

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
WORK MEETING**

**DECEMBER 26, 2018  
AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Reports**

Supervisor

County Legislator

Town Clerk

- December 10, 2018 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Control Committee (Chair Ruso/Member Downes)

- Resolution to Deactivate the Health Reimbursement Reserve Fund

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

- Resolution Authorizing Supervisor to Execute Agreement with Greene County  
Emergency Medical Systems, Inc.

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Resolution to Establish a Highway Capital Equipment Reserve Fund

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

- Resolution to Establish Compensatory Time Policy

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Resolution to Approve Training of the Full and Part Time Court Clerks on January 10,  
2018

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

- Resolution to Award Wastewater Treatment Bids

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

- Resolution Authorizing Councilmember VanEtten and Supervisor Ruso to Apply for  
2017 Greene County Youth Grant
- Resolution Authorizing the Supervisor to Execute a One-Year Lease Extension for  
Hannacroix Preserve and Hudson River Interpretive Trail Parking Area

**Public Comment Period/Community Events**

- January 1, 2019 Swearing-In Ceremony for Highway Superintendent followed by  
Organizational Meeting at 2:00 PM
- CANCELLED January 2, 2019 Zoning Board of Appeals Meeting at 7:30 PM
- January 10, 2019 Planning Board Meeting at 7 PM
- January 14, 2019 Town Board Regular Meeting at 7 PM
- January 21, 2019 Town Hall Closed for Martin Luther King Day
- January 28, 2019 Town Board Work Meeting at 7 PM

## **Audit of Claims**

## **Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

### **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

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**COUNTY OF GREENE**                      **Adopted 1/14/19**  
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**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:03 PM and the Pledge of Allegiance was said. Also attending Councilmembers Briody, Downes and Irving, Town Clerk Finke, Justice Meacham, and 2 members of the public who signed the attendance book. Absent: Deputy Supervisor Dellisanti, Councilmember VanEtten, County Legislator Linger, Tax Collector Jordan, and Deputy Highway Superintendent VanWormer

***Supervisor***

The monthly financial reports for November were forwarded to all Board members. Has everyone had a chance to review them? I would like to make a Motion to accept the November financial reports, seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***County Legislator Pat Linger***

December 2018 closes out my first term as County Legislator. Over the last 3 years, we have accomplished some significant goals. Greene County Transit routes have evolved to be more effective for residents, and have added an additional route to the Community College, Columbia Memorial Hospital, and the Amtrak Station. We approved the bond for our new jail, something previous Boards have been unable to accomplish before us. We signed a new CSEA contract, protecting interests of both taxpayers and employees, after 7 years of deadlock. We have increased economic development investments with an aggressive marketing platform, decreased unemployment to record levels, and increased the number of available jobs throughout the County. As of this month, the County Treasurer has over \$40 million in the bank to work with when covering delinquent taxes and accomplishing smaller investments without the need to bond. Moody's has given Greene County a AA+ bond rating, the highest ever. We finish our term in excellent financial shape. We have some initiatives to work on over the next term to continue moving forward. The jail will be a significant project, and has been approved at 80 beds by the Commission of Corrections. Bids are to be released very soon. The Mental Health building in Cairo has significant structural issues and will need to be addressed. Due to changes in NYS laws regarding housing for the indigent, our homeless population has more than doubled, with increased cost to taxpayers to satisfy our obligations. I believe there is opportunity to partner with a not-for-profit to provide shelter at a reduced expense in the future. We will work with the IDA to develop the former Quality Inn property near the Catskill thruway exit. We will work with our law enforcement agencies to enhance our Alternatives to Incarceration programs. All of these will require extensive efforts on our part, and the thoughts of my constituents are welcome, and encouraged. In December, we approved the increased tax exemptions for seniors and persons with disabilities. We approved moving forward with the GC Transfer Station design modifications for all 4 of our facilities. This will be an opportunity to save significant transportation costs. We also authorized the re-levy of unpaid town, village and school taxes, as we are required to make those entities whole by law. That amount will total \$8.3 million for 2018, and will not need to be bonded. The GC Organizational Meeting has been set for January 2, 2019 at 6pm. Swearing in of the Board members will begin at 5pm prior to the meeting. It has been my pleasure to serve the residents of the Town of New Baltimore for the last 3 years. I look forward to representing you for the next three. My phone is always on, and my door is always open.

***Town Clerk Barb Finke***

4 Building Permits \$413, 1 EZPass Tag \$25, 8 Hunting/Fishing Licenses \$24.20, 19 Dog Licenses \$120, 1 Late Dog Licenses \$5, 1 Excavation Fees Culvert Across Road \$100, 25 Certified Copies \$250, 5 Photocopies \$1.25, State, County & Local Revenues \$1,147.25, to New York State Agriculture and Markets for Spay/Neuter Program \$21, to New York State Department of Environmental Conservation \$199.59, Total to Supervisor \$926.66  
Completed a LGRMIF Grant Application Information Session course in East Greenbush on November 7, 2018 and Applying for a LGRMIF Shared Services Grant webinar on November 15 from the New York State Archives.

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***Tax Collector***

No Report

***Historian Ted Hilscher***

I want to thank the Town Board and the people of New Baltimore for the opportunity to once again serve as your Town Historian. I am always interested in learning the history of the town, and in sharing the history of the town. In any given month I have untold numbers of chances to both learn and share, so that I am always on the job. I am always on call. This year I made the following public appearances: Gave slide show to the citizens of New Baltimore, on what I learned about our local barns in my travels in Great Britain. Gave slide show to docents of the Columbia County Historical Society on Hudson Valley/Catskill Mountain barns. Gave slide show to Rider's Mill Historical Society (Columbia County) on Hudson Valley/Catskill Mountain barns. Spoke at the symposium on Black History in the Hudson Valley, held at the Maritime Museum, Kingston, on the Black Migration to Greene County. Participated in Graveyard Tour in Cossackie. My character was Abram van Buskirk, a survivor of the Battle of Gettysburg. Gave a tour of Main Street architecture in Catskill. Gave a slide show twice for the Greene County Historical Society on the Vanderzee hay press (from New Baltimore) and the Cornwell Barn, which is being re-constructed at the Bronk House grounds. Spoke at the Beattie House in Catskill on Historic Preservation Law. Gave a slide show to the Mayflower Society, Albany Chapter, on Hudson Valley/Catskill Mountain barns. Gave a slide show to the Story Family Fiftieth Reunion on Hudson Valley/Catskill Mountain barns. I am also in the process on setting up a Town Historian's office in the basement of the town hall. I assisted the Town Clerk and the Highway Superintendent in reviewing the old highway book regarding the possible existence of a town road in the hamlet. I have also answered many inquiries, as has been reported in earlier reports this year. I have continued working on my book on the history of local farms, which has included collecting oral history from town residents. I assisted my colleague Gregg Berninger, the Town Historian in Ghent (Columbia County) with his book commemorating the bicentennial of Ghent, particularly regarding agricultural history.

***Agriculture***

No Report

***AgFest***

No Report

***Animal Control Joe Tanner***

No Report

***Assessment***

**Senior Citizen & Disability With Limited Incomes:** The County has set up public hearing to increase the maximum income limits of these exemptions, from \$27,500 to \$28,500, in the sliding scale. I will furnish more information once I receive the documents from the Greene County **January Town/County Tax Bills:** The final 2018 data files and totals will be sent to the County on or before November 1<sup>st</sup> for the 2018-2019 tax levy, tax rolls and bills. Real Property will submit the files directly to TelAscent for processing of the January 1<sup>st</sup>, 2019 tax bills **Exemption Update:** The office has been concentrating on mailing out all the exemption renewals. The last ones that are being worked on are the Senior Citizen with STAR, which should be in the mail before the December 28<sup>th</sup> (or sooner). Time has been spent on going through the files to see what is missing, etc. before the renewal forms are mailed out, (to be sure we have the appropriate documents on file).

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***Audit and Budget***

**Supervisor Ruso:** We've been reviewing all of our Reserve accounts for updates and some of the things the Comptroller's office wants is to have a definition of what our intents are with those reserve accounts. So we are starting the process on that.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 184-2018**  
**DECEMBER 26, 2018**

**RESOLUTION TO DEACTIVATE**  
**THE HEALTH REIMBURSEMENT RESERVE FUND**

**WHEREAS**, the Town of New Baltimore created a Health Reimbursement Reserve account in 2013; and,

**WHEREAS**, this account was funded with \$5,000 at that time and has not had any activity since being established, and,

**WHEREAS**, the primary reason for the establishment of this account was in relation to the self-funded health insurance offering to the employees that existed at that time, and,

**WHEREAS**, the Town Board has, since this account was established, changed the health insurance offering to a more standard health insurance offering that is not self-funded,

**NOW, THEREFORE BE IT RESOLVED**, The Town Supervisor is hereby directed to cancel the current Health Reimbursement account and move all funds to the general account.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Buildings & Grounds/Recycling Operator Kirk Trombley***

60 Gallon Bags of Plastic (No Hard Plastics) 12, 30 Bundles of Magazines and Phone Books, 96 Bags and 37 Boxes and Bundles of Cardboard

***Building Inspector/Code Enforcement Allan Jourdin***

Summarization of Building Inspector/Code Enforcement Officer activities for November, 2018 is as follows: Building Inspections: 20 Building Permits Issued: 4 Building Permit Renewal Letters Sent: 1 Certificates of Occupancy Issued: 1 E-Mails Received by Clerk: 81 E-Mails sent by Clerk: 108 New Building Permit Applications Received: 3 New Building Permit Applications Awaiting Permit Issuance: 3 Open Building Permits: 100 Application Fees for November, 2018: \$ 413.00 Total Fees for Year to Date: \$11,907.87

***Fire, EMS & Law Enforcement***

No Report

***Grants/Promotions/Economic Development***

No Report

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*Greene County EMS Representative Nick Dellisanti*

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**RESOLUTION 185-2018**  
**DECEMBER 26, 2018**

**RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE  
AGREEMENT WITH GREENE COUNTY EMERGENCY MEDICAL SYSTEMS, INC.**

**RESOLVED** that the Town Board does hereby authorize the Supervisor to execute an agreement with Greene County Emergency Medical Systems, Inc. for the period January 1, 2019-December 31, 2019 at a total cost of \$19,119.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

*Greene County Planning Board*

No Report

*Highway*

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 186-2018**  
**DECEMBER 26, 2018**

**RESOLUTION TO ESTABLISH A  
HIGHWAY CAPITAL EQUIPMENT RESERVE FUND**

**WHEREAS**, the Town of New Baltimore currently has a Highway Reserve account which exists to cover unexpected emergencies, unforeseen State mandates and replacement of capital equipment of physical plant, Highway Garage, and Major Highway equipment,

**WHEREAS**, the funding of such reserve accounts are designed to prevent a spike in the taxpayers' bills each year and

**WHEREAS**, a primary reason for the practice of conservatively budgeting the revenue into the Town budget is due to the erratic and unpredictable source of the funds and the strong possibility that the sources could change, and

**WHEREAS**, past Town Boards placed these funds into the fund balance until needed, and

**WHEREAS**, the Town Law permits and the Office of the State Comptroller has advised that "reasonable" unexpended fund balances may be maintained for unappropriated, unreserved fund balances, consistent with prudent budgeting practices, necessary to ensure the orderly operation of Town Government, however for additional monies, or specific projects, the Town should create a Reserve Fund under Section 6-c of the N.Y. General Municipal Law (hereinafter the "GML"), and

**WHEREAS**, one of the highest priorities of the New Baltimore Town government is to provide the safe upkeep of Town roads and insure that winter weather does not close the roads, and

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**WHEREAS**, the Town Board of the Town of New Baltimore has identified a need to provide a definition of the current reserve fund for the Town of New Baltimore Highway Department for the purpose of replacing old, obsolete and dangerous capital equipment as a proper use for such excess unappropriated and unreserved fund balances.

**WHEREAS**, future funding to the Highway Equipment Reserve fund will be based upon the amount of surplus financial outcomes at the end of each calendar year, if any, and

**NOW, THEREFORE BE IT RESOLVED**, The Town Supervisor is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the GML to the amount of \$75,000. Any interest earned on the monies so deposited shall accrue to become part of the Reserve Fund. Except as otherwise provided by law, expenditures from the Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of the Town Board.

Motion by Supervisor Ruso seconded by Councilmember Irving

**Councilmember Downes**: My only question is the last part of the ‘No expenditures shall be made from the Reserve Fund with the approval of the Town Board.’

**Supervisor Ruso**: Correct.

**Councilmember Downes**: So that means that any expenditures they have to go through us first.

**Supervisor Ruso**: As read, it’s designed for major equipment or for some major uninsured loss. The Highway Superintendent would identify ‘I need a new truck, something happened to the old one, we can’t fix it.’ So he just can’t go out and buy it using the monies in the Reserve Account. He has to have our approval, everybody’s got to be good on this and we will go forward based upon that. Some of the points going forward is we have our Unallocated Fund Balance that are related to Highway funds only. That is how I would describe as your checking account, you get a \$1,000 in each week, at the end of the year that’s \$52,000, but you only spent \$50,000. What happens to the \$2,000 that was left over because you only spent \$50,000, you got \$52,000 in? Well, that stays in your checking account and it stays there next year and next year. Well, the Unallocated Fund Balance is basically the money left over and monies are not left over in a lot of years. When we have a very bad winter month, you don’t have much left over. When you have an easy winter year, you have better funds available. So the monies left over now are going to be put in the Reserve Account, or much of them are, so that we can purchase equipment in years to come instead of accumulating a bigger and a bigger Unreserved Fund Balance. Unreserved Fund Balance is basically your money left in a checking account and the Reserve Account is a specific savings account so to say for your Highway purchases. So that’s what we’re doing. That way when we have to replace a major piece of equipment, and some of our trucks are, well we have a 1985 Oshkosh, a 1987 Oshkosh as well, 1991. We have equipment that’s 25-30 years old. So I think we need to start putting money aside so that maybe we can bond less when time comes. That’s what the whole point of this is.

**Councilmember Downes**: But this fund can only go to \$75,000?

**Supervisor Ruso**: No, it can go higher and we can build it higher each year. So next year at this time we have a certain level of monies left over -- the Comptroller’s Office actually recommends that we run between 20-25% that our Unallocated Fund Balance has about 20-25% of our annual budget. Our budget for Highway this year was \$985,000, call it \$1 million. So 20-25% means you have \$200,000-250,000. I talked with our bookkeeper. We set a place in the middle and we’re shooting for about \$225,000 leftover at the end of the year. That helps carry you when the first of the year comes, you have snow on the ground, you’ve got salt problems, you’ve got fuel, you’ve got guys, you’ve got overtime, but the tax money hasn’t come in yet. So you want to have a cushion for obvious reasons. So that’s what we’re doing. We’re setting up reserve accounts. We’re trying to define reserve accounts, we’ve got a few more coming up in the next few months that we’ll be doing that. That will satisfy the Comptroller plus we need to have a better definition. The only definition we had for our reserve account for the Highway was the title – Highway Reserve Fund -- that’s all it said. This one goes to some of the details as to what

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we want, So, anyway we have a Motion on the table; it's been seconded. Any other thoughts or questions?

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN

ABSENT: VanEtten

**Motion Carried**

***Insurance***

No Report

***Personnel***

Motion by Supervisor Ruso seconded by Councilmember Downes to Table Resolution 187-2018

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Planning Board Chair Rob VanEtten***

The Planning Board met on December 13, 2018, with the following business transacted: John Cashin, representing the Costanza family, presented minor subdivision application for a two-lot subdivision of property located at 1155 Route 144. Following approval, parcels from the subdivision will be merged with Lands of the Costanza Family and with Lands of John Cashin and Susan O'Rourke resulting in the creation of no new lots. Required Public Hearing has been scheduled for 7 p.m., January 10, 2019. Attorney Michael Biscone representing Clifton Park Materials Group, Inc. presented Minor Subdivision Application for a two-lot subdivision of property located on New Baltimore Road. Following approval, the property subdivided off will be added to the adjacent parcel owned by the Village of Ravena resulting in the creation of no new lots. Required Public Hearing has been scheduled for 7:15 p.m., January 10, 2019.

Representatives from Solar Generation were present to begin discussion of their plan for installation of a 750KW solar array, in compliance with the NYSERDA Community Solar Array Program, on property purchased north of Route 144 on east side of U.S. 9W. The Board began the Lead Agency process by going through the SEQR Long Form which will be sent out to DEC for their input as well as to Greene County Planning for their input as part of the required 239 Process. Following adjournment of the meeting, Board Members took the required Workplace Violence and Sexual Harassment training.

***Seniors***

No Report

***Technology/Website***

No Report



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***Town Courts***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 188-2018**  
**DECEMBER 26, 2018**

**RESOLUTION TO APPROVE MANDATORY TRAINING FOR THE FULL  
AND PART TIME COURT CLERKS ON JANUARY 10, 2019**

**WHEREAS** the Office of Court Administration provides mandatory training of Court Clerks.

**RESOLVED** the Town Board approves the attendance of the Full and Part Time Court Clerks at the *Clerk Core 2019 Training Seminar* on January 10, 2019 at the Albany Law School.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

***Veterans and Memorials***

No Report

***Wastewater Treatment***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 189-2018**  
**DECEMBER 26, 2018**

**RESOLUTION TO AWARD WASTEWATER TREATMENT BIDS**

**WHEREAS** the bids for the Wastewater Treatment Plant improvements were opened on December 10, 2018.

**RESOLVED**, Delaware Engineering has reviewed said bids and recommended Eastman with Base Bid and Bid Alternates 1, 3, 5 for \$1,449,867 General Contract and Stilsing with Base Bid and Bid Alternate 2 and 3 for \$342,600 for Electrical Contract.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

**Robert Flores:** With that resolution passed, does the Board want to discuss it or authorize it, for the Supervisor to enter into contract agreements with the two contractors who were awarded which is Stilsing and Eastman? When those contracts are ready do you want a resolution to sign the agreements or do you want to just proceed today authorizing the Supervisor to sign the agreements when they're ready? You did a resolution to award.

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**Town Clerk Finke:** Do you want to see it before you sign it?

**Supervisor Ruso:** Yeah, I kind of do like to see it before I sign it to make sure you're not trying to pull a fast one.

**Robert Flores:** The documents will be prepared and they'll be brought to the Supervisor, but do you want the Board to review?

**Supervisor Ruso:** Well when do you anticipate these documents being prepared?

**Robert Flores:** They'll be ready for your signature like in the next two to three weeks.

**Supervisor Ruso:** We have a meeting on the 1<sup>st</sup>, but we have another meeting on the 14<sup>th</sup>, no I think it's the 12<sup>th</sup>. Will it be ready by the 12<sup>th</sup>?

**Robert Flores:** So what happens is we'll notify the two contractors that they were awarded and they'll prepare their bonds and their insurance and they'll sign the agreement because it's two parties sign. And so when we have their signature, then we'll send it to you to sign. That's why I can't guarantee the exact timing on it.

**Supervisor Ruso:** Our next regular meeting is on the 12<sup>th</sup> if that could be prepared before that date, then I'd prefer to go with the good graces of the Board. Not that I don't think I have that, but it makes it a little more official.

**Robert Flores:** That's fine. Just wanted to make sure procedurally which way we're going.

**Supervisor Ruso:** And if the timing of the Town Board meeting would be disruptive to the movement of this thing, I would feel differently, but it doesn't sound like it will be.

**Robert Flores:** I don't think so.

Many replied that the next meeting is the 14<sup>th</sup>.

**Robert Flores:** The Monday, right.

**Supervisor Ruso:** I beg your pardon, I was right the first time. It's the 14<sup>th</sup> so it gives you two more days.

**Robert Flores:** And just so everybody knows the agreement that we're looking to get signed is included in the bid documents. We do that on purpose so it's no surprises. So we're just filling in the who which is the name of the contractors and the dollar amount and then it's prepared for signature.

**Supervisor Ruso:** Alright, very good. As soon as it's ready, call me just to get it wrapped up.

**Robert Flores:** Sounds good.

**Supervisor Ruso:** Thank you.

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*Youth, Parks and Recreation*

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 190-2018  
DECEMBER 26, 2018

RESOLUTION AUTHORIZING COUNCILMEMBER VANETTEN AND  
SUPERVISOR RUSSO TO APPLY FOR 2019  
GREENE COUNTY YOUTH GRANT

**RESOLVED** that Councilmember Shelly VanEtten, Chair of the Youth, Parks and Recreation Committee and the Grants/Promotions/Economic Development Committee and Supervisor Jeffrey Russo. Member of the Youth, Parks and Recreation Committee and the Grants/Promotions/ Economic Development Committee apply for a 2019 Greene County Youth Grant.

Motion by Supervisor Russo seconded by Councilmember Downes

AYES: Russo, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

Motion by Councilmember Downes seconded by Supervisor Russo to Table Resolution 191-2018

AYES: Russo, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

**Audit of Claims**

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 192-2018  
DECEMBER 26, 2018

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY  
AUDITED CLAIMS

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2018b-12-01 to 2018b-12-29, it is

**RESOLVED** that the Supervisor is hereby authorized to pay claims 2018b-12-01 to 2018b-12-29.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until January 31, 2019.

Motion by Supervisor Russo seconded by Councilmember Downes

AYES: Russo, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

**TOWN OF NEW BALTIMORE**                      **Draft 1/4/18**  
**COUNTY OF GREENE**                      **Adopted 1/14/19**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**DECEMBER 26, 2018 - Page 10**

General \$19,567.38, Highway \$4,045.28, Sewer I \$504, Sewer 2 \$177.98, Total \$24,294.64

**Public Comment Period**

**Justice Meacham:** I already had my opportunity to speak. I only wanted to speak during the opportunities that you had brought to the table regarding anything that was pertaining to the Courts.

**Supervisor Ruso:** I know that you and I discussed twenty minutes before the meeting about let's go forward with some components at the very least, but I had Mr. Flores waiting and...

**Justice Meacham:** No, no, that's fine.

**Supervisor Ruso:** So we just didn't have enough time to put it together tonight.

**Justice Meacham:** That's fine, but regarding the Comp Time I did have the opportunity to speak so I thank the Town to give us the opportunity to speak.

**Supervisor Ruso:** I think there were some good points to be made.

**Justice Meacham:** So that's why the card was there, just to be able to speak.

**Supervisor Ruso:** I just want to make sure we can reconcile all parties' concerns, one is that we are consistent between departments and that's my number one thing.

**Justice Meacham:** Right and my concern was were we going to lose that package when I offered it as a package?

**James Eckl:** I noted from the Agenda for this meeting that was posted on the Town website that under Justice Court Liaison there no was entry beyond the resolution that's already been addressed and I did not come to offer observation, but simply to express my concern that the matter of the proposed grant from the Office of Court Administration is not being neglected. I'd be glad to know where the matter stands if you're able to...

**Supervisor Ruso:** I'll answer that briefly. I think there are a couple of loose ends on I think there's six items and I think we're clear on four of the six and that's kind of where we were almost prepared to proceed tonight, but the crunch time of the meeting and so forth didn't allow us to proceed on that. We only discussed it about twenty minutes before the meeting started. Anyway we have at least four of the six items resolved I think is a fair way to put it. Is that close enough? There's a couple of things we have some loose ends on, stuff that relates to the Town Procurement Policy and how the stuff is presented I think a fair way to put it.

**James Eckl:** Thank you, sir. I'm just gratified to learn it isn't being ignored.

**Town Clerk Finke:** Never was.

**Community Events**

- January 1, 2019 Swearing-In Ceremony for Highway Superintendent followed by Organizational Meeting at 2:00 PM
- CANCELLED January 2, 2019 Zoning Board of Appeals Meeting at 7:30 PM
- January 10, 2019 Planning Board Meeting at 7 PM
- January 14, 2019 Town Board Regular Meeting at 7 PM
- January 21, 2019 Town Hall Closed for Martin Luther King Day
- January 28, 2019 Town Board Work Meeting at 7 PM

**TOWN OF NEW BALTIMORE**  
**COUNTY OF GREENE**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**DECEMBER 26, 2018 - Page 11**

**Draft 1/4/18**  
**Adopted 1/14/19**

Motion to enter Executive Session by Supervisor Ruso seconded by Councilmember Downes at 7:59 PM

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

Motion to reopen the Work Meeting by Supervisor Ruso seconded by Councilmember Briody At 8:28 PM

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

Motion by Councilmember Briody seconded by Councilmember Downes to adjourn the meeting at 8:29 PM

AYES: Ruso, Briody, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

Motion Carried

**Supervisor Ruso:** Meeting comes to an end. Thank you everybody.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk