

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD WORK MEETING**

**JUNE 25, 2018**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Presentation by Patricia Carson, Lifestyle Coach, Diabetes Prevention Program  
“Prevent Type 2 For All” from the Independent Living Center of the Hudson Valley**

**Reports**

Supervisor

- New York State Thruway Authority Regarding the Capital Region Welcome Center

County Legislator

Town Clerk

- Approval of June 11, 2018 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Approve the Deputy Highway Superintendent to Receive the Authorized Salary of the Highway Superintendent
- Resolution to Approve Emergency Purchase by Highway Department

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

- Revised Workplace Violence Policy

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Resolution to Increase Pay Rate for Deputy Justice Clerk

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

**Public Comment Period/Community Events**

- 2018 Greene County Household Hazardous Waste Collection Event on Saturday, June 30 at the Greene County Highway Department, 67 Scott Lane, Athens  
Last Names Beginning With A-F 7:30-8:30 AM, G-K 8:30-9:30 AM, L-P 9:30-10:30 AM, Q-U 10:30-11:30 AM, V-Z 11:30 AM-12:30 PM
- July 2, 2018 Zoning Board of Appeals Meeting at 7:30 PM (Rescheduled)
- July 9, 2018 Town Board Regular Meeting at 7 PM
- July 12, 2018 Planning Board Meeting at 7 PM
- July 25, 2018 Planning Board Meeting at 7 PM
- June 25, 2018 Town Board Work Meeting at 7 PM
- September 15, 2018 Townwide Yard Sale at 9 AM

**Audit of Claims****Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 111-2018**

**JUNE 25, 2018**

**RESOLUTION TO APPROVE THE DEPUTY HIGHWAY SUPERINTENDENT  
TO RECEIVE THE AUTHORIZED SALARY OF THE  
HIGHWAY SUPERINTENDENT**

***WHEREAS*** the Town Highway Superintendent retired effective May 30, 2018.

***WHEREAS*** the current Deputy Highway Superintendent will perform all duties of the Highway Superintendent until December 31, 2018.

***THEREFORE, BE IT RESOLVED*** that the Town of New Baltimore will pay the current Deputy Highway Superintendent the salary authorized for the Highway Superintendent at the Town's Organizational Meeting of January 1, 2018 effective June 25, 2018 until December 31, 2018.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 112-2018**

**JUNE 25, 2018**

**RESOLUTION TO APPROVE EMERGENCY PURCHASE BY  
HIGHWAY DEPARTMENT**

**WHEREAS** the Town Board adopted a Procurement Policy on January 1, 2018 concerning the procurement of goods and services.

**WHEREAS** the radiator of the 1985 Oshkosh was leaking and when it was sent for repair it was discovered the radiator core was leaking. Said radiator was recored and the repair was less than replacing with new.

**WHEREAS** due to the emergency condition of this purchase and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

**BE IT RESOLVED** that the Town Board of the Town of new Baltimore approves said emergency purchase from Empire Auto Radiator Co. Inc. for \$2,650.00.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 113-2018**

**JUNE 25, 2018**

**RESOLUTION TO PLACE ADVERTISEMENT FOR BIDS FOR PAVING  
MATERIAL FOR TOWN ROADS BY THE HIGHWAY DEPARTMENT**

***RESOLVED*** following approval from the Deputy Highway Superintendent, the Attorney for the Town, and the Town Board, the Town Clerk will send the below Notice to Bidders for publication in The Daily Mail for seven (7) days.

**NOTICE TO BIDDERS**

PLEASE TAKE NOTICE that the Town of New Baltimore Highway Department is seeking bids for paving of various streets within the Town. A list of streets to be paved and bid specs can be obtained at the Highway Garage Monday-Thursday from 6:30 AM-3:30 PM, by calling Deputy Highway Superintendent Scott VanWormer (518)756-2078 or (518)376-8930, email [highway@townofnewbaltimore.org](mailto:highway@townofnewbaltimore.org), or fax (518)756-3078. Sealed bids must be received at the New Baltimore Town Hall, 3809 County Route 51, Hannacroix, NY 12087 by Monday, July 9, 2018 at 4PM. The Town reserves the right to reject any and all bids.

By Order of the Town Board  
Barbara M. Finke, Town Clerk

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 114-2018**

**JUNE 25, 2018**

**RESOLUTION TO INCREASE PAY RATE FOR  
PART TIME DEPUTY JUSTICE CLERK**

***WHEREAS***, Kimberly Ruby was appointed Deputy Justice Clerk by Resolution 189-2017 on November 27, 2017.

***RESOLVED*** following a satisfactory six-month probationary service and at the request of the Town Justices, her rate of pay will increase to \$11.50 effective June 25, 2018.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 115-2018**

**JUNE 25, 2018**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

***WHEREAS*** the Town Clerk has presented claims to the Town Board for audit and review, and

***WHEREAS*** the Town Board has audited claims 2018b-06-01 to 2018b-06- , it is

***REVOLVED*** that the Supervisor is hereby authorized to pay claims 2018b-06-01 to 2018b-06- .

***BE IT FURTHER RESOLVED*** that the Town Clerk will prepare an abstract and hold it for public review until July 31, 2018.