

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
WORK MEETING
MARCH 23, 2020
AGENDA**

Pledge of Allegiance

Opening of Sealed Bids for Replacement of the Fabric Cover and End Panel on Sand Storage Structure

Resolution to Approve Mid-Hudson Cablevision Increase in Monthly Rate

Motion to Authorize the Town Clerk to Void Late Fee for February Dog Renewals

Motion to Lower the Payment for the Annual Insurance Renewal

Audit of Claims

Announcement

The Greene County Public Health Rabies Clinic at the Medway Grapeville Firehouse on March 25 and April 22 at the Lexington Firehouse have been cancelled.

Adjournment

In consideration of COVID-19, the open meeting of the Town Board regularly scheduled for March 23rd has been postponed. Our goal, as articulated by the CDC and the NYS DOH, is to mitigate against the spread of the virus and reduce its rate of transmission. This action will allow the Town of New Baltimore to exemplify infection control procedures to prevent the continued and pervasive spreading of disease.

Per communication from NYCOOG (New York Committee on Open Government):

The New York State Committee on Open Government issued guidance regarding the “Open Meetings Law ‘In-Person’ Requirement and the Novel Coronavirus.” The guidance acknowledges that there is no process for waiving the Open Meetings Law’s “in-person” requirement for conducting meetings. Furthermore, the Committee conceded that there is no jurisprudence regarding the ability of local governments to forego or waive the “in-person” meeting requirement. Nonetheless, **the Committee opined that judicial review of alleged violations of the Open Meetings Law will likely take into consideration the public body’s desire to protect the public health while continuing to perform necessary government functions.** However, the Committee urges that if a public body determines that limiting public in-person access to an open meeting is necessary in response to the COVID-19 virus, that the public body limit discussions and actions taken to those matters for which harm would be caused by delay in order to mitigate potential impact of constituents.

That being said, Town Hall has not allowed entrance of the public to this facility as of Monday, March 16th. Meeting of the Town Board and Town Clerk will occur on the evening of March 23rd at 7 PM, however, said meeting will be held in a very limited extent to open the sealed bids for the replacement of the fabric cover and end panel on the sand storage structure, approve the increase in the network upgrade fee for internet service, allow the Town Clerk to void late fees for February dog licenses, lower the payment for insurance coverage for the Town, and enable the monthly bills to be reviewed and paid. A special meeting may be scheduled, pending DOH recommendations for continued ‘social distancing’ at a later date. Minutes will be posted within a few days.

Per orders by the Office of Court Administration, all court proceedings are suspended until further notice. Should you have any questions, please contact Court Clerk Kimberly Ruby at (518) 756-2079.

Officials will hold regular hours, and all business will continue to occur via telephone and email. This being a time when tax payments are still being collected, and cash cannot be refused, please contact Tax Collector Diane Jordan at (518) 756-6671 Ext. 2 should you require a cash transaction. Please consider mailing your payment in check form or delivering in a sealed envelope through the mail slot on the red door of the Meeting Room. Receipts will be sent and a confirmation call will be made if requested.

Thank you for your understanding and assistance; please stay well.

Jeff Ruso, Town Supervisor, Town of New Baltimore
jruso@townofnewbaltimore.org, (518)756-6671, Ext. 7 or (518)337-9238

TOWN OF NEW BALTIMORE **Draft 3/23/2020**
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OPENING OF REGULAR MEETING

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Downes, Irving, and VanEtten, Deputy Supervisor Dellisanti, and Town Clerk Finke. Absent: Councilmember Boehlke

Supervisor Ruso: As a reminder to everybody, the Town, based upon the current virus situation, the Town Hall has remained closed and shall remain closed. This meeting is a closed meeting, but we have it for public review on cable television. And also as a further reminder the Town parks also remain closed and that will be until further notice.

Opening of Sealed Bids for Replacement of the Fabric Cover and End Panel on Sand Storage Structure

Supervisor Ruso: ‘The Town of New Baltimore Highway Department is seeking sealed bids for the replacement of the fabric cover and end panel on our 50’x70’ sand storage structure. Bidder will supply cover, and all equipment, labor, and travel expenses required to install. The successful bidder will also remove old fabric from site. Labor should be at prevailing wage, proof of workers’ compensation coverage is required, and the bidder must provide a certificate of insurance naming the Town as additional insured. The Town of New Baltimore reserves the right to reject any and all bids. All bids must be received by the Town Clerk at 3809 County Route 51, Hannacroix, NY by March 23 at 4 PM. Please address any questions to Highway Superintendent Alan VanWormer at 518-756-2078 Ext.#3, or email highway@townofnewbaltimore.org
By Order of the Town Board,
Barbara M. Finke
Town Clerk’

Town Clerk Finke: There were two sealed bids received:

1. ClearSpan and the quote is \$39,321.55, proof of insurance is attached
2. Prefab Shelter Installer, LLC for \$33,669.00

I will make copies for the Town Board and the Highway Superintendent.

Supervisor Ruso: Alright, thank you, let’s move on.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 70-2020
MARCH 23, 2020

RESOLUTION TO APPROVE MID-HUDSON
INCREASE IN MONTHLY RATE

RESOLVED the Town Board approves a monthly Network Upgrade Fee of \$2.50 beginning with the March 3-April 2, 2020 bill.

Motion by Supervisor Ruso Seconded by Councilmember VanEtten

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Supervisor Ruso: It is my understanding that February dog renewals were not received by residents and I would like to make a Motion to authorize the Town Clerk to void the late fee for February dog renewals. Do I have a second?

Councilmember Irving: I’ll second that Motion.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

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Supervisor Ruso: I would like to make a Motion to Lower the Payment for the Annual Insurance Renewal to \$36,398.08. Do I have a second?

Councilmember VanEtten: I'll second.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 71-2020

MARCH 23, 2020

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY
AUDITED CLAIMS**

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2020b-03-01 to 2020b-03-31, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2020b-03-01 to 2020b-03-31.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until May 31, 2020.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

General \$67,645.14, Highway \$8,669.27, Sewer 1 \$935.20, Sewer 2 \$170.93 for a total of \$77,420.54

Announcement

The Greene County Public Health Rabies Clinic at the Medway Grapeville Firehouse scheduled for March 25 and April 22 at the Lexington Firehouse have both been cancelled.

Motion by Councilmember Downes seconded by Councilmember VanEtten to adjourn the meeting at 7:07 PM

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Supervisor Ruso: Thank you everybody. Good night.

Respectfully Submitted,

Barbara M. Finke RMC
Town Clerk