

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
REGULAR TOWN BOARD MEETING**

**NOVEMBER 13, 2019  
AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Approval of Minutes**

- October 28, 2019 Public Hearing on the 2019 Preliminary Budget
- October 28, 2018 Town Board Work Meeting

**Public Comment Period**

**Correspondence**

**New Business**

- Resolution to Adopt the 2019 Budget
- Resolution to Place Advertisement for Members of the Planning Board and Zoning Board of Appeals
- Audit of Claims

**Upcoming Meetings**

- November 25, 2019 Town Board Work Meeting at 7 PM
- December 4, 2019 Town of New Baltimore Senior Activity Committee Christmas Party at Pegasus at 12:30, Reservations (518)756-8076 Required Before November 27
- December 4, 2019 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- December 9, 2019 Town Board Regular Meeting at 7 PM
- December 12, 2019 Planning Board Meeting at 7 PM
- December 23, 2019 Town Board Work Meeting at 7 PM

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 149-2019  
NOVEMBER 13, 2019**

**RESOLUTION TO ADOPT THE 2020 BUDGET**

***BE IT RESOLVED***, that following a Public Hearing held on October 28, 2019 regarding the 2020 Preliminary Budget, the Town Board hereby adopts the 2020 Preliminary Budget as the 2020 Final Budget.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 150-2019  
NOVEMBER 13, 2019**

**RESOLUTION TO PLACE ADVERTISEMENT FOR MEMBERS OF  
PLANNING BOARD AND ZONING BOARD OF APPEALS**

***WHEREAS*** an advertisement will be placed in *The Daily Mail* for positions that are currently unfilled or whose term of office will expire on December 31, 2019.

***RESOLVED*** that the Town Clerk will place the following advertisement, approved by the Attorney for the Town, in *The Daily Mail* for 7 days.

The Town of New Baltimore is seeking applicants for the Planning Board and Zoning Board of Appeals where annual training is required. Please send letter of interest or resume outlining experience to Supervisor Jeff Ruso, 3809 County Route 51, Hannacroix, NY 12087, [jruso@townofnewbaltimore.org](mailto:jruso@townofnewbaltimore.org), or call (518)756-6671 Ext. 7 for information by December 20, 2019.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 151-2019  
NOVEMBER 13, 2019**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2019-11-01 to 2019-11-, it is

**RESOLVED** that the Supervisor is hereby authorized to pay claims 2019-11-01 to 2019-11-,

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an Abstract and hold it for public review until December 31, 2019.