I did not print the massive list of projects because I know where you are. This Intended Use Plan is published on October 1, it is adopted by the State and sent to the Federal Government. Projects that are listed above the funding line on October 1 in the final IUP whenever that is have to submit if you want hardship and you're in that between the \$46,000 and \$58,000 like we are, we would be submitting an application for that determination on December 1 of this year. Assuming that was favorable or that you just wanted to move forward, we would be submitting an application for financing on March 1 of 2016. Those financing that are complete as of March 1 of 2016 would work to close on basically a bridge loan for construction between March 1 and September 30, 2016. That's the same schedule every year, you can just keep rolling it forward annually. Every once in awhile it changes, but that was the schedule last year, it's the schedule this year, seems like it will be the schedule going forward for a bit.

**Councilman Norris** asked how does that play into the bonds already in place that will be paid off eventually, was it 2016, 2017? I know you looked into that.

**Mary Beth Bianconi** responded I think there's two parts to that question. One is that you took out a borrowing to support the Pump Station project which was \$300 something and you are paying on that. I believe that was a five-year statutory installment-type situation, but was intended to be rollable into long-term borrowing if we make that schedule work. So we are in year 3 of that now so if all of that schedule we just went over happened, you would be good to go, you could roll that into your financing. If it's longer, we are going to have to look at you are getting close to the end of your borrowing period and your bondholder may not want to give up the interest toward the end, you are going to cut them out of a little interest, not a lot. The other question would be you have existing debt on your books right now that is expiring. There's a couple of them that expire already or real soon...

**Councilman Norris** agreed real soon, it's either 2017 or 18.

**Mary Beth Bianconi** continued if you were to close on a bridge loan, the way the program works you qualify for a program where you get something called a STIFF, a Short Term Interest-Free Financing. The other is a SMRF, that means Short Term Market Rate Financing. You qualify for what's called a STIFF, having a STIFF allows you to use someone else's money at no cost to you with no payments for a minimum of two years. You would be able to build your project, know all of your costs, not have to pay anything for two years, you can extend that for a year by making a marginal payment at the end of the second year if you need to. Your project is certainly doable within a construction season or a construction season plus a few months, so you shouldn't need to do that extension. So that being the case say you closed in 2016, 2017, 2018, you would be looking at closing in 2018, those other bonds would have expired or about to expire. The idea would be that you could stabilize your rates. You wouldn't have to say now I'm paying for an existing bond and a new bond on top of it and the rates go way up here, you would be able to stabilize that. We just worked with the Village of Stillwater, they were going to miss that stabilization opportunity by a year, so we helped them figure out how to raise their rates by a very small amount at the beginning of the project so that in the bubble year they had the money in the bank to pay the bubble and they didn't have to increase their rates excessively. So there's a lot of different ways you can plan for that if you need to. Your borrowing is not extremely large; it is manageable. Chris, feel free to call me.

**Supervisor Dellisanti** said thank you very much, Mary Beth.

**Mary Beth Bianconi** suggested stay tuned, more to come.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 5**

**Draft 7/31/15  
Approved 8/10/15**

***Supervisor***

The monthly financial reports for June were forwarded to all Board members. Has everyone had a chance to take a look at them? I would like to make a Motion to accept the June financial reports, seconded by Councilman Ruso

AYES: Dellisanti, Ruso, Benway, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT:

***Greene County EMS***

There were a total of 8 calls for the month of June and a total of 40 calls so far for 2015. The total number of calls for 2014 was 67. The end-of-the-year balance today is estimated at \$190,000. The health insurance program CDPHP will be going up between 7.4% to 10% for Greene County EMS. Those figures will be finalized at the next meeting in August.

***Greene County Sheriff's Office***

**April 1-June 30, 2015**

<b>CALLS FOR SERVICE</b>	<b>109</b>
<b>UNIFORM TRAFFIC TICKETS</b>	<b>35</b>
<b>ARRESTS</b>	<b>5</b>
<b>COXSACKIE RESERVOIR CHECKS</b>	<b>120</b>
Lock New Baltimore Parks	71
Unlock New Baltimore Parks	20

Received Correspondence from the New York State Department of Public Service concerning study of the State of Telecommunications in New York. I just wanted to announce there is going to be three meetings -- Thursday, August 6 in Syracuse City Hall; Tuesday, August 11 in Poughkeepsie Town Hall, and Thursday, August 13 in Bethlehem Town Hall. Information sessions start at 6 PM, the Public Statement Hearing is at 7 PM. If anyone is interested, I have a copy of all that information and we do have this on the website as well.

***County Legislator***

**Supervisor Dellisanti** reported I invited our County Legislator and I saw him over the weekend; he said he would be here so we will just move on.

***Town Clerk***

8 Late Dog Fees \$40, 10 Building Permits \$635, 2 Certificate of Occupancy Searches \$30, 3 Fishing Licenses \$4.14, 38 Dog Licenses \$270, 3 Beer Permits \$60, 2 Demolition Permits \$150, 4 Park Rentals \$100, 5 Certified Copies \$50, 79 Photocopies \$19.75, Recycle Fees \$9.50. Total State, County and Local Revenues \$1,491.25, to New York State Agriculture and Markets for Spay/Neuter Program \$52, to New York State Department of Environmental Conservation \$70.86, Total to Supervisor \$1,368.39. I had one FOIL for the month of June for a total of 8 for the year. I think I talked to you about this, Jeff, the Greene County sales tax bill goes to November 30.

**APPROVAL OF MINUTES**

A Motion to approve the July 13, 2015 Town Board Regular Meeting Minutes submitted by Town Clerk Finke was made by Supervisor Dellisanti seconded by Councilwoman VanEtten . The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN: Benway

ABSENT:

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 6**

**Draft 7/31/15  
Approved 8/10/15**

***Tax Collector***

I am still collecting property/county taxes until July 31, 2015. Then I will bring the paperwork down to Greene County in Catskill to close out my books for the year 2015. Anyone that has not paid their taxes after July 31, will have to go down to Greene County Treasurer's Office in Catskill to pay your town/county tax. I will not accept any payments after the July 31 at the Town Hall Clerk's Office. Second payment billing for Sewer #1 has been sent out for an August payment. Payments have been coming in steady. After the 15th of August there will be a 2% penalty added to the unpaid bill. Third billing for Water #2 has also been sent out and I am collecting the August payment. After the 15th of August there will be a 2% penalty added to the bill. My tax computer has been down for a month and is in the process of being fixed. I have been looking up information I need through the paper receipts I have. I am hoping to have my computer up and running soon. Thank you everyone for your patience in this matter.

***Historian***

With permission of owner, visited the old VanSlyke cemetery west of Dean's Mill Road and "the muck field" once the site of a pond deep in the woods east of Dean's Mill Road which was drained in the early 20th century and used for growing vegetables. When Edgar VanSlyke was a boy, he knew Harry VanHoesen, who earned his first quarter weeding onions in the muck field. Participated in the AgFest both days and gave demonstrations on the use of the Vanderzee hay press. Spoke with Sharon Wing, who is researching her ancestor Gilbert Betts. Betts is buried at Stanton Hill cemetery, but Sharon can't find where his wife is buried. Spoke with Marjorie Maurer Legg, whose parents owned land on Route 51 beginning in 1951. Mrs. Legg wanted to know if the stream that ran through her parents' land had a name. I consulted some maps, but couldn't find a name. We had two very nice conversations anyway, and she answered my questions about that part of town 65 years ago.

***Agriculture***

No Report, they don't meet during the summer.

***Ag Fest Liaison***

No Meeting since the successful Ag Fest.

***Animal Control***

No Report

***Assessment***

***Final Roll 2015***

The Final Roll has been completed. The totals are as follows:

	<b><u>2014</u></b>	<b><u>2015</u></b>
<i>Total Assessed Value</i>	\$245,195,015	\$247,214,084
<i>Town Taxable Value</i>	\$213,030,002	\$214,570,599
<i>Number of Parcels</i>	2,078	2,089
<i>Wholly Exempt Parcels</i>	78	79
<i>Equalization Rate</i>	75.50%	76.00%

***Audit and Control Committee***

The work we started on is the 2016 budget and I did send to a number of the departments questions, what do you think, what do you see, what do you need for upcoming 2016 just to get the ball rolling and I indicated to them at the time that we don't have information on the tax cap limitations, but reminded them last year was 1.56% and it certainly won't be any better than that. Then a couple days later, it comes out .73, less than 1% of an increase in our property tax cap.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 7**

**Draft 7/31/15  
Approved 8/10/15**

So what makes a difficult task, makes it even more difficult. So I could read from DiNapoli's report, but I think enough people have heard about it in the newspapers. Adding to the concern is the increases we will have in our health insurance which we are hearing about 10%. I'm hoping it stays at 10% because I've heard worse.

***Buildings & Grounds/Recycling***

60 Gallon Bags of Plastic 24, 55 Gallon Drums of Cans and Aluminum 9, 21 Bundles of Magazines and Phone Books, 66 Bags and Bundles of Newspaper, 15 Bags of Shredded Paper, 40 Boxes and Bundles of Cardboard. Total income for the month \$0.

***Building Inspector/Code Enforcement***

Summarization of Code Enforcement Officer activities for May, 2015: Accusatory Statements 1, Building Inspections 25, Building Permits Issued 2, Building Permits Renewed 1, Certificates of Compliance Issued 4, Certificates of Occupancy Issued 2, Commercial Site Fire Inspections 2, Compliance Orders 1, General Complaints 4, New Building Permit Applications Received 1, Pool Permit Applications Received 3, Pool Permits Issued 3. Application Fees for May 2015 \$917.50, Total Fees for Year to Date \$2,855.20

Summarization of Code Enforcement Officer activities for June, 2015: Accusatory Instrument 1, Building Inspections 17, Building Permits Issued 6, Building Permits Renewed 1, Certificates of Compliance Issued 11, Certificates of Occupancy Issued 1, Commercial Site Fire Inspections 3, Compliance Orders 1, Demolition Permit Applications Received 2, Demolition Permits Issued 2, General Complaints 6, New Building Permit Applications Received 6, Pool Permit Applications Received 4, Pool Permits Issued 5, Septic System Replacement Applications 1, Septic System Replacement Permit 1, Code Violation Investigations 2. Application Fees for June 2015 \$785.00, Total Fees for Year to Date \$3,630.20

***Greene County Planning Board***

The County Planning Board met on July 15, 2015 to review three applications:

The Town of New Baltimore Site Plan review for an addition to Package Pavement on Route 9W. The County Planning Board voted to approve the Site Plan and suggested that the Town Planning Board encourage some additional landscaping, screening, and shielding of the site. The Town of Cairo Site Plan review for the placement of six 30,000 gallon propane storage tanks by Nolan Propane at a site on Simmons Road adjacent to the new Dollar General. The County Planning Board made suggestions concerning safety, signage, screening, and engineering review for compliance with federal and state codes. No resolution was passed due to a lack of a majority vote. The Village of Catskill Site Plan review for a new Auto Zone store on West Bridge Street across from the Beer World Store at the intersection of Maple Avenue. The County Planning Board made comments to traffic congestion, flow, and safety. Suggestions were also made about landscaping. No resolution was passed due to lack of majority vote.

***Grants/Promotions/Economic Development***

We brought it up at the last meeting the request of a grant from the Bank of Greene County was approved, but instead of giving us \$250 they gave us \$500 and that goes toward the Park Program and having heard a rough estimate of the dollar figure, and I don't want to steal their thunder, but the Fire Department put on a barbecue on behalf of the Parks Program and \$1,600 is what they raised. Combine that with the County grant of \$1,000, and the \$1,600 from the Fire Department, and the \$500 from the Bank of Greene County, that brings us \$3,100 toward the cost of the Park Program.

***Highway***

June 18 to July 24, 2015 -- Grader patch Reservoir Road with blacktop 514.43 tons, Grader Patch High Rock Road with blacktop 29.36 tons, Grader Patch Deans Mill Road 73.43 tons, Opened park gates each day, Mowed and weed eat parks and Town Hall as needed, Mowed and weed eat cemeteries, Mowed along roads, Replaced brake pads on Hyster roller. Cleaned beaver



**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 8**

**Draft 7/31/15  
Approved 8/10/15**

dams from large culvert on West Deans Mill Road, Changed oil and filter on Hyster roller, Cut tree from roadway on Swezey Road, Repaired flat tire on 1985 International 10 wheeler, Washed and greased trucks. Changed oil and sharpened blades on all lawn mowers, Changed oil and filter on Case tractor, Changed oil and filter on Massey Ferguson tractor, Cleaned ditches on Hadley Drive, Started to haul in washed screening from Peckham for winter 817.88 tons to date, Patched dirt roads with crusher run, Replaced batteries in Samsung excavator, Saw cut Gill Road where Peckham is going to make repair, Replaced slave cylinder on Case tractor, Replaced 2 Hydraulic hoses on Case tractor, Put entry door back on pole barn, blown off by wind, Patched hamlet with blacktop, Swept Cedar Lane where we need to put blacktop, Picked up garbage dumped on Reservoir Road, Mowed and weed eat lawns at Town garage

**Supervisor Dellisanti** reported I also met with Denis today, welcome back from your vacation. We discussed the Purchase Orders that were in your file tonight and he showed me where all the County code numbers were for the County contracts on it so the extra information was received that we talked about at the last meeting.

**Councilman Norris** asked and they were in tonight's vouchers?

**Supervisor Dellisanti** responded yes, they were in tonight's packet. Thank you, Denis, for that.

**Councilman Norris** inquired Denis, all these repairs that were made on the truck, were they all done in-house?

**Highway Superintendent Jordan** replied yes.

**Councilman Norris** continued are they big repairs with the cylinders sleeves and all that?

**Highway Superintendent Jordan** answered no, little thing, but they all add up

***Insurance***

No Report

***Memorial***

No Report

***Personnel***

No personnel issues or changes that can be discussed with the public. We did have a meeting with one employee including Denis in the month of June.

***Planning Board/Zoning Board of Appeals***

The Planning Board met on July 9, 2015, with the following business transacted: Package Pavement submitted Site Plan Application for an addition to their manufacturing facility located on Route 9W at the northern end of Town. Application was deemed complete and Public Hearing on the application has been scheduled for 7 p.m., August 13. Continued discussion, commenced last September, with property owner's surveyor concerning the re-subdivision of property subdivided in 1986. Necessary Minor Subdivision Application will need to be submitted and application process gone through before the Board can take any action. Attorney Michael Biscone and Surveyor Charles Hite, authorized representatives for William Brandt, were present to give the Board an update on where they are in the process of obtaining the required updated information to enable the Planning Board to deem the Site Plan Application for the proposed assisted living facility complete and to be able to move forward with the application process. It was clarified for the record that Mr. Brandt's project is to be an assisted living facility and not a 50-unit senior citizen independent living facility as reported at the May Planning Board Meeting.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 9**

**Draft 7/31/15  
Approved 8/10/15**

The Zoning Board of Appeals did not meet on July 1, 2015, since there were no applications to come before the Board.

***Seniors and Veterans***

The Seniors haven't met since the picnic which was successful. The Veterans, we are moving ahead. We have the design complete, everything in place, and we plan on having the ceremony on September 27 and we welcomed a new member to our Committee.

***Technology/Website***

No Report

***Town Courts Liaison***

In June, Court fees were \$17,443 of which \$10,291 was sent to the State Comptroller and the Town retained \$7,152. Justice Farrell \$8,605 Justice Davis \$8,838

***Wastewater Treatment***

We had a nice report from Mary Beth. I did meet with the Highway Crew recently and they showed me all the problems down at the Wastewater Treatment Plant, there are many. It does need to be upgraded, is there anything you want to add to that? There were plenty of issues down there that needed to be upgraded. I think the monster...

**Louis Betke** clarified the muffin monster and the auger.

**Councilman Norris** continued they need upgrading, they don't do their job very well. That's one of many problems down there. Another thing we talked about is putting a roof on top of, what was that called, that one large, Jim, help me with that, so the leaves don't get in there.

**Louis Betke** asked up by the auger monster, in that area up there?

**Councilman Norris** confirmed it is something, Denis, that we talked about years ago and I don't know if you are interested in moving forward with that kind of project, but they did have a desire to have that done. So it is something else that we discussed. Also there was the issue about the reimbursement of the mileage, We talked about that at the last meeting. I did talk to Jim about that and I hope to get that resolved. Has it been resolved, does the Board have any other questions about that?

**Councilman Ruso** answered I think the last time I heard anything of it was the night we met, I haven't heard anything.

**Councilwoman VanEtten** observed I thought you were going to.....

**Councilman Norris** said right, they were going to submit that one form that everyone submits with the dates.

**Jim Polverelli** noted we'd like to have a blank form.

**Councilwoman VanEtten** suggested the Clerk has those.

**Town Clerk Finke** added it was put in your box, I can give you more. That is not a problem.

**Councilman Norris** mentioned you can use that form too, but then on the voucher form it will list the actual mileage and the dates.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 10**

**Draft 7/31/15  
Approved 8/10/15**

**Councilman Ruso** observed moving forward make them a little more current. Our job is to review things, what are we reviewing, we have no idea what you did last summer thereabouts.

**Louis Betke** thought it is kind of crazy to submit it for 1.4 miles

**Councilman Ruso** advised I was thinking monthly.

**Councilwoman VanEtten** pointed out but in the year.

**Louis Betke** agreed we could do it monthly.

**Supervisor Dellisanti and Councilwoman VanEtten** suggested at least in the same calendar year.

**Louis Betke** noted we can do that.

**Councilman Ruso** explained even if you did it quarterly, just so we don't get too far behind. Our task is to audit, but what am I auditing?

**Councilman Norris** said we just put a new policy in place last meeting so going forward like Councilman Ruso said, they'd like you to put those things in timely, but hopefully we can get this little piece resolved and move forward from there.

**Councilman Ruso** asked isn't there a different reimbursement rate for mileage from 2014 to 2015 anyway?

**Supervisor Dellisanti** responded it is the IRS number.

**Councilman Ruso** added which changed at the beginning of the year.

**Supervisor Dellisanti** replied true, it will have to be calculated.

**Councilman Norris** questioned do you know the rate at the top of your head by any chance.

**Supervisor Dellisanti** noted \$0.56 cents a mile, I think in that area.

**Councilwoman VanEtten** concluded that shouldn't be too difficult.

***Youth, Parks and Recreation***

The Parks Program has been going very well, they are doing a good job, and they are having a lot of fun, and doing projects that are educational and fun.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 114-2015  
JULY 27, 2015**

**RESOLUTION TO ACCEPT DONATION OF COXSACKIE REGIONAL  
CHAMBER OF COMMERCE GAZEBO TO THE TOWN OF NEW BALTIMORE**

**WHEREAS** the Coxsackie Regional Chamber of Commerce operated a Welcome Center on Route 9W in the Town of New Baltimore for many years and are no longer in operation and are looking to surplus their gazebo.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 11**

**Draft 7/31/15  
Approved 8/10/15**

*RESOLVED* the Town of New Baltimore accepts the donation of the gazebo and will relocate to Cecil C. Hallock District 2 Park when possible.

Motion by Councilwoman VanEtten seconded by Councilman Ruso

**Councilman Norris** asked when did you find out that the gazebo was available and was this brought up at a meeting that I maybe missed?

**Supervisor Dellisanti** explained Gordon Pebler had told me about it I want to say a month ago approximately, maybe longer. I'm not exactly sure.

**Councilman Norris** continued my only concern is the first time technically the Board heard about and the public heard about it is tonight. I just wish we would have had some discussion about that before so we could discuss how it is going to get moved, who is going to pay for the moving, where is it going to go, who is going to maintain it?

**Supervisor Dellisanti** replied I discussed the moving with Denis.

**Councilwoman VanEtten** added I think it was discussed in a meeting. I don't think you were here, I think you were in Ireland at the time.

**Councilman Ruso** observed I think we did discuss it at a meeting.

**Councilman Norris** said at a Board Meeting, because I didn't read it in the Minutes. This wasn't discussed in the back room or something like that.

**Councilwoman VanEtten** stated I thought we did discuss it.

**Supervisor Dellisanti** reassured that wasn't the case.

**Councilwoman VanEtten** asked how long were you in Ireland?

**Councilman Norris** answered two weeks.

**Councilwoman VanEtten** pointed out and then you were gone before that, so it was quite awhile.

**Councilman Norris** continued that's why I asked if it was mentioned in a meeting, I didn't read it in the Minutes.

**Supervisor Dellisanti** said I thought we did.

**Councilwoman VanEtten** agreed I thought we did too.

**Supervisor Dellisanti** explained I know it has been discussed, we definitely discussed it at the Friends Committee meeting, I know that. I did discuss the move with Denis and he had taken a look at the gazebo.

**Councilman Norris** replied the only reasons I am bringing this up is that I am on that Board, that is defunct now, but I am on that Board. I've seen the correspondence and the correspondence has been going back and forth for some time, 6-7 weeks. I was kind of surprised to see that we are actually going to take it without any discussion about what the cost is to the Town because there is a cost. The reason the Chamber is getting rid of it because there is a cost to maintain it, there is a cost to have the property around it mowed, there's the electric cost, it was maintaining all the literature in there, who would do that.

**Councilwoman VanEtten** corrected you seem to misunderstand. It's going to the Park.

**Supervisor Dellisanti** clarified it is not going to be a Welcome Center, it's just going to be a gazebo.

**Councilman Norris** stated but it still has to be maintained.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 12**

**Draft 7/31/15  
Approved 8/10/15**

**Councilwoman VanEtten** noted in a Park.

**Supervisor Dellisanti** pointed so is the gazebo in Cornell Park, it gets maintained, scraped and painted.

**Councilman Norris** asked and the Highway has no problem doing that?

**Supervisor Dellisanti** explained well the Highway isn't doing the scraping and painting.

**Councilman Norris** stated this was never discussed, this is all new to me.

**Supervisor Dellisanti** responded that's been taken care of by Tim O'Dell who has been doing the gazebo down at Cornell Park.

**Councilwoman VanEtten** clarified Tim has been doing that for awhile.

**Councilman Norris** stated can I ask in the future that we discuss it before we actually vote on it?

**Supervisor Dellisanti** agreed sure.

**Councilwoman VanEtten** questioned so when this was offered, you are not at the meeting, were we supposed to wait until you get back, because you haven't been to quite a few this year.

**Councilman Norris** asked did you discuss at a meeting because I didn't read it in the Minutes?

**Councilwoman VanEtten** added I think it was discussed.

**Supervisor Dellisanti** replied I thought we did, I may be wrong, I don't recall. I know we discussed it with the Committee. I don't know if we discussed it at the Board Meeting, I don't remember. But I know I had the conversation with Denis about moving the gazebo and making the ground available for the gazebo.

**Councilman Norris** said at the last meeting they sent out an email saying this is the first I heard about it. I meant to mention it because I am on that Board and you did respond back, but there was no mention that you mentioned it at a meeting or that it was brought up at a meeting.

**Supervisor Dellisanti** observed I thought it was but I may be mistaken.

**Councilman Norris** continued this is the first time the public's heard about this. I mean it's not a bad idea, there were questions that should be raised or discussed before something like this is done. I do have a question and the Attorney is not here. Since I'm on both Boards, should I recuse myself from the voting?

**Town Clerk Finke and Councilwoman VanEtten** both thought it was defunct.

**Councilman Norris** said we still voted on this issue.

**Councilwoman VanEtten** commented I don't know, you will have to decide that I guess.

**Councilwoman Benway** remarked I probably would abstain.

**Councilman Ruso** suggested if you were making a personal donation would you recuse yourself from accepting it.

**Councilman Norris** continued that's a good point, it is actually being donated so there is no money being...

**Councilwoman VanEtten** reported they are donating, the Cocksackie Chamber of Commerce, is now defunct is the one donating it, not the County. So I don't know; you will have to decide.

**Councilman Norris** said I'm not on the County, I'm on the Cocksackie Area Chamber of Commerce.

**TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
July 27, 2015 - Page 13**

**Draft 7/31/15  
Approved 8/10/15**

**Councilwoman VanEtten** clarified that's what I'm saying, they are the ones donating it. So it is up to you whether to recuse yourself.

**Supervisor Dellisanti** noted probably should abstain, it protects you as well

AYES: Dellisanti, Ruso, Benway, VanEtten

NAYS:

ABSTAIN: Norris

ABSENT:

**Supervisor Dellisanti** advised I think this is going to be a nice addition to the Park.

***Public Comment Period/Community Events***

- August 5, 2015 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- August 6, 2015 Veterans Committee Meeting at 10 AM
- August 10, 2015 Town Board Regular Meeting at 7 PM
- August 13, 2015 Planning Board Meeting at 7 PM
- August 13, 2015 Friends of New Baltimore Recreation at 7 PM
- August 19, 2015 Comprehensive Plan Committee Meeting at 7 PM
- August 24, 2015 Town Board Work Meeting at 7 PM

***Audit of Claims***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 115-2015  
JULY 27, 2015**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2015b-07-01 to 2015b-07-27 it is

**RESOLVED** that the Supervisor is hereby authorized to pay claims 2015b-07-01 to 2015b-07-27.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until August 31, 2015.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

AYES: Dellisanti, Ruso, Benway, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT:

General \$15,611.90, Highway \$39,167.08, Sewer 1 \$1,844.81, Sewer 2 \$131.50, Total \$56,755.29

**Supervisor Dellisanti** asked if there were any other business to come before the Board tonight , and hearing none, Motion by Councilwoman Benway seconded by Councilman Norris to adjourn the meeting at 7:52 PM

AYES: Dellisanti, Ruso, Benway, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Supervisor Dellisanti** concluded thank you all for coming.

Respectfully Submitted,

Barbara M. Finke, Town Clerk