

**Public Hearing by the Comprehensive Plan Committee on Updates to the Comprehensive Plan at 6 PM**

**Public Hearing on the 2017 Preliminary Budget at 6 PM**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
WORK MEETING**

**OCTOBER 24, 2016  
AGENDA**

*Please turn off all cell phones and electronic devices.*

**Presentation by Brock Juusola on the Wastewater Treatment Plant**

**Pledge of Allegiance**

**Reports**

Supervisor

County Legislator

Town Clerk

- October 10, 2016 Town Board Public Hearing on Comprehensive Plan
- October 10, 2016 Town Board Regular Meeting

Tax Collector

Historian

Agriculture (Chair Irving/Member Briody)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Ruso/Member Dellisanti)

Assessment (Chair Dellisanti/Member VanEtten)

Audit and Control Committee (Chair Ruso/Member Dellisanti)

- Resolution to Establish the 2017 Preliminary Budget
- Resolution to Approve Annual Review of Accounts for Town Justices

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Briody)

Grants/Promotions/Economic Development (Chair Ruso/Member VanEtten)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Dellisanti/Member Ruso)

Insurance (Chair Ruso/Member Briody)

- Resolution to Approve Health Insurance, Medicare Advantage, Dental and Vision Programs for 2017

Personnel (Chair Ruso/Member Dellisanti)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

- Resolution to Revise Town Fee Schedule
- Resolution Declaring the Town Board of the Town of New Baltimore as “Lead Agency” for the SEQRA Review Regarding the Adoption of Amendments to the Town Comprehensive Plan and Zoning Law
- Resolution Adopting a Negative Declaration under SEQRA Regarding the Adoption of the 2016 Comprehensive Plan of the Town of New Baltimore and Proposed Zoning Law Amendments
- Resolution Enacting the 2016 Comprehensive Plan of the Town of New Baltimore
- Resolution to Set Public Hearing on Proposed Zoning Changes

Seniors (Chair VanEtten/Member Irving)

Technology/Website (Chair Briody/Member VanEtten)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Resolution Authorizing Expenditure Proposed by Town Justices to be Funded by Grants Received for the Town Justice Court

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Dellisanti)

**Public Comment Period/Community Events**

- November 2, 2016 Seniors Committee at 10 AM
- November 2, 2016 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 10 Planning Board Meeting at 7 PM
- November 14, 2016 Town Board Regular Meeting at 7 PM
- November 28 Town Board Work Meeting at 7 PM

**Audit of Claims**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 172-2016  
OCTOBER 24, 2016**

**RESOLUTION TO ESTABLISH 2017 PRELIMINARY BUDGET**

***RESOLVED*, that the Town of New Baltimore hereby establishes the 2017 Preliminary Budget with the following changes from the 2017 Tentative Budget:**

	<b>2017 TENTATIVE</b>	<b>2017 PRELIMINARY</b>
A2610 Fines & Forfeited Bail	\$100,000.00	\$ 94,000.00
A2705 Donations & Gifts	\$ 1,000.00	\$ 2,000.00
A2771 Employee Health/ Dental Reimbursement	\$ 10,257.00	\$ 9,300.00
A8010.1 Zoning Personal Service	\$ 1,938.00	\$ 1,900.00
A9030.8 Social Security	\$ 21,371.00	\$ 21,368.00
A9060.8 Hospital & Medical Insurance	\$ 72,012.00	\$ 65,000.00
General Fund Total	\$587,904.10	\$580,851.10
DA2771 Employee Insurance Contribution	\$ 15,729.00	\$ 0.00
DA51101 General Repair Personal Service	\$232,560.00	\$260,000.00
DA51421 Snow Removal Personal Service	\$ 30,600.00	\$ 25,000.00
DA51424 Snow Removal Contractual Exp.	\$ 90,000.00	\$ 85,000.00
DA90108 State Retirement	\$ 45,000.00	\$ 43,000.00
DA90308 Social Security	\$ 20,132.00	\$ 21,803.00
DA90608 Hospital & Medical Insurance	\$122,288.00	\$106,000.00
DA97107 Serial Bonds Interest	\$ 900.00	\$ 600.00
Highway Total	\$972,185.00	\$972,108.00

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 173-2016  
OCTOBER 24, 2016**

**RESOLUTION TO APPROVE ANNUAL REVIEW OF ACCOUNTS  
FOR TOWN JUSTICES**

**WHEREAS** Town Law Section 123 requires each town officer or employee who has received for disbursed any monies to produce all supporting books, records, receipts, warrants, vouchers and cancelled checks as authorized by Section 29 of the General Municipal Law.

**RESOLVED** that Councilman Jeffry Ruso has completed the Annual Review of the financial records of the Town Justices and the Town Board accepts the Annual Review for the period of January 1, 2015 to December 31, 2015.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 174-2016**

**OCTOBER 24, 2016**

**RESOLUTION TO APPROVE EMPLOYEE HEALTH INSURANCE PLAN,  
MEDICARE ADVANTAGE PLAN, DENTAL AND VISION  
PROGRAMS FOR 2017**

**WHEREAS** due to the continued changes in offerings of health insurance for the employees and affected town retirees and associated costs of these offerings;

**WHEREAS** in addition to the uncertainty of costs associated with the past Bronze level Employee plan with high deductibles and co-pays and high HRA potential costs;

**WHEREAS** the healthcare costs are more stable with that Gold-level plan with low deductibles, low co-pays and a much lower HRA potential cost,;

**WHEREAS** the contract with MVP Gold 2 will be offered to full time town employees effective December 1, 2016 with a monthly premium based on current usage of \$8,561.32;

**WHEREAS** the contract with MVP Gold 2 will be offered to retirees and/or their spouses who are below age 65 without the associated HRA with a monthly premium of \$555.93;

**WHEREAS** the Match-back option for the Medicare Advantage plan for retirees age 65 and above will be CDPHP PPO at a rate of \$310.70 effective January 1, 2017 for a total monthly cost of \$3,107.00;

**WHEREAS** the Met Life dental is renewed as a monthly premium of \$909.71 effective January 1, 2017 based on current enrollment;

**WHEREAS** Empire Vision is renewed as of December 1, 2016 at a monthly premium of \$126.14 based on current enrollment;

**THEREFORE BE IT RESOLVED** that the Town Board authorizes the Supervisor to sign the agreements for insurance coverages for eligible Town employees and retirees.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 175-2016  
OCTOBER 24, 2016**

**RESOLUTION TO REVISE TOWN FEE SCHEDULE**

***RESOLVED*** that the Town Board does hereby revise the Fee Schedule as last revised on September 28, 2015 and hereby adopts the following fee schedule:

**BUILDING FEES**

One and Two Family Homes (new homes and additions) floor area	\$25 per 100 sq. ft.
Non-residential or Combined Use floor area	\$35 per 100 sq. ft.
Utilities (permitted towers, substations, etc.) up to 3,000 sq. ft.	\$1,500 \$35 per 100 sq. ft.
over 3,000 sq. ft.	
Renovations (where building permit is required)	\$150
Garages floor area	\$20 per 100 sq. ft.
Decks and Porches	\$75
Chimneys, Wood Stoves and Gas Heaters	\$40
Mobile Homes – Single	\$150
Mobile Homes – Double Wide	\$225
Demolition Permits	\$75
Swimming Pools - Above Ground	\$60
Swimming Pools – In Ground	\$100
Sheds 144 sq. ft. and up to 300 sq. ft.	\$25
Sheds over 300 sq. ft. floor	\$20 per 100 sq. ft.
Solar Residential	\$50
Solar Commercial Application	\$0.36/sq. ft. of panel

**SEWAGE DISPOSAL FEES**

Septic Systems – New (Professional Engineering Perc Test and Design Required by New York State Department of Health)	No Fee
Septic System Replacement or Repair	\$40
Sewer Hookup to Town Sewer District:	
Hookup and Inspection	\$75
Sewer Repair Inspection	\$40
Fitting (if needed)	\$30

### EXCAVATION FEES

Culverts Under Driveways (Highway Dept. Inspection)	\$35
Culverts Across Roads (Highway Dept. Inspection)	\$100

### ZONING AND PLANNING FEES

Special Use Permit or Variance – Non Commercial	\$40
Special Use Permit or Variance – Commercial Use	\$200
Renewable Special Use Permit or Variance – Commercial Use *	\$100
Site Plan Review	\$100
Subdivision Application – Minor Subdivision	\$30 per lot
Subdivision Application – Major Subdivisions	\$100 plus \$30 per lot for initial application; \$50 plus \$10 per lot for Final Plat approval
Lot Line Adjustment	\$50

### MISCELLANEOUS FEES

Building Permit Renewal	½ original permit cost
Temporary Certificate of Occupancy	\$10
Certificate of Occupancy Search/Prior to Zoning	\$15
Certified Copies/Genealogy Searches	\$10
Park Usage (day usage)	\$25 plus a refundable \$25 deposit that is returned to applicant if park is left in good condition following inspection)
Festivals or Public Gatherings	\$5
Beer Permit	\$20
Dog Licenses	
Spayed or neutered	\$7
Unspayed or unneutered	\$15
Late fee if not renewed within 30 days of expiration	\$5
Tag Replacement fee	\$2
Signs subject to Sign Ordinance	\$25
Fee will be waived if sign permit is part of a site plan approval	
Billboards	\$50
Photocopies, letter or legal	\$.25
Copies of electronic media CD	\$3.00
Copies of Engineering Prints	\$5.00

\* Any other annual town fees associated with the commercial use of the property will be waived upon payment of the fee for a Renewable Use Permit or Variance.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 176-2016  
OCTOBER 24, 2016**

**RESOLUTION DECLARING THE TOWN BOARD OF THE TOWN OF NEW  
BALTIMORE AS “LEAD AGENCY” FOR THE SEQRA REVIEW  
REGARDING THE ADOPTION OF AMENDMENTS TO THE TOWN  
COMPREHENSIVE PLAN AND ZONING LAW**

***WHEREAS***, the Town Board of the Town of New Baltimore has conducted a review of the Town Comprehensive Plan and Zoning Law and proposed changes thereto; and

***WHEREAS***, the State Environmental Quality Review Act (SEQRA) process must be completed and there are no other interested or involved agencies.

***THEREFORE IT IS HEREBY RESOLVED***, that the Town Board of the Town of New Baltimore hereby declares itself to be “Lead Agency” for the purpose of conducting the necessary review pursuant to SEQRA.



**Resolution 177-2016  
of the Town Board of the Town of New Baltimore**

**Date:** Monday, October 24, 2016

**Resolution #:** 176-2016

**Matter:** Adopting a Negative Declaration under SEQRA regarding the adoption of the 2016 Comprehensive Plan of the Town of New Baltimore and proposed Zoning Law Amendments

Motion to adopt this resolution by:

Motion seconded by:

**WHEREAS**, the Town Board of the Town of New Baltimore (“Town Board”) duly appointed a Comprehensive Planning Committee to develop a draft Town comprehensive plan and draft proposed amendments to the Zoning Law to begin implementation of such plan; and

**WHEREAS**, the Comprehensive Planning Committee conducted a study of the Town of New Baltimore that included a full inventory of physical, natural and cultural resources; and

**WHEREAS**, this Plan includes the long-term vision, goals, objectives and strategies to guide the orderly growth of the Town; and

**WHEREAS**, the Plan also includes studies of past and present land uses, demographic statistics, public opinions, and recommendations for the Town to use and/or implement in order to reach the stated goals and objectives of the Town; and

**WHEREAS**, the Town Board submitted the Draft Comprehensive Plan to the Greene County Planning Board as required by NYS General Municipal Law 239-m and the proposed action does not require any other permits or approvals from other State and Federal agencies prior to adoption; and

**WHEREAS**, the Town Board declared itself Lead Agency and conducted an environmental assessment according to SEQRA, 6 NYCRR Part 617; and

**WHEREAS**, the Town Board, after consideration of the Full Environmental Assessment Form Part I and Part II finds that

Implementation of plan and zoning law amendments will positively assist New Baltimore in reaching goals of maintaining open space, rural landscapes, and the environment.

The plan recognizes natural features and sensitive environmental areas that need protection in the future.

The plan makes recommendations on ways the Town can maintain its agricultural land, historic, aesthetic character and rural landscapes, which are primary goals for the community.

The plan recommends implementation of a variety of tools such as strengthening zoning, site plan review and subdivision local laws to protect critical resources and to accomplish the goals established in the plan.

The plan and zoning law amendments were developed with significant public input.

The plan and zoning law amendments was developed using detailed analysis via a GIS to locate, identify, and understand environmental conditions such as streams, wetlands, steep slopes, floodplains, and soils.

The plan and zoning law amendments is an environmentally based plan and law, respectively and were developed in large part by understanding development patterns in relation to the environmental features of the town and future policies of the Town were established to protect and enhance these environmental features.

**NOW THEREFORE BE IT RESOLVED**, that the Town of New Baltimore Town Board hereby declares that adoption of the Town of New Baltimore Comprehensive Plan and the proposed amendments to the Zoning Law described herein, will not have any significant negative environmental impacts; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby authorizes filing of a negative declaration (attached hereto), according to SEQRA, 6 NYCRR Part 617; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute the Environmental Assessment Form.

**WHEREUPON**, this Resolution was declared adopted by the Town Board of the Town of New Baltimore:

Vote:	AYE	NAY	ABSENT/OTHER
Supervisor Dellisanti	_____	_____	_____
Councilmember Ruso	_____	_____	_____
Councilmember VanEtten	_____	_____	_____
Councilmember Irving	_____	_____	_____
Councilmember Briody	_____	_____	_____

Result: Motion was passed by the following margin: \_\_\_\_\_

**Whereupon**, this Resolution was declared adopted by the Town Board of the Town of New Baltimore

Dated: October 24, 2016

Filing: A copy of this resolution was filed in the office of the Town Clerk of the Town of New Baltimore on October \_\_\_\_, 2016.

\_\_\_\_\_  
Barbara Finke, Town Clerk

**Resolution 178**  
**of the Town Board of the Town of New Baltimore**

**Date:** Monday, October 24, 2016

**Resolution #:** 177-2016

**Matter:** Enacting the 2016 Comprehensive Plan of the Town of New Baltimore

Motion to adopt this resolution by:

Motion seconded by:

**WHEREAS:**

1. The Town Board of the Town of New Baltimore created a Comprehensive Plan Committee in or about 2005 to review, study and update, as needed, the Town Comprehensive Plan.
2. Pursuant to the recommendations of the Comprehensive Plan Committee's recommendations the Town Board of the Town of New Baltimore ("Town Board") adopted a Comprehensive Plan in or about 2007.
3. The Committee has remained and continued its work and continuous review since such time in accordance with the various requests and appointments of the Town Board.
4. The Comprehensive Plan Committee completed a recommended document entitled the 2016 Comprehensive Plan of the Town of New Baltimore.
5. On July 20, 2016, the Town Board referred the proposed 2016 Comprehensive Plan to the Greene County Planning Board in accordance with the requirements of Section 239-l and m of the New York State General Municipal Law (GML).
6. On August 18, 2016, in response to the referral, the Greene County Planning Board recommended approval of the proposed 2016 Comprehensive Plan with no comments.
7. The Town Board obtained a review and recommendation of a professional planner who also recommended approval of the Comprehensive Plan.
8. On October 10, 2016 and October 16, 2016 the Town Board and the Comprehensive Plan Committee, respectively, held duly noticed public hearings and accepted public comment on the proposed 2016 Comprehensive Plan.
9. On October 24, 2016, the Town Board conducted its environmental review of the proposed 2016 Comprehensive Plan in accordance with the requirements of the State Environmental Quality Review Act (SEQRA). On that date, at a public meeting of the Town Board, the Town Board acted to:
  - a) declare itself to be lead agency for the environmental review under SEQRA;
  - b) classify the proposed action as a Type I action; and
  - c) as the only body with approval power over the proposed action, declared that it would conduct an uncoordinated review.

10. On that same date, further in accordance with the applicable SEQRA regulations, the Town Board prepared an Environmental Assessment Form (EAF) and thereafter duly considered the contents of the EAF. The Town Board reviewed Part 1 of the EAF and upon due review and deliberation, authorized the Town Supervisor to sign the EAF.
11. Also at its meeting on October 24, 2016, after closing the public hearing, the Town Board, continued its environmental review of the proposed action. In doing so, the Town Board identified the relevant areas of environmental inquiry and took a “hard look” to determine whether the adoption of the proposed 2016 Comprehensive Plan would have any significant potential adverse environmental impacts which would require further study and mitigation. The Town Board completed Parts 2 and 3 of the EAF and determined that the adoption of the proposed 2016 Comprehensive Plan would not cause any significant potential adverse environmental impacts. In fact, it was noted that the adoption of the proposed Zoning Law would likely have a positive impact on the environment by providing protection of the Town environmental features and resources. The reasons and rationale in support of this determination are set forth in detail in Part 3 of the EAF, the content of which is incorporated by reference herein. The Town Board determined as a result of its hard look and findings set forth above to issue a Negative Declaration under SEQRA as its Determination of Significance, as part of this Resolution and issued a Negative Declaration as its Determination of Significance.
12. Further pursuant to SEQRA, the Town Board authorized the filing of the Negative Declaration (the completed Part 3 of the Full EAF) in the Environmental Notice Bulletin (ENB), according to Part 617 of the SEQRA regulations.
13. After due deliberation, the Town Board of the Town of New Baltimore determines that it is in the best interest of the Town to adopt the proposed 2016 Comprehensive Plan and that such adoption will help achieve the goals thereof to protect the health, safety and general welfare of the citizens of the Town of New Baltimore, and to protect and preserve and enhance the lands and environmental resources within the Town.

**NOW, THEREFORE BE IT RESOLVED, as follows:**

Section A. Based upon the facts and discussion in the record, upon the purposes set forth and described as part of the proposed 2016 Comprehensive Plan, and upon the statements above in this Resolution, the Town Board hereby adopts said 2016 Comprehensive Plan.

Section B. We direct the Town Clerk to do the following:

1. Enter the adopted 2016 Comprehensive Plan and this Resolution in the minutes of this meeting;
2. File a certified copy of the adopted 2016 Comprehensive Plan in the Office of the Town Clerk of the Town of New Baltimore.

The above Resolution was put to a Roll Call Vote as follows:

Vote:	AYE	NAY	ABSENT/OTHER
Supervisor Dellisanti	_____	_____	_____
Councilmember Ruso	_____	_____	_____
Councilmember VanEtten	_____	_____	_____
Councilmember Irving	_____	_____	_____
Councilmember Briody	_____	_____	_____

Result: Motion was passed by the following margin: \_\_\_\_\_

**Whereupon**, this Resolution was declared adopted by the Town Board of the Town of New Baltimore

Dated: October 24, 2016

Filing: A copy of this resolution was filed in the office of the Town Clerk of the Town of New Baltimore on October \_\_\_\_, 2016.

\_\_\_\_\_  
Barbara Finke, Town Clerk

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 179-2016  
OCTOBER 24, 2016**

**WHEREAS** the Comprehensive Plan Committee has been meeting monthly since 2014 and has recommended Comprehensive Plan zoning amendments to the Town Board.

**RESOLVED** that the Town Board of the Town of New Baltimore hereby schedules a Public Hearing on November 14, 2016 at 6 PM to accept public comment on Comprehensive Plan zoning amendments.

**NOTICE OF PUBLIC HEARING  
TOWN OF NEW BALTIMORE  
UPDATES TO THE COMPREHENSIVE PLAN**

Notice is hereby given that there will be a Public Hearing before the Town Board of the Town of New Baltimore on November 14, 2016 at 6:00 PM at the Town Hall, 3809 County Route 51, Hannacroix, New York to hear those members of the public who wish to be heard regarding zoning amendments to the Comprehensive Plan.

All persons wishing to be heard in favor or opposition will have such opportunity at the time and place stated above.

By Order of the New Baltimore Town Board,  
Barbara M. Finke  
Town Clerk

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**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 180-2016  
OCTOBER 24, 2016**

**RESOLUTION AUTHORIZING EXPENDITURE PROPOSED BY  
TOWN JUSTICES TO BE FUNDED BY GRANTS RECEIVED  
FOR THE TOWN JUSTICE GRANT**

***WHEREAS*** the Town of New Baltimore Justice Court received grants from the New York State Office of Court Administration.

***RESOLVED*** The Town Justices have proposed the expenditure of \$3,244 for a camera security system from CIA Security and a table desk, two small filing cabinets, and 5 Mesh Sorters from Staples for \$545.42.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 181-2016**

**OCTOBER 24, 2016**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED  
CLAIMS**

***WHEREAS*** the Town Clerk has presented claims to the Town Board for audit and review, and

***WHEREAS*** the Town Board has audited claims 2016b-10-01 to 2015b-10-, it is

***RESOLVED*** that the Supervisor is hereby authorized to pay claims 2016b-10-01 to 2016b-10-.

***BE IT FURTHER RESOLVED*** that the Town Clerk will prepare an abstract and hold it for public review until November 30, 2016.