

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
WORK MEETING**

**JANUARY 22, 2018  
AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Presentation by Robert Flores from Delaware Engineering**

**Reports**

Supervisor

County Legislator

Town Clerk

- December 27, 2017 Town Board Work Meeting
- January 8, 2018 Public Hearing on Local Law 1
- January 8, 2018 Town Board Regular Meeting

Tax Collector

Historian

Agriculture (Chair VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

- Resolution to Notify Town Departments of Annual Town Board Audit of Accounts
- Resolution to Approve Annual Review of Accounts for Town Supervisor and Town Clerk

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

- Resolution to Authorize Application for Grant from the Bank of Greene County

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Authorize the Town of New Baltimore to Participate in County Highway Purchases

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

- Resolution to Authorize Payment for Playground Equipment

**Public Comment Period/Community Events**

- February 7, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- February 8, 2018 Planning Board Meeting at 7 PM
- February 12, 2018 Town Board Regular Meeting at 7 PM
- February 18, 2017 Complimentary Luncheon for Veterans and Their Families at Cornell Hook & Ladder Fire Company at 12 PM
- February 26, 2018 Town Board Work Meeting
- March 4, 2018 Slide Show by Ted Hilscher at 3 PM

**Audit of Claims**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 1**

**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Dellisanti, Councilmembers Briody, Irving and VanEtten, Town Clerk Finke, Deputy Highway Superintendent VanWormer and 6 members of the public who signed the attendance book.

Absent: Tax Collector Jordan and Highway Superintendent Jordan

**Supervisor Ruso:** Thank you. We're going to start out tonight by getting a presentation from Robert Flores from Delaware Engineering in regards to our Wastewater Treatment Plant.

**Robert Flores:** For starters I have a set of plans, a progress set of what we've done so far. I can bring more, but I only brought one tonight. I'll give it to the Chair. So the only thing I have here, the reason why I came today is I could give you a quick update of where we are. It's the beginning of the year so we want to see where things are, what the plan is. So here's a short project schedule, goes back a little bit in history just to put in perspective to where we are. This project's been kicking around for awhile and financing has had to be settled, grants were applied for, 0% loans were applied for and received, so all that's been happening. So everybody here knows at the end of last year we got the WIIA grant which is \$652,000, so that's 25% of the projected cost of the project. So that was good. We were expecting that, but now it's official and you have that in your pocket. So we've been working on the design for some months now and we're progressed to a point we're again can confidently say that by the end of February we're going to submit the plans to the DEC for review and what's in the set of plans follows what was projected in the engineering report that was talked about in the past, the bond resolution which is where all the dollars came from and we can revisit any of that, but that's going back a few years. So that's what's happening right now. We have to complete our design, submit it to the DEC for review, they will review it, give us their comments, and then we'll be ready to advertise for bidding. So that's what I've got here. I'm projecting that that's gonna happen around May and advertise for about 60 days and then we'll have our construction contracts in place and then we'll proceed with awarding and then starting construction. Construction's gonna go into the following year is kind of the way this timeline is proceeding. You have the dates in front of you, that's kind of a real quick...you have a long agenda, so I won't tie up too much. Anybody have questions, that's the only reason I wanted to pop in.

**Councilmember Downes:** Once it goes to DEC, how long do you project it will take before they'll approve it or come back with comments?

**Robert Flores:** It's a bit of a wildcard. So we're saying we're going to submit to them in February and by the time we go out to bid which is in May, that's when I'm projecting by May, we'll have their comments or approval.

**Councilmember Downes:** Now you said the Town will advertise for bids in May so you're projecting we'll do that by the end of May. Is that what you're thinking?

**Robert Flores:** Yes, I believe we're a little flexible there, not sure whether it's beginning or end, but we'll receive DEC approval, we'll advertise for bids, and then you'll receive bids, review the bids, and award the bids. The schedule is flexible so if the Board wants to move things faster or slower please let me know also.

**Councilmember Downes:** No, you work with DEC I don't so I was just wondering do they usually take a month to get back to you or especially at that time of year when everybody will be breaking ground I'm sure they'll have an influx.

**Robert Flores:** Sometimes they take a long time. This project, I don't know if there's anything that doesn't deviate from the approved engineering report. It should be very straightforward, just a matter of workload like you were talking about right?

**Councilmember Downes:** Right. Unfortunately I work for the State so I know how that can be waylaid.

**Robert Flores:** So things can definitely push off and if you follow us all the way through, right now you're working off a short term loan from EFC to pay the bills and you'll continue to use

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 2**

that to pay for construction costs and when you're done with that, so it's sort of projecting to be the very beginning of 2020, so that's when you're going to get into closing the short term loan, going into long term loan of the balance of what can't get paid by the grant so that's important because that affects your sewer rates. In that window of design and construction since you have a line of credit and 0%, that doesn't directly impact your rates that you're paying 2018 or '19 even; but you've gotta plan for 2020.

**Supervisor Ruso:** Anybody else here, Scott, Chuck? Thank you very much, look forward to hearing more from you in the future.

***Supervisor Jeffry Ruso***

The monthly financial reports for December were forwarded to all Board members. Has everyone had a chance to review them? I would like to make a motion to accept the December financial reports, seconded by Councilmember Briody.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

**Supervisor Ruso:** I wanted to read a Press Release that we did not send out, but it involves the Town of New Baltimore and it is the following: 'PSC approves aggregation plan for Greene County communities The State Public Service Commission gave its approval for the Village of Cossackie and the towns of Cairo and New Baltimore to participate in the Community Choice Aggregation Program. Residential and small business customers can reduce their energy bills, take advantage of renewable energy choices and enjoy other money-saving services thanks to the leverage enabled by the bulk purchasing available through these community-based associations,' PSC Chairman John Rhodes said on Thursday. The CCA program just approved is organized by the nationwide energy consultant Good Energy, LP. In a previously-approved CCA plan, the commission gave the okay for 20 municipalities in Westchester County to form a CCA.

**Supervisor Ruso:** We've had these folks in here last year and they gave us a presentation. Our Deputy Town Supervisor Nick Dellisanti was the Town Supervisor at the time and at a breakfast meeting I believe it was, he brought this topic up to the Mayor of Cossackie and the Supervisor of the Town of Cairo and they got on board and as I understand CCA is now having their phones ring off the hook because everybody wants to jump in on it. So we're the first towns outside of Westchester County and this is available for the residents of the town and businesses to take advantage of so I think that's a good thing.

USDA Rural Prosperity Listening Session at SUNY Cobleskill-Champlin Hall-on Monday, February 12, 2018 from 6 PM-8 PM. Representatives from USDA Rural Development want to learn about your community's infrastructure, rural healthcare, small business, housing and broadband needs.

United States Environmental Protection Agency – The public comments received on the Proposed Second Five-Year Review Report for the Hudson River PCBs Superfund site have been posted online and are available on the EPA's project webpage: [www.epa.gov/hudson](http://www.epa.gov/hudson). During the public comment period, which closed on September 1, 2017, the EPA received about 2,000 comments from individuals and groups. The EPA is now in the process of reviewing those comments and expects to have a final five-year review report in early 2018.

***Deputy Supervisor Nick Dellisanti***  
***Greene County EMS***

The regular monthly meeting of the Greene County EMS was held on Tuesday, January 16. There were 8 EMS calls in December for a total of 103 for the year and we had 94 calls for all of 2016. As of December 19, 2017, there is a projected year-end balance of \$400,000. Consolidation talks between Cossackie, New Baltimore, and Greene County EMS are continuing. Fees for New Baltimore will remain the same. Discussions continued at the January 16 meeting. The Board voted to approve consolidation between Cossackie and New Baltimore. Mark Evans will go to our Attorney and check out making the consolidation a separate

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 3**

corporation under GCEMS. That means separate budgets, separate fees, etc. I will keep you informed of the progress as the information comes in.

***County Legislator Pat Linger***

We began 2018 with our Organizational Meeting where Lee Palmateer of Athens took his Oath of Office, Aidan O'Connor Jr. from Durham replaced Harry Lennon of Cairo as Minority Leader, and the housekeeping resolutions for the year were approved. Discussions with Columbia County in regards to the potential of a shared jail facility are continuing with mixed results to this point. While the potential exists to save tax dollars, the savings will not be what was hoped for initially, and we would have very little control over costs going forward. Additional housing will need to be built to accept our population, and the kitchen, recreational, and visitation facilities will need to be upgraded. A geological study will need to be undertaken before any decisions can be made, as their facility is located near and on potentially unstable land. This is estimated to be a shared cost of over \$100,000. If an addition can be built on the site, preliminary estimates show that a \$10-12 million investment will be needed to do so, and take over 2 years to accomplish. This also assumes that State Corrections Law will be changed to allow such a facility, a change that would need to happen prior to any expenditure for construction, in my opinion. Columbia County is not interested in a joint facility, we would have no operational control, but they are willing to investigate what's required for their continued (and increased) receipt of our tax dollars. I will continue to stay on top of these talks, but at this point, it's not an endeavor that I can support for our future, and have made that known to our leadership. I have been out driving our county roads during and after recent snowstorms. The increased salt percentage seems to be working well in comparison to last winter. Road surfaces have been cleaner faster, and less aggregate is left behind, meaning we should have less sand in the ditches and intersections to clean at the end of the season. Temperature and sun certainly make a difference, but overall, I think we've made a positive change so far. Nominations for Greene County Senior Citizen of the Year are being accepted until Jan 31<sup>st</sup>, and can be submitted to GC Human Services Department of the Aging. One of the resolutions we passed this month was to authorize a NYS grant agreement with the GC Public Defenders office. This \$557,000 grant was awarded to provide indigent defense council at arraignments, and will last through 2019. This is a pilot program designed to capture the largest courts including Catskill, Coxsackie, and Cairo, but will be available to all towns. This is part of a statewide effort after losing a court case with 5 counties, and is expected to be state funded when fully implemented. I attended the first meeting of the GC Transportation Advisory Board this month. Attendance included any county departments who currently provide transportation for their clients, UGARC, Greene County Transit, Coxsackie Transport, and GC Economic Development, Tourism, and Planning. Members discussed their level of involvement, difficulties, success, and future needs. We will meet quarterly with an ultimate goal of a comprehensive transportation system that meets everyone's needs with better efficiency, as well as develop a route across the river that encompasses CGCC and possibly Columbia Memorial Hospital. Other notable resolutions passed this month: 1) Authorized the contract with the GC Deputies Association 2) Authorized municipalities to participate in GC Highway purchases 3) Authorized the request to extend the one-half percent mortgage recording tax As we begin to get some year-end reports, I will take this opportunity to share some of that information. With regard to our Solid Waste department, we served over 145,000 customers at our four facilities in 2017. Collectively, we processed over 59,000 tons of solid waste! In 2017, 500 new jobs were created in Greene County. This 3.4% job growth rate is the second highest in NYS. Sales Tax receipts were up 3.9% over 2016, and over budget. Rather than placing that increase into fund balance, we agreed to increase the revenue line for 2018 by \$750,000, thereby reducing the tax levy to stay within the mandated cap. The AED's we purchased last month have already been put in service, and have saved one life in the first month. Kudos to our Greene County Sheriffs Department for their quick action. I believe that was also used in conjunction with the LUCAS device that Greene EMS recently purchased four of. Any questions anybody?

***Town Clerk Barb Finke***

2 Building Permits \$880, 3 CO Searches \$45, 1 Hunting/Fishing License \$0.83, 22 Dog Licenses \$180, 2 Replacement Tags \$4, 6 Late Dog Licenses \$30, 1 Excavation Fees Culvert Under Driveway \$35, 2 Minor Subdivisions \$60, 19 Certified Copies \$190, 28 Photo Copies \$7, Recycle Fees \$4, Total State, County & Local Revenues \$1,488, New York State Agriculture

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 4**

and Market for Spay/Neuter Program \$38, New York State Environmental Conservation \$14.17, Total to Supervisor \$1,435.83.

**January 1-December 31, 2017** 86 Late Dog Licenses \$430, 59 Building Permits \$8,841.43, 1 Chimney and Woodstove \$40, 2 Decks & Porches \$150, 2 Garage \$175, 2 Septic System Replacements \$80, 26 CO Searches \$390, 67 Hunting/Fishing Licenses \$197.40 2 Exempt Dogs, 442 Dog Licenses \$3,108, 8 Replacement Tags \$16, 16 Marriage Licenses \$280, 6 Beer Permits \$120, 5 Demolition \$375, 2 Excavation Fees Culvert Under Driveway \$70, 20 Park Rentals \$500, 1 Lot Line Adjustment \$50, 19 Major Subdivisions \$790, 17 Minor Subdivisions \$570, 1 Above Ground Swimming Pool \$60, 2 Renovations \$1,275, 2 Solar Residential \$100, 3 Swimming Pool In Ground \$300, 98 Certified Copies \$980, 345 Photo Copies \$87.25, Recycle Fees \$169, 1 Commercial Zoning \$200, 2 Non-Commercial \$80, Total State, County & Local Revenues \$23,827.68, New York State Agriculture and Market for Spay/Neuter Program \$595, New York State Department of Health for Marriages \$360, New York State Environmental Conservation \$3,438.60, Total to Supervisor \$19,434.08.

I attended the Columbia Greene Town Clerks Meeting on December 13 at Kozel's Restaurant where we discussed our upcoming Town Clerks Association Conference to be held at the Desmond Hotel and held our annual Christmas get-together.

**ADOPTION OF MINUTES**

The December 27, 2018 Town Board Work Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Briody. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

The January 8, 2018 Public Hearing on Local Law 1 of 2018 Providing for an Alternative Veterans Gold Star Parent Exemption Law submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Briody. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

The January 8, 2018 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Tax Collector Diane Jordan***

No Report

***Historian Ted Hilscher***

Holly Irwin, daughter of Irene Irwin, has donated to the town collections a scrapbook kept by her mother of the Medway Schoolhouse and other events in Medway. Irene had a great interest in history, and was generous to me and countless others with her time and her memories. A receipt/thank you note will be sent to Holly. Clesson and Jean Bush and I have been trying to learn the nature of the structures on which were located the lanterns that Mr. Bailey was lighting, as reported in last month's report. It is very possible that the structures were simply metal towers with an enclosed glass box for the lanterns. (The name of the "light-keeper" was John D. Bailey, not John B. Bailey, as reported last month.) My annual slide show will be Sunday March 4 at the

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 5**

town hall at 3 p.m. The topic will be what I learned about our local barns from my trip to England this past summer. I'll have a catchy title for the program soon.

***Agriculture***

No Report

***AgFest***

**Councilmember Irving:** Meeting for Ag Fest will be coming up next month I believe.

***Animal Control Officer Joe Tanner***

I have traveled 203 miles for the months of November and December. I had 12 dog complaints, 2 cat complaints, 2 live stock complaints, court 3 times, shelter 1 time.

Greene County Public Health Announces the 2018 RABIES CLINIC FOR Greene County cats, dogs and ferrets at the following location:

March 28, 2018 6pm to 8pm Medway-Grapeville Firehouse, RT 51, New Baltimore

April 25, 2018 6pm to 8pm Lexington Firehouse, RT 42, Lexington

May 23, 2018 6pm to 8pm Leeds Firehouse, Old RT 23B, Leeds

June 13, 2018 6pm to 8pm Earlton Firehouse, RT 81, Earlton

August 22, 2108 6pm to 8pm Cairo Firehouse, Railroad Avenue, Cairo

September 12, 2018 6pm to 8pm Freehold Firehouse, RT 32, Freehold

October 24, 2018 6pm to 8pm Hensonville Firehouse, 432 RT 296, Hensonville

**DONATIONS ARE HIGHLY ENCOURAGED.** *This vaccination is available for all Greene County residents' cats, dogs, and ferrets. **Please call ahead for ferrets.** If you are feeding a cat or dog, please be sure it gets immunized against rabies. **\*\*Please bring record of pet's PREVIOUS vaccination to receive a 3-year certificate\*\*** **\*\*If no record is shown, pet will be given a ONE-YEAR VACCINATION\*\*** New Baltimore Animal Hospital, located in West Coxsackie, will be providing the Veterinary service for all of the clinics. Please call 518-719-3600 if you have any questions regarding rabies.*

**Supervisor Ruso:** Can you repeat the one that's most important to folks here; was the very first one?

**Councilmember Ruso:** March 28 6-8 pm at the Medway-Grapeville Firehouse, Route 51 in New Baltimore.

**Supervisor Ruso:** Thank you, Chuck.

***Assessment***

EXEMPTION RENEWALS The exemption renewals are beginning to come in. The extreme cold and ice I believe is slowing down the foot traffic for the seniors. A reminder letter will be sent out for all renewals the first part of February. CORRECTIONS Diane and Julie continue to share mailing address changes and corrections for the tax roll as new information is gathered when property owners submit their tax payments.

***Audit and Budget***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 45-2018  
JANUARY 18, 2018**

**RESOLUTION TO NOTIFY TOWN DEPARTMENTS OF ANNUAL  
TOWN BOARD AUDIT OF ACCOUNTS**

**WHEREAS** Town Law Section 123 requires an annual accounting of each department that receives and distributes money, and;

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 6**

**WHEREAS** pursuant to the Uniform Justice Court Act Section 2019-a, as it relates to the duty of every town justice(s), at least once a year and “upon the last audit day of such town,” to present his or her records and docket to the auditing board of the town, and;

**WHEREAS** the Town Board must examine the records, or cause them to be examined and a report thereon submitted to the board. After the examination, the board must enter into its minutes that the records have been examined,

**RESOLVED** the Town Board hereby informs each of the pertinent departments (Town Supervisor, Town Clerk, Tax Collector and Town Court) that the presentation of financial records for the year 2017 be presented to the Town Supervisor’s office no later than 4:00 p.m. on February 5, 2018.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 46-2018**  
**JANUARY 22, 2018**

**RESOLUTION TO APPROVE ANNUAL REVIEW OF ACCOUNTS  
FOR TOWN SUPERVISOR AND TOWN CLERK**

**WHEREAS** Town Law Section 123 requires each town officer or employee who has received or disbursed any monies to produce all supporting books, records, receipts, warrants, vouchers and cancelled checks as authorized by Section 29 of the General Municipal Law.

**RESOLVED** that Jeffry Ruso, Chair of the Audit and Budget Committee, has completed the Annual Review of the financial records of the Town Supervisor and Town Clerk on Saturday, January 20, 2018 and the Town Board accepts the Annual Review for the period of January 1, 2017 to December 31, 2017.

Motion by Supervisor Ruso seconded by Councilmember Briody

**Supervisor Ruso:** We followed the guidelines put out by the Office of the State Comptroller and just went down the checklist and reviewed the material. It can be a rigorous process, but it’s not bad.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Buildings and Grounds/Recycling Operator Kirk Trombley***

60 Gallon Bags of Plastic (No Hard Plastic) 10, 31 Bundles of Magazines and Phone Books, 63 Bags and Bundles of Newspaper, 42 Boxes and Bundles of Cardboard

***Building Inspector/Code Enforcement Allan Jourdin***

Summarization of Code Enforcement Officer activities for December, 2017, is as follows:

Building Inspections 1 (Jourdin), Pre-Building Permit Inspections 2 (Jourdin), Open Building Permits 95, Certificates of Compliance Issued 3 (Fishman), Certificate of Occupancy Searches 3, 2017 Commercial Site Fire Inspections Not Completed 15-1 year, 2-3 year, New Building Permit

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 7**

Applications Received 3    Application Fees for December, 2017 \$880.00    Total Fees for Year-to-Date \$11,265.18    During the month of December, I met with CEO Fishman to go over files for a smooth transition of duties and also reviewed other files in process.

***Grants/Promotions/Economic Development***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 47-2018**  
**JANUARY 22, 2018**

**RESOLUTION TO AUTHORIZE APPLICATION FOR GRANT FROM  
THE BANK OF GREENE COUNTY**

***RESOLVED*** Supervisor Ruso and Councilmember VanEtten are authorized to prepare an application to The Bank of Greene County on behalf of the Summer Recreation Program and the Veterans Committee for 2018.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Greene County Planning Board***

No Report

***Highway***

Highway Report December 20, 2017 to January 22, 2018 Changed oil on 2012 ford pickup; Changed oil and filters on 1993 and 1997 Internationals; Replaced starter on 1997 International; Friday December 22 snow, plowed and sanded all roads as needed; Saturday December 23, rain and light icing, sanded all roads as needed; Monday December 25, called all in at 5am for snow plowed and sanded all roads as needed; Replaced wing blade on 1993 International; Friday December 29 very windy, plowed drifts as needed; Saturday December 30 called all in at 11am for snow, plowed and sanded all roads; Tuesday January 2, extremely cold, John Deere loader wouldn't run, fuel was gelled, changed all filters and put additive in fuel and got running; Put anti gell in all trucks; Picked up TV and Mattress dumped on Schellar Park Road; Attended meeting at Town Hall; Thursday January 4, snow, plowed and sanded all roads as needed; Friday January 5 more snow, called all in at 5am, plowed and sanded all roads as needed; Saturday January 6, snow and wind, called all in at 7am plowed and sanded as needed; Repaired lights on 1985 Oshkosh; Washed all trucks and loader; Repaired mailbox on Acquetuck Road; Repaired sander chain on 2011 International; Checked and cleaned drains in Hamlet, for expected rain; Cut Brush on liberty street; Did annual safety training for highway employees, on snow plow safety and welding safety; Saturday January 13, ice, called all in at 4am, sanded all roads; Repaired plow on 1997 International, and replaced plow shoes; Replaced wing blades on two 1985 Oshkoshs; Wednesday January 17 called all in at 2:30 am for snow, plowed and sanded as needed; Adjusted wing plow on 1997 International; Cleaned ice from ditch on Sunset Hill Road; Replaced battery on 2012 ford pickup; Monday January 22 light ice sanded all roads at 6am; Washed all trucks; Picked up new sander chain from American Blades in Oneonta for 2011 International.



TOWN OF NEW BALTIMORE  
COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087  
January 22, 2018– Page 8

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 48-2018  
JANUARY 22, 2018

**RESOLUTION TO AUTHORIZE THE TOWN OF NEW BALTIMORE TO  
PARTICIPATE IN COUNTY HIGHWAY PURCHASES**

**WHEREAS** Greene County has contracted for certain highway materials, equipment and supplies for 2018 and has adopted Resolution No. 18-18 on January 17, 2018 authorizing municipalities to participate in County highway purchases.

**WHEREAS** the Highway Superintendent will continue to follow the Procurement Policy adopted on January 1, 2018.

**RESOLVED** that the Town Board hereby authorizes the Highway Superintendent to purchase certain highway materials, equipment and supplies during the year 2018, subject to the rules heretofore and hereafter adopted by the County pursuant to Section 408-A of the County Law.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Insurance***

No Report

***Personnel***

No Report

***Planning Board - Rob VanEtten, Chair***

The Planning Board met on January 11, 2018, with the following business transacted: **Public Hearing** was held on the Roberto Ponce Minor Subdivision Application. In the **Regular Monthly Meeting** that followed: **Old Business** 1. The Roberto Ponce Minor Subdivision was approved. 2. Minor Subdivision Application was received from Jacqueline Davis for a two-lot subdivision of her property on Route 9W. Purpose of the subdivision is to transfer acreage to her brother to be combined with property he currently owns. Required Public Hearing was scheduled for 7 p.m., February 8. **New Business** 1. Held an initial discussion with a Town resident who plans to subdivide her parcel on Scheller Park Road. 2. Received Minor Subdivision application for a two-lot subdivision of property owned by Lisa Dippo on Medway-Earlton Road. Purpose of the subdivision is to transfer two acres to a neighboring property owner to be combined with property currently owned. Required Public Hearing was scheduled for 7:15 p.m., February 8. 3. Received Minor Subdivision Application for a two-lot subdivision of property owned by John Hebda and Michelle Hebda on Shady Lane. Required Public Hearing was scheduled for 7:30 p.m. on February 8. Following up on discussion at the December meeting, the Board passed a resolution that all minutes completed after the January 11 date would be in summary format with the exception of any discussion during the review of the Environmental Assessment Form which will remain in verbatim format. The Board selected Ann Marie Vadney as Vice Chair and Pat Bruno as Secretary for the 2018 year.

***Zoning Board of Appeals – Pat Linger, Chair***

The Zoning Board of Appeals did not meet on January 3, 2018, since there were no applications to come before the Board.

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 9**

**Chair Pat Linger:** Jeff, can I just add and this came in after the report went out, but there was an inquiry to the Building Department about those little tiny homes. I don't know if you've seen them or heard of them. So there was an inquiry as to how they were handled. It's something that you may want to look into when you're doing your Town Code book. It's relatively new. Right now they are considered a house trailer. They're registered through DMV and they have the RV International American sticker applied to them. The building codes are not that of a modular house so it's something that you might want to look at going forward. I think it's probably going to be an increasing issue.

**Supervisor Ruso:** So was the inquiry about putting one in the Town, someone wanted to put a tiny home, little home what do they call it?

**Councilmember Briody:** Tiny home.

**Chair Pat Linger:** Yes, it's called a tiny home, a tiny house.

**Supervisor Ruso:** So someone actually has asked to put one in.

**Chair Pat Linger:** Someone has asked about it and wanted to know how it was handled, if it was in the zoning. It is because they're considered a house trailer just like a camper would be, but that wouldn't be something that you can live in because of the zoning.

**Supervisor Ruso:** Until it's addressed, yes.

**Chair Pat Linger:** It may be something that you may want to look at when you're redoing your Code Book.

**Supervisor Ruso:** Maybe we can put our heads together. We'll look to see what other towns are doing.

**Chair Pat Linger:** I did call Cairo because Cairo does have a tiny home resort. They are actually an official campground inspected by Department of Health and all that. They do consider them as house trailers. They're going to do the same thing, their Town Board is going to start looking at it and see if it's something that they want to change in their zoning or not.

### ***Seniors***

No Report

### ***Technology/Website***

**Councilmember Briody:** We're just working on current items and nothing really to report.

### ***Town Courts***

In December, Court fees were \$10,380 of which \$5,270 was sent to the State Comptroller and the Town retained \$5,110. Justice Farrell \$6,402 Justice Meacham \$3,978

### ***Veterans and Memorials***

**Supervisor Ruso:** I think we better bring forth that we have a luncheon on the 18th of February at Cornell Hook & Ladder. It's at noontime and all veterans are certainly invited and if you know any, tell them. We'd love to see them there.

**Ellie Alfeld:** Along with their family members and caregivers.

**Supervisor Ruso:** Certainly.

### ***Wastewater Treatment***

**Councilmember Irving:** We had a good report tonight, looks like we're on schedule. Hopefully that will stay that way.

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 10**

***Youth, Parks and Recreation***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 49-2018**  
**JANUARY 22, 2018**

**RESOLUTION TO AUTHORIZE PAYMENT FOR PLAYGROUND EQUIPMENT**

**WHEREAS** Senator George Amedore awarded a \$50,000 grant to replace obsolete playground equipment at Cecil Hallock Park.

**RESOLVED** the Town Board of the Town of New Baltimore authorizes payment of \$49,988.01 to Miracle Recreation Equipment Co. from Budget Line A7140.2, Purchase Order PKG-2018-1, Town Voucher 2018b-01-18.

Motion by Supervisor Ruso seconded by Councilmember Briody

**Supervisor Ruso:** I know that Shelly deserves a lot of credit for all her work in getting this grant.

**Councilmember Irving:** She'll have a grandchild playing on that equipment.

**Supervisor Ruso:** That's true, she will have a grandchild to play on that equipment. Thank you, good point.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Public Comment***

**Judge Meacham:** I'm available to answer any questions (unable to understand). I do have some good news. The state has approved the grant for \$26,000. I have some comment regarding the grant that the Court had applied for \$29k and received approval for about \$26k.

**Supervisor Ruso:** I have not been notified of any grant approval. Was this in the last year?

**Judge Meacham:** It just came in just recently. We did apply for a grant last year. We just received approval.

**Councilmember Downes:** What is the grant money for?

**Judge Meacham:** For the court system, products for the Court.

**Supervisor Ruso:** What's the details of it? I don't recall seeing it, but go ahead.

**Judge Meacham:** I haven't received the printout yet for all the items that have been approved, but I know that we have a door with a bulletproof glass window that's been approved, we have a lot of Court records that need to be purged and they approved that. That's a substantial amount of the grant. As you know we have plenty of boxes up in the attic and they were approved to help us to get through a good portion of it.

**Supervisor Ruso:** When did you, I didn't know about, maybe there was only one meeting that I missed last year. It must be that was the meeting that there was discussion about the grant. I don't remember the grant. I'm looking at Scott and Chuck.

**Judge Meacham:** The Court applies for the grant.

**TOWN OF NEW BALTIMORE**                      **Draft 1/27/18**  
**COUNTY OF GREENE**                      **Approved 2/12/18**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 11**

**Town Clerk Finke:** And the Town Board approves.

**Justice Meacham:** Yes, and the Town Board has to approve it.

**Supervisor Ruso:** Maybe it was at the meeting I missed. I guess I'm going to have to review it. We'll meet on the weekend and I'll review it. I don't have any questions for you because I'm not sure what it's about so I'll have to review it with you.

**Councilmember Briody:** From our meeting I have to do my due diligence on it.

**Judge Meacham:** If you have any questions let me know. Anything else?

**Supervisor Ruso:** No, thank you.

***Community Events***

- February 7, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- February 8, 2018 Planning Board Meeting at 7 PM
- February 12, 2018 Town Board Regular Meeting at 7 PM
- February 18, 2017 Complimentary Luncheon for Veterans and Their Families at Cornell Hook & Ladder Fire Company at 12 PM
- February 26, 2018 Town Board Work Meeting
- March 4, 2018 Slide Show by Ted Hilscher at 3 PM

***Audit of Claims***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 50-2018  
JANUARY 22, 2018**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY  
AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2018b-01-01 to 2018b-01-38, it is

**RESOLVED** that the Supervisor is hereby authorized to pay claims 2018b-01-01 to 2018b-01-38.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until March 31, 2018.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

General \$62,820.58 which includes the Playground Equipment, Highway \$18,296.27, Sewer 1 \$479.51, Sewer 2 \$196.50, Total \$81,792.86

**Supervisor Ruso:** I have one more motion that needs to be made.

**TOWN OF NEW BALTIMORE**  
**COUNTY OF GREENE**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**January 22, 2018– Page 12**

**Draft 1/27/18**  
**Approved 2/12/18**

On a Motion by Councilmember Briody seconded by Councilmember Irving, the meeting adjourned at 7:51 PM.

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

**Supervisor Ruso:** Thank you.

Respectfully Submitted,

Barbara M. Finke  
Town Clerk