

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING**

**NOVEMBER 12, 2018
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- October 31, 2018 Public Hearing on the 2019 Preliminary Budget
- October 31, 2018 Town Board Special Meeting

Public Comment Period

Correspondence

- Town of Coxsackie Public Hearing on November 13 at 7PM at Town Hall, 16 Reed Street to Consider Revised Proposed Local Law 2 of 2018

New Business

- Resolution to Adopt the 2019 Budget
- Resolution to Place Advertisement for Members of Greene County Planning, Planning Board, and Zoning Board of Appeals
- Resolution to Place Advertisement for Part Time Clerk for the Tax Collector
- Resolution to Increase Pay Rate for Part Time Wastewater Treatment Plant Operator
- Audit of Claims

Upcoming Meetings

- November 26, 2018 Town Board Work Meeting at 7 PM
- December Town of New Baltimore Senior Activity Committee Christmas Party at Pegasus at 12 Noon, Reservations (518)756-2452 Required Before November 29
- December 5, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- December 10, 2018 Town Board Regular Meeting at 7 PM
- December 13, 2018 Planning Board Meeting at 7 PM
- December 26, 2018 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Adjournment

***** Agenda Subject to Change*****

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 166-2018
NOVEMBER 12, 2018**

RESOLUTION TO ADOPT THE 2019 BUDGET

BE IT RESOLVED, that following a Public Hearing held on October 31, 2018 regarding the 2019 Preliminary Budget, the Town Board hereby adopts the 2019 Preliminary Budget as the 2019 Final Budget.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 167-2018
NOVEMBER 12, 2018**

**RESOLUTION TO PLACE ADVERTISEMENT FOR MEMBERS OF
GREENE COUNTY PLANNING BOARD, PLANNING BOARD,
AND ZONING BOARD OF APPEALS**

WHEREAS an advertisement will be placed in *The Daily Mail* for positions that are currently unfilled or whose term of office has expired or will expire on December 31, 2018.

RESOLVED that the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in *The Daily Mail* for 7 days.

The Town of New Baltimore is seeking applicants for the Greene County Planning Board, Planning Board, and Zoning Board of Appeals where annual training is required. Please send letter of interest or resume outlining experience to Supervisor Jeff Ruso, 3809 County Route 51, Hannacroix, NY 12087, jruso@townofnewbaltimore.org, or call (518)756-6671 Ext. 7 for information by December 14, 2018.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 168-2018
NOVEMBER 12, 2018**

**RESOLUTION TO PLACE ADVERTISEMENT FOR PART TIME CLERK
FOR THE TAX COLLECTOR**

WHEREAS an advertisement will be placed in *The Daily Mail* for a part-time Clerk for the Tax Collector.

RESOLVED that the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in *The Daily Mail* for 14 days.

The Town of New Baltimore Tax Collector is seeking a part-time Clerk to be trained by Tax Collector to work one day a week during January and February and to fill in at other times when tax collector is not available. Duties will include the collecting and processing of property tax and sewer and water fees. Knowledge of Quick Books and BAS Programs helpful but otherwise included in training. Applicant should have strong communication, mathematical and inter-personal skills and enjoy working with the public. Interested candidates should send resume to Diane Jordan, 3809 CR 51, Hannacroix, NY 12087 or by e-mail to djordan@townofnewbaltimore.org by December 1 deadline.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 169-2018
NOVEMBER 12, 2018**

**RESOLUTION TO INCREASE PAY RATE FOR
PART TIME WASTEWATER TREATMENT PLANT OPERATOR**

WHEREAS David Varade was appointed Part Time Wastewater Treatment Plant operator by Resolution 86-2018 on May 3, 2018.

RESOLVED following a satisfactory six-month probationary service his rate of pay will increase to \$14 effective May 3, 2018.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 170-2019
NOVEMBER 12, 2018**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2018-11-01 to 2018-11-, it is

REVOLVED that the Supervisor is hereby authorized to pay claims 2018-11-01 to 2018-11-,

BE IT FURTHER RESOLVED that the Town Clerk will prepare an Abstract and hold it for public review until December 31, 2018.