

**Public Hearing on Proposed Increase and Improvement of Facilities of the New Baltimore
Sewer District at 6:30 PM**

Public Hearing on Proposed Water Rates for Water District #3 at 6:45 PM

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
WORK MEETING**

**January 25, 2016
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Bid opening for Purchase of Used 1997 International Truck

Reports

Supervisor

County Legislator

Town Clerk

- January 11, 2016 Public Hearing on Water District #2 Rates for 2016 Minutes
- January 11, 2016 Town Board Regular Minutes

Tax Collector

- Resolution to Establish Water District #3 Use Charges for 2016

Historian

Agriculture (Chair Irving/Member Briody)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Ruso/Member Dellisanti)

- Rabies Clinic on Wednesday, March 25 from 6-9 PM

Assessment (Chair Dellisanti/Member VanEtten)

Audit and Control Committee (Chair Ruso/Member Dellisanti)

- Addendum to Town of New Baltimore Procurement Policy General Municipal Law §103(16) "Piggybacking"

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Briody)

Grants/Promotions/Economic Development (Chair Ruso/Member VanEtten)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Representative Irving)

Highway (Chair Dellisanti/Member Ruso)

- Resolution to Accept Bid for Used 1987 International Truck
- Resolution Authorizing Shared Services Agreement with New York State Department of Transportation

Insurance (Chair Ruso/Member Briody)

Personnel (Chair Ruso/Member Dellisanti)

- Resolution to Reconcile Employee Benefit Time Balances

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

- Resolution to Revise Town Fee Schedule

Seniors (Chair VanEtten/Member Irving)

Technology/Website (Chair Briody/Member VanEtten)

Town Courts Liaison (Chair VanEtten/Member Briody)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Dellisanti)

Public Comment Period/Community Events

- February 3, 2016 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- February 8, 2016 Town Board Regular Meeting at 7 PM
- February 11, 2016 Planning Board at 7 PM
- February 14, 2016 Veterans Committee Luncheon for all Veterans at Cornell Hook & Ladder Fire Company on Gill Road at 12 PM
- February 17, 2016 Comprehensive Plan Committee at 7 PM
- February 18, 2016 Friends of New Baltimore Recreation Committee at 7 PM
- February 21, 2016 Slide Show Presentation by Ted Hilscher at 4 PM
- February 22, 2016 Town Board Work Meeting
- March 16, 2016 Senior Citizen Committee at 1 PM

Audit of Claims

Adjournment

****** Agenda Subject to Change******

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 55-2016
JANUARY 25, 2016**

RESOLUTION TO ESTABLISH WATER DISTRICT #3 USE CHARGES FOR 2016

BE IT RESOLVED that following a Public Hearing on January 25, 2016 at 6:45 PM, the Town Board hereby establishes the following fees in accordance with the 2016 Budget for Water District #3:

User Fees Minimal Rate	\$1,788.16 Annually
Operation and Maintenance	\$ 300 Annually

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 56-2016
JANUARY 25, 2016**

**ADDENDUM TO TOWN OF NEW BALTIMORE PROCUREMENT POLICY
GENERAL MUNICIPAL LAW §103 (16) “PIGGYBACKING”**

RESOLVED The Town of New Baltimore hereby specifically acknowledges and adopts the authority granted by General Municipal Law §103 (16) authorizing municipalities, among other things, to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by such political subdivision or district therein through the use of a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or and made available for use by other governmental entities. This is also known as “Piggybacking.”

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 57-2016
JANUARY 26, 2015**

RESOLUTION TO ACCEPT BID FOR USED 1997 INTERNATIONAL TRUCK

WHEREAS the Highway Superintendent determined that a replacement truck was needed for the 1980 Oshkosh due to the cost and availability of repairs and a Notice to Bidders was published in *The Daily Mail*.

WHEREAS _____ bid(s) have been received and opened pursuant to the Town Board's authorization; and

WHEREAS a responsible bid was offered by _____ in the amount of \$_____.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept the bid of _____ pursuant to publicized bid, in the amount of \$_____.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 58-2016

JANUARY 26, 2015

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT
WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS emergency situations arise where the public would benefit from the sharing of services between the Highway Department and the New York State Department of Transportation in the absence of a Governor's Emergency Declaration and

WHEREAS this can be accomplished pursuant to Section 99-r of the General Municipal Law in an amount not to exceed \$10,000; and

WHEREAS Highway Superintendent Jordan has determined that it is in the Town's best interest to enter into a Shared Services Agreement with New York State Department of Transportation; and

NOW, THEREFORE, BE IT RESOLVED that Highway Superintendent Jordan be authorized to execute a Shared Services Agreement with a one-year term with the New York State Department of Transportation.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 59-2016

JANUARY 26, 2015

RESOLUTION TO RECONCILE EMPLOYEE BENEFIT TIME BALANCES

WHEREAS the Town of New Baltimore Handbook implemented in 2015 allowed for employees to have negative balances of benefit time during the first year of accrual based benefit time;

WHEREAS all benefit leave balances were to be reconciled following the end of 2015 that would address any remaining negative balances;

THEREFORE BE IT RESOLVED that the Town Board of the Town of New Baltimore approves the following benefit time adjustments to employee leave banks.

1. Julie Fisk – No Changes
2. Marjorie Loux – No Changes
3. Dawn Palmateer – Negative 1.5 hours in Personal Time, to be deducted from available sick time.
4. Donald Curtis – No Changes
5. Joann Curtis – No Changes
6. Alex Maurer – Negative 10 hours in Personal Time, to be deducted from available vacation time.
7. Knute Shader – Negative 10 hours in Personal Time, to be deducted from available vacation time
8. Todd Smith – Negative 26 hours in Sick time, to be deducted from available vacation time.
9. Alan VanWormer – No Changes
10. Scott VanWormer – No Changes
11. Katrina Miller – Negative 1.5 hours Personal Time, to be deducted from available sick time.
12. Louis Betke – No changes

BE IT FURTHER RESOLVED that all employees who accrue benefit time will be informed of the above changes to their benefit leave banks, and they will also be informed that the Town policy in the second year of the new accrual system will allow for a maximum balance of no greater than one week's regular hours in 2016, and that all negative balances will be reconciled at the end of 2016. There are no provisions for negative balances in 2017 or beyond.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 60-2015
JANUARY 25, 2016**

**RESOLUTION 59-2016
JANUARY 25, 2016**

RESOLUTION TO REVISE TOWN FEE SCHEDULE

RESOLVED that the Town Board does hereby revise the Fee Schedule as last revised on September 28, 2015 and hereby adopts the following fee schedule:

BUILDING FEES

One and Two Family Homes (new homes and additions)	\$25 per 100 sq. ft. floor area
Non-residential or Combined Use	\$35 per 100 sq. ft. floor area
Utilities (permitted towers, substations, etc.)	\$1,500 up to 3,000 sq. ft.
	\$35 per 100 sq. ft. over 3,000 sq. ft.
Renovations (where building permit is required)	\$150
Garages	\$20 per 100 sq. ft. floor area
Decks and Porches	\$75
Chimneys, Wood Stoves and Gas Heaters	\$40
Mobile Homes – Single	\$150
Mobile Homes – Double Wide	\$225
Demolition Permits	\$75
Swimming Pools - Above Ground	\$60
Swimming Pools – In Ground	\$100
Sheds 144 sq. ft. and up to 300 sq. ft.	\$25
Sheds over 300 sq. ft.	\$20 per 100 sq. ft. floor

SEWAGE DISPOSAL FEES

Septic Systems – New (Professional Engineering Perc Test and Design Required by New York State Department of Health)	No Fee
Septic System Replacement or Repair	\$40
Sewer Hookup to Town Sewer District:	
Hookup and Inspection	\$75
Sewer Repair Inspection	\$40
Fitting (if needed)	\$30

EXCAVATION FEES

Culverts Under Driveways (Highway Dept. Inspection)	\$35
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Culverts Across Roads (Highway Dept. Inspection) \$100

ZONING AND PLANNING FEES

Special Use Permit or Variance – Non Commercial	\$40
Special Use Permit or Variance – Commercial Use	\$200
Renewable Special Use Permit or Variance – Commercial Use *	\$100
Site Plan Review	\$300
Subdivision Application – Minor Subdivision	\$30 per lot
Subdivision Application – Major Subdivisions	\$100 plus \$30 per lot for initial application; \$50 plus \$10 per lot for Final Plat approval

MISCELLANEOUS FEES

Building Permit Renewal	½ original permit cost
Temporary Certificate of Occupancy	\$10
Certificate of Occupancy Search/Prior to Zoning	\$15
Certified Copies/Genealogy Searches	\$10
Park Usage (day usage)	\$25 plus a refundable \$25 deposit that is returned to applicant if park is left in good condition following inspection)
Festivals or Public Gatherings	\$5
Beer Permit	\$20
Dog Licenses	
Spayed or neutered	\$7
Unspayed or unneutered	\$15
Late fee if not renewed within 30 days of expiration	\$5
Tag Replacement fee	\$2
Signs subject to Sign Ordinance	\$25
Fee will be waived if sign permit is part of a site plan approval	
Billboards	\$50
Photocopies, letter or legal	\$.25
Copies of electronic media CD	\$3.00
Copies of Engineering Prints	\$5.00

* Any other annual town fees associated with the commercial use of the property will be waived upon payment of the fee for a Renewable Use Permit or Variance.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 61-2016
JANUARY 25, 2016**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2016b-1-01 to 2016b-1- , it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2016b-1-01 to 2016b-1- ,

BE IT FUTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until February 29, 2016.