

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD WORK MEETING**

**NOVEMBER 26, 2018  
AGENDA**

**Pledge of Allegiance**

**Reports**

Supervisor

County Legislator

Town Clerk

- Approval of November 12, 2018 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

- Motion to Accept Resignation of Heavy Motor Equipment Operator
- Resolution to Appoint Highway Department Employee
- Resolution to Appoint Part-Time Highway Department Employee

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Motion to Accept Resignation of Court Clerk
- Resolution to Appoint Part Time Deputy Justice Clerk

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

**Public Comment Period/Community Events**

- December 5, 2018 Senior Committee Christmas Party at Pegasus at 12:00 PM
- December 5, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- December 10, 2018 Town Board Regular Meeting at 7 PM
- December 13, 2018 Planning Board Meeting at 7 PM
- December 26, 2018 Town Board Work Meeting at 7 PM

**Audit of Claims**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

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**OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Dellisanti, Councilmembers Briody, Irving, and VanEtten, Deputy Town Clerk Jordan, Deputy Highway Superintendent VanWormer, Emergency Management Officer VanWormer, Justice Meacham, County Legislator Linger, and 7 members of the public who signed the attendance book. Absent: Councilmember Downes and Town Clerk Finke

***Supervisor Jeff Ruso***

**Supervisor Ruso:** The budget was finalized during the month, submitted to the Office of the Comptroller.

***County Legislator Pat Linger***

November has been a very busy month in County business. One of our biggest responsibilities in to pass a fair and balanced budget. We have met monthly since February with department heads to go through every department regarding costs and revenues, and our responsibility to provide the service. This month, we passed the 2019 budget with one amendment to reduce the contingency fund line item by \$475,000. This amendment allowed us to reduce the property tax increase from 2.9% as reported in the Tentative Budget, to 1.2% as approved. The total tax levy will be \$26,839,678, for an increase of \$306,443 over 2018. The increase to CGCC alone in 2019 is over \$1.4 million so you can see significant work was done to reduce a large increase in the levy. One of the items that has plagued us with increasing costs in the past has been the agreement that retirees could retire with a better healthcare plan than they had paid for when employed. We amended the GC Administrative Manual to fix this for retirements effective Jan. 1, 2019 or later for those employees less than 65 years of age. These retirees will now qualify for the same or similar type of health insurance as when they were actively working. With this change, we can better control the costs associated with retiree healthcare going forward. Those retirees over the age of 65 are already in a County sponsored Medicare plan and are unaffected. We established a not-for-profit Local Development Corp to undertake community and economic development activities within Greene County. This allows the Community Development Block Grant funds to continue to be used within Greene County, rather than sent back to NYS as required in March 2019. We also approved a discounted buyout plan for 14 of the existing CDBG loans to be paid back immediately. These are risky loans that if paid back over the contracted timetable, would instead return the funds to NYS. This will keep nearly \$200,000 working toward economic development in Greene County through the LDC. We set 3 public hearings for December 19<sup>th</sup>, beginning at 6:15 pm. These hearings are in respect to Senior Citizen and Persons with Disabilities and limited income tax exemptions, and the annual inclusion period for Ag District No. 124. We received a feasibility report on the GUS Solid Waste Authority potential. At this time, all indications are that the creation of this authority is feasible as a cost-saving measure, in addition to elevating the potential of new alternatives to dispose of our solid waste by increasing volume to an attractive level. We will meet with the other 2 counties to discuss moving forward on this. Keep in mind, this is not a huge cost savings up front for Greene County, rather an opportunity to avoid future cost spikes of putting our solid waste in landfills. We also heard from B&B Forest Products, a local Greene County business, to discuss the negative impacts on their business caused by tariffs and new rules and regulations. At this time, their business is down about 25% due to the regulations being required out of China. We will ask that Congressman-elect Delgado support existing bills to mitigate the damages to our local economy. Notable resolutions approved this month: - Reappointed Ed Kaplan as County Attorney - Reappointed David Dorpfeld as County Historian - Reappointed Angelo Scaturro as Public Defender - Accepted bids for refuse removal at County sites - Accepted bids for In-Rem properties in the towns of Athens and Cairo, following the original winning bidder non-completion of sale I would like to thank the voters of the Town of New Baltimore for overwhelmingly supporting my re-election as County Legislator. I look forward to continuing to work with the Town for the benefit of our residents. Over the next 3 years, we have many projects to keep us busy. The new jail, the GUS Solid Waste Authority, GCT improvements and evolution, economic development and broadband build-out, and highway improvements are some of the larger issues we have going, but in no way exhausts that list. We have accomplished a great deal during

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my first term, and I'm excited to see where we are 3 years from now. Anybody have any questions?

**Supervisor Dellisanti:** Who's in charge of the LDC?

**County Legislator Linger:** It's going to be a Board. That has not been established yet, but it's gonna be under the purviews of the Economic Development Planning and Tourism Office. That Board will be established, their bylaws will be established, those sort of things are in process right now, but it needs to be in place by March in order for us to have an avenue for those funds that are coming back from those grant programs to stay in Greene County. Otherwise it gets sent back to the State and then they get doled out to other parts of the State. They're going to get used one way or the other. We'd rather see them used here in Greene County.

**Ellie Alfeld:** What size Board are you talking about?

**County Legislator Linger:** I believe it was five members.

**Supervisor Ruso:** They're independent of the, or they quasi-independent, or it's not well established yet?

**County Legislator Linger:** It is. It's a non-for-profit so it's its own independent board, but we approve the bylaws. We approve the Board members, but it's on a different scale and level than what the IDA was. The IDA does commercial development; this is more toward the Main Street sort of thing -- taking abandoned homes, possibly purchasing them, rehabilitating them, and putting them back on the market. That type of thing and, of course, being able to do the smaller grants through the Community Development Block Grant Program.

**Justice Meacham:** Do they have a completion date in focus as a goal for the Jail?

**County Legislator Linger:** I would not even be able to give you a date until we get bids out and back. Right now we have not put bids out. We literally, less than a week ago, got an okay from the Commission on Corrections to go ahead with our 80 bed count, but it did come with some warnings from them. So right now the bid specs are in process and then we'll get those bids out and see what they come back with. From the beginning they were looking at 24-36 month buildout time from start to finish.

**Justice Meacham:** (Unable to understand) information is in the bid, you know the timeframe for completion of project.

**County Legislator Linger:** Right and there are things we can do. We can offer incentives to finish early, things like that. Depends on what the cost savings is to do that, whether it makes sense or not, but I wouldn't want to venture a guess right now.

**ADOPTION OF MINUTES**

The November 12, 2018 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Briody. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Tax Collector Diane Jordan***

No Report

***Historian Ted Hilscher***

No Report

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***Agriculture***

No Report

***AgFest***

No Report

***Animal Control Joe Tanner***

No Report

***Audit and Budget***

**Supervisor Ruso:** As we all know, we had our budget meeting in early November and the budget process is typically quite vigorous, lengthy. It's well past us and we don't need to relive it all. That is complete. It's been submitted to the County as well as the Office of the Comptroller.

***Buildings & Grounds/Recycling Operator Kirk Trombley***

No Report

***Building Inspector/Code Enforcement Allan Jourdin***

Summarization of Building Inspector/Code Enforcement Officer activities for October, 2018, is as follows: Building Inspections: 19, Building Permits Issued: 4, Building Permits Renewed: 2, Certificates of Compliance Issued: 8, Certificates of Occupancy Issued: 1, Certificate of Occupancy Search Requests: 4, Demolition Permits Applications Received: 1, Demolition Permits Issued: 1, E-Mails Received by Clerk: 111, E-Mails Sent by Clerk: 142, New Building Permit Applications Received: 4, New Building Permit Applications Awaiting Permit Issuance: 4, Open Building Permits: 103, Outside Boiler/Woodstoves, etc. Permits Issued: 1, Application Fees for October, 2018: \$718.70  
Total Fees for Year to Date: \$11,494.87

***Fire, EMS & Law Enforcement***

No Report

***Grants/Promotions/Economic Development***

No Report

***Greene County EMS Representative Nick Dellisanti***

The regular monthly meeting was held on Tuesday, November 20, 2018. There were 8 EMS calls in October for a total of 85 for this year, and we had 103 calls for all of 2017. As of November 20, 2018 there is a projected year-end balance of \$525,000

**Deputy Supervisor Dellisanti:** So we are in very good shape with the EMS program. Our rate for 2019 is basically flat.

***Greene County Planning Board Representative Jean Horn***

No Report

***Highway***

Highway report October 22 to November 26 2018 Checked roads from heavy winds over weekend, Cleaned out beaver pipe on Deans Mill Road, Took 2006 f350 to Toads for light kit install, Cut trees along roads with use of County bucket truck, Mowed parks where we could, Hauled in snow sand from Callanan, Picked up 2006 f350 from Toads, Put plows and sanders on trucks, Put chipper box on truck for leave pickup, Oiled chains on all sanders, Pressure washed John Deere excavator and put inside, Checked roads from heavy rains, Patched holes with crusher run, Mowed along roads, Got out leave vac and serviced, Put Samsung buckets on pallets for shipping, Worked on rebuilding lift arm on Case mower saving Town \$1,800 for new one, Patched holes with winter mix, Replaced grate on Mill St, Cleaned shop, Worked on Massy Ferguson tractor broke along road had to temporary fix to move back to barn, Pick up dead deer on Deans Mill Road,

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Saturday and Sunday, November 3rd and 4<sup>th</sup>, had to call in Alan and Don and Scott to cut trees, Finished Massy Ferguson mower rebuilding stiff arm saving Town \$700, Installed new carport for salt shed, Picked up car parts on Scheller Park Road, Picked up bagged leaves, Put up no parking sign on Swezy Lane in turn around, Plowed and sanded where needed, Replaced hyd hose on mower, Cut 3 trees on High Rock Rd, Checked trucks over before snow storm, Fixed lights on rear of 2011 International, Repaired grates on 1993 International, Replaced cutting edge on 2011 International, Started to wash trucks until pressure quit, Took pressure washer to repair shop to have looked at, Moved equipment around back barn for winter, Replaced 4 signs on Shady Lane that were taken down, Replaced roof light on 1985 Oshkosh

**Deputy Highway Superintendent VanWormer:** One thing I wanted to add with the pressure washer, we were washing our first truck after the snowstorm and it quit. I took it to Albany to have them look at it and get a price on fixing it and he just called me today probably around 3:00 and said we're looking at probably \$2,000 just to fix it. The down side to that is we only paid \$3,500 for it fourteen years ago, but to replace that pressure washer with the same exact one today you're looking at \$6,500. That shows you where prices are in fourteen years. So I called up today, I'd like to pick it up and take it to another place to have another place look at it and get another price on repairing it and then wait to see whether we want to fix it or just purchase a new one.

**Supervisor Ruso:** Keep us apprised.

**Councilmember Briody:** Is that a heated system?

**Deputy Highway Superintendent VanWormer:** Yes, it's a four gallon, 3,000 psi hot water. For what we do we really need the hot water and that 3,000 psi.

**Councilmember Briody:** It's not your average pressure washer.

**Supervisor Ruso:** Without much advance knowledge, we had a resignation of one of our Heavy Motor Equipment Operators, Richard Baxter, who'd been working for the Town for just over a year has resigned and I'm going to make a Motion to accept the resignation of Richard Baxter from the Highway Department as a Heavy Motor Equipment Operator. Do I have a second?

**Councilmember VanEtten:** I'll second.

AYES: Ruso, Briody, Irving VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 172-2018**  
**NOVEMBER 26, 2018**

**RESOLUTION APPOINTING HIGHWAY DEPARTMENT EMPLOYEE**

**WHEREAS** a resignation of a Heavy Motor Equipment Operator was received by the Deputy Highway Superintendent on November 15, 2018.

**WHEREAS** a part-time appointment was made on October 8, 2018 and due to weather conditions and the emergency nature of this appointment, Deputy Highway Superintendent VanWormer is recommending said applicant for full time appointment.

**RESOLVED** that Herbert Woodbeck is appointed as a Heavy Motor Equipment Operator at a salary of \$17.25 per hour and upon satisfactory six month probationary period the salary will increase to \$18.25.

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Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 173-2018**

**NOVEMBER 26, 2018**

**RESOLUTION TO APPOINT PART-TIME HIGHWAY DEPARTMENT  
EMPLOYEE**

**WHEREAS** Town Board Resolution 114-2018 authorized an advertisement for part time positions in the Highway Department to be placed in *The Daily Mail* for one week and the Deputy Highway Superintendent received another application.

**RESOLVED** that Gregory Empie is appointed as a Part-Time Motor Equipment Operator at a salary of \$16.00 per hour for a probationary period of six months.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Insurance***

**Supervisor Ruso:** We had a meeting a week ago Monday, week ago today, here at Town Hall with the Town employees going over the insurance package that they have been offered for 2019, actually beginning December 1, 2018 and valid until next year. The meeting was well-received. There was really very little changes to our health care package. We do have another insurance package that has to be finalized and that's the one for the retirees. That's not effective until January 1.

***Personnel***

**Supervisor Ruso:** I think we discussed our personnel issues as it relates to the Highway Department. We have some other personnel issues that we'll have another resolution coming up in a few moments, but we have a resignation from the full time Court Clerk has resigned last week and her last day will be December 31. So we'll probably have a resolution coming up.

***Planning Board Chair Rob VanEtten***

No Report

***Zoning Board of Appeals Chair Pat Linger***

No Report

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***Seniors***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 174-2018**  
**NOVEMBER 26, 2018**

**RESOLUTION TO AUTHORIZE PREPAYMENT FOR SENIOR  
HOLIDAY LUNCHEON**

**WHEREAS** the Town of New Baltimore Senior Committee will hold their Annual Holiday Luncheon on December 5, 2018 at 12:00 PM at Pegasus Restaurant.

**WHEREAS** according to the Town Procurement Policy dated January 1, 2018, two quotes were procured as the total amount is over \$1,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of New Baltimore is authorized to prepay the Senior Luncheon for attendees of the Town in an amount not to exceed \$1,448.33 from Line Item A.6772.4.

Motion by Councilmember VanEtten seconded by Supervisor Ruso

**Ellie Alfeld:** Would you like to know what our attendance will be?

**Councilmember VanEtten:** Well we do know that you're over that budget.

**Ellie Alfeld:** I have a head count of 72.

**Councilmember VanEtten:** Seventy-two, so there was another person added to that.

**Supervisor Ruso:** We'll sort that out.

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Technology/Website***

No Report

***Town Courts***

**Supervisor Ruso:** As we mentioned earlier our full time Court Clerk has resigned and she leaves us as of December 31 and that's Dawn Palmateer and she submitted her resignation a week ago today. So I guess I will have to make a Motion to accept the resignation of Dawn Palmateer as our Town Court Clerk effective December 31, 2018 seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**



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**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 175-2018**  
**NOVEMBER 26, 2018**

**RESOLUTION TO APPOINT PART TIME DEPUTY JUSTICE CLERK**

*WHEREAS* a vacancy exists in the Justice Court and the Town has advertised the position of Part time Deputy Justice Clerk, and

*NOW, THEREFORE, BE IT RESOLVED*, that Kimberlee Gimondo is hereby appointed to the position of Part Time Deputy Justice Clerk at an hourly wage of \$12.00 per hour for a maximum of 25 hours per week and upon satisfactory six month probationary period the salary will increase to \$12.50.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 176- 2018**

**NOVEMBER 26, 2018**

**RESOLUTION TO ADVERTISE FOR A FULL TIME JUSTICE  
CLERK EMPLOYEE.**

WHEREAS Town Board Resolution 176-2018 to Authorize an Advertisement for full time Justice Clerk to be placed in the DAILY MAIL for one week.

NOW, THEREFORE, BE IT RESOLVED that the Town Clerk is Herby Authorized to place an Advertisement for the position of Full time Justice Clerk for one week in the DAILY MAIL.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**Supervisor Ruso:** We have a Court grant that has to be processed and there's a number of different questions and details that have to be ironed out before we proceed. We want to get this processed as promptly as possible so we're going to have a Special Meeting on Thursday, December 6 to finalize the details of the Court grant.

**Councilmember VanEtten:** At 7:00.

**Supervisor Ruso:** At 7 PM, thank you.

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
RESOLUTION 177- 2018  
NOVEMBER 26, 2018

RESOLUTION TO ADVERTISE FOR A SPECIAL MEETING  
TO ADJUST THE OFFICE OF ADMINISTRATION  
COURT GRANT

WHEREAS Town Board Resolution 177-2018 to Authorize an Advertisement for a Special Meeting to Adjust Court Grant.

NOW, THEREFORE, BE ITRESOLVED that the Town Clerk is Herby Authorized to place an Advertisement for a Special Meeting on December 6, 2018 at 7PM for one week in the DAILY MAIL.

Motion by Supervisor Ruso seconded by Councilmember Briody

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Veterans and Memorials***

No Report

***Wastewater Treatment***

**Councilmember Irving:** Everything's running good.

***Youth, Parks and Recreation***

**Councilmember VanEtten:** We're going to plan a special event sometime this winter, but nothing's set in stone yet.

**Public Comment Period**

None

**Community Events**

- December 5, 2018 Senior Committee Christmas Party at Pegasus at 12:00 PM
- December 5, 2018 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- **December 6, 2018 Special Town Board Meeting at 7 PM to Discuss the Court Grant**
- December 10, 2018 Town Board Regular Meeting at 7 PM
- December 13, 2018 Planning Board Meeting at 7 PM
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**Audit of Claims**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 178-2018**  
**NOVEMBER 26, 2018**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

***WHEREAS*** the Town Clerk has presented claims to the Town Board for audit and review, and

***WHEREAS*** the Town Board has audited claims 2018b-11-01 to 2018b-11-28, it is

***REVOLVED*** that the Supervisor is hereby authorized to pay claims 2018b-11-01 to 2018b-11-28.

***BE IT FURTHER RESOLVED*** that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2018.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

General \$36,719.07, Highway \$42,877.96, Sewer 1 \$5,750.48, Water 2 \$306.83, Total \$85,654.34

Motion by Councilmember Briody seconded by Councilmember Irving to adjourn the meeting at 7:26 PM

AYES: Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**Supervisor Ruso:** Thank you very much everybody. Have a good Christmas and have a good luncheon.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk