

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING

JUNE 24, 2020

AGENDA

Please turn off all cell phones and electronic devices.

Legal Notice Rescheduling Work Meeting
Board of Elections Letter

Pledge of Allegiance

Moment of Silence for John “Jack” Ablett, Former Board of Assessment Review Member

Update on WWTP Upgrades with Robert Flores, P.E. from Delaware Engineering

Reports

Supervisor

- Resolution to Adopt Supervisor’s 2019 Annual Financial Report Update Document Submitted to the State Comptroller and on File in the Town Clerk’s Office for Public Inspection

County Legislator

Town Clerk

- Motion to Approve the Rescinding of Late Fees During COVID-19 for all Dog License Renewals Between March and June and Refunding by Voucher Late Fee if Paid
- Approval of March 23, 2020 Town Board Work Meeting Minutes COVID-19
- Approval of April 13, 2020 Town Board Regular Meeting Minutes COVID-19
- Approval of April 27, 2020 Town Board Work Meeting Minutes COVID-19
- Approval of May 13, 2020 Town Board Regular Meeting Minutes COVID-19
- Approval of May 27, 2020 Town Board Work Meeting Minutes COVID-19
- Approval of June 8, 2020 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

- New York State Department of Agriculture and Markets Division of Animal Industry Dog Control Officer Inspection Report
- Dates for 2020 Greene County Public Health Rabies Clinics at the Cairo Town Park

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

- Resolution to Authorize Highway Superintendent to Purchase Materials and Supplies by Greene County Resolution 151-20
- Resolution to Authorize Highway Superintendent to Purchase Washed and Screened Crushed Stone by Greene County Resolution 152-20
- Resolution Approving Agreement for Expenditure of Highway Monies
- Resolution to Purchase Used 2002 International Plow/Dump Truck from the Town of Catskill
- Resolution to Surplus Used Highway Truck through GovDeals, Inc.

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

- Standard Work Day and Reporting Resolution

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

Town Courts (Chair VanEtten/Member Ruso)

- Resolution to Increase Pay Rate for Part-Time Court Clerk

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

- Resolution to Approve Replacement of Retaining Wall and Installation of Operational Equipment at the Wastewater Treatment Plant

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

- Resolution to Accept Donation from Cancelled Park Rental for 2020 Youth Program Craft Packs
- Resolution to Authorize the Supervisor to Execute Agreement for Portable Standard Toilets

Public Comment Period/Community Events

- July 9, 2020 Planning Board Meeting at 7 PM
- July 13 Town Board Regular Meeting at 7 PM
- July 16, 2020 Planning Board/Zoning Board of Appeals Tentative Meeting at 7 PM
- July 27, 2020 Town Board Work Meeting at 7 PM

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

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Supervisor Ruso: Thank you everybody for being at our Town Board meeting rescheduled for June 24, Wednesday. A Legal Notice of rescheduling the Work Meeting was presented due to the fact that this site was being prepared for the Primary election which occurred yesterday so we rescheduled the meeting to today on behalf of the request from the Greene County Board of Elections.

Town Clerk Finke: 'LEGAL NOTICE The Town of New Baltimore Work Meeting originally scheduled for Monday, June 22 will be rescheduled to Wednesday June, 24, 2020 at Town Hall, 3809 County Route 51, Hannacroix, NY 12087 at 7 PM. By Order of the Town Board, Barbara M. Finke Town Clerk.'

Supervisor Ruso: We rescheduled on behalf of the Board of Elections.

Greene County Board of Elections: 'Let us take this opportunity to thank you once again for allowing your location to be utilized as a poll site for conducting elections. Having local and easily accessible poll sites available is an integral part in assuring all voters have the opportunity to practice the democracy we all cherish here in America. Given the concerns we all share this year as we face the Covid crisis, we wanted to take this opportunity to assure you we are doing everything we can to protect voters and those who utilize your facilities. Outlined below is important information we wanted to share with you. **WHAT ELECTIONS WILL BE TAKING PLACE IN 2020?** We have two elections that will take place this year. A primary election on June 23rd and the General Election on November 3rd. **WHAT IS THE PRIMARY ON JUNE 23RD FOR?** There is a Republican Primary for Congress. There may be a Democrat Presidential Primary but the outcome of that is still under judicial review. This is important: As a result of action taken by the State Legislature last year, this year's **primary begins at 6:00AM and runs until 9:00PM**, the same as all General Elections in the past. **WHAT HAS BEEN DONE TO LIMIT THE NUMBER OF VOTERS APPEARING AT POLL SITES?** Absentee ballot applications with postage paid return envelopes are being mailed by the County BOE to every voter eligible to vote in a primary. We anticipate many voters will utilize the absentee process, greatly reducing poll site turn out on election day. There will also be a nine-day Early Voting period prior to June 23rd and November 3rd. **WHAT PERCAUTIONS (sic) WILL BE TAKEN TO PROTECT POLL WORKERS AND SITES?** We are in the process of engaging professional services to disinfect every poll site on the day before the primary and the day after. Personal protection equipment (masks and gloves) will be provided to each inspector. Disinfectant sprays and wipes will be provided for periodic cleaning throughout the day. Voters will be requested to wear masks. Therefore, we will need access to your location the day before elections for cleaning, election day itself and the day after elections for cleaning again. Board of Election staff will be reaching out to you in the near future to schedule accordingly. Once again, thank you for your cooperation in the protection of democracy here in Greene County and America. Sincerely, Brent Bogardus Commissioner Marie Metzler Commissioner'

OPENING OF REGULAR MEETING

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Boehlke, Downes, Irving, and VanEtten; Deputy Supervisor Dellisanti; Town Clerk Finke; Highway Superintendent VanWormer; and 3 members of the public who signed the attendance book. Absent: County Legislator Linger, and Tax Collector Jordan

Supervisor Ruso: Thank you once again for being here. We've got quite a few things to go through tonight. We do want to remember someone who passed recently and that is a former Board of Assessment Review member, Jack Ablett. So, if we can have a moment of silence on his behalf and reflect upon him. Thank you.

Supervisor Ruso: We do have a special guest here, always a special guest, and that is Robert Flores who is an Engineer with Delaware Engineering and he's going to give us a review of our wastewater treatment plant. You'll have a couple of agenda items, resolutions as it relates to the upgrade. So, having said that, Robert, thank you.

Robert Flores: So the project that we've been working on for awhile now, upgrading the wastewater treatment plant, we are far enough along. We have two prime contractors and they've been working. No large surprises have come up and I keep knocking on wood on

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there, but the treatment plant does have a couple other needs and the way the project was funded, there's a bond amount for \$2.6 million and you have contracts for Eastman which is roughly \$1.5 million and the electric contract which is \$342,000 and those contracts are underway and far enough ahead that you gotta see the end. So there's a contingency amount left in the bond which is roughly \$132,000 if you round up. And the wastewater plant as you remember, we awarded the project, you can't upgrade everything and it's a plant that's been there for quite a long time. So there's two items in particular that are big ticket items that I want to discuss with the Board. One is the retaining wall. There's an existing retaining wall made out of wood, it's about 3' high, it's about 30' long and it has some severe rot and it's given way. So now is the time to fix it and it's one of those things that needs to be fixed for worker safety and if that goes then you end up in an emergency mode which we don't want to be in. And the second item that I want to discuss with you is we want to add some more controls and instrumentation to the treatment process and again if you remember these details about when we opened the bids, we had a bid alternate to do some work, to do instrumentation for the treatment plant and it was not awarded at the time because to stay in budget. So this is adding some of those additional controls to help us with the treatment of the wastewater. This isn't the full-blown, it was not awarded at bid time, but it's barebones instrumentation that would really improve the ability to operate the wastewater plant and then produce better wastewater treatment. So that is a big-ticket item. We're estimating that to be \$40,000. So between those two items -- \$65,000 -- and that would come out of the contingency that's roughly \$132,000. So those are the two particular asks that are on your agenda for today, but obviously if there's any other additional questions about the project in general.

Councilmember Downes: The retaining wall is 25'?

Robert Flores: Yes.

Councilmember Boehlke: And that's wood?

Robert Flores: The existing one is wood.

Councilmember Boehlke: So what's it gonna be replaced with?

Robert Flores: We're thinking we should replace it with a block wall.

Councilmember Boehlke: How high?

Robert Flores: It's roughly 3' high so it's not a major wall, but the site slopes onto a building so this allows you to walk between the slope and the building. So it's an area, you have to walk between that retaining wall and the building on a daily basis.

Councilmember Boehlke: I see a lot of facilities will get these used highway barriers, they have up in Spancrete up here in Selkirk, South Bethlehem.

Councilmember Downes: So we would hold the rest approximately \$65,000 just God forbid something happens.

Robert Flores: Right so at this time I think we're talking about like the biggest items right now?

Councilmember Downes: Right.

Robert Flores: So there might be some other items like Chuck was mentioning, we were talking before the meeting, that would still improve whether it be safety or improved treatment that we might still consider spending the money on, but I'm not ready to I guess to recommend exactly which ones.

Councilmember Irving: Did you say controls/instrumentation? Controls I understand. Instrumentation, is that replacing charts with digital or strip old paper charts?

Robert Flores: Well, a little bit of that, but more adding level sensors and then a little control panel that they can read the level, that it also reads the level, reads the pumps and if the level

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got high because of a storm, it automatically controls the pump. So obviously the wastewater plant is not manned 24 hours and storms come at the odd hours so this just helps prevent anything that can happen when you're not there.

Councilmember Boehlke: So you have bids on this already?

Robert Flores: We have estimates, we have a concept of what we wanted to do and we asked the contractor which is Eastman to give us an estimate and then I rounded his numbers up. That's how I came up with these figures. We would have to finalize exactly what we're doing to get the exact numbers and then they would be processed as a change order to the \$1.5 million contract that they have.

Councilmember Downes: And at this point how far are we to completion?

Robert Flores: We're very close. So all the major structures are built. Tanks are built, equipment's in, pipes in the ground, wires are run. We just haven't put the new stuff in operation. So that's why the big unknowns and the big risk I guess part of the work, we're past that. The biggest part of the project was digging 20' in the ground and we're next to the River so we're in the groundwater. That was quite an effort and it took the guy longer than he thought, costed more money than he thought. We're past all that.

Councilmember Downes: So we're are we looking at 80 percent complete, 90 percent complete?

Robert Flores: I would probably venture to say we're getting close to 90 percent complete. Of course that last 10 percent is the tricky part because as you can image the existing wastewater plant that stayed in operation throughout construction and we built new things -- new clarifiers, new ultraviolet -- and so the magic day hasn't arrived where we switch the flow to go from the old tanks to the new tanks because once you do that, that's the point of no return. Once you make the switch, you're in for sure, you gotta make sure everything's in place. But we're getting really close.

Councilmember Boehlke: And these are probably items that are as far as the controls go, they're probably easier to add while it's under construction rather than add on later on in their operation.

Robert Flores: That's right. So right now we have the advantage of having both the GC and the electrical contractor onsite so there's people there. People with equipment's there, tools are there. That's the advantage of doing it now.

Supervisor Ruso: Of course I concern myself with the remaining roughly \$67,000 of contingency funds and I recognize the purpose of the contingency funds was for just these type of items. The remaining \$67,000 I think we need to be careful and tread lightly and we'll see, we don't want to exceed those dollars.

Robert Flores: Right.

Supervisor Ruso: Do you have any thoughts on other contingency items that you're concerned about at this moment?

Robert Flores: I don't have anything major items. We replaced all the major stuff. The one major piece of equipment that wasn't replaced was that influent grinder at the beginning of the wastewater plant. That's kind of like I guess the biggest ticket item that's out there. Other items would be smaller scale, couple thousand here kind of thing versus a potential \$30,000-\$40,000. In my mind that's the biggest ticket item that's left out there.

Councilmember Boehlke: So what did they give you for a figure on the block wall?

Robert Flores: The exact number is \$22,421.

Councilmember Boehlke: How long is the wall?

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Robert Flores: It's about 30' and that's all in. You gotta remove what's there, put in the new, it's prevailing wage rates and all that kind of stuff.

Supervisor Ruso: Are there any other questions from the Board?

Councilmember Downes: The last piece that you said that we haven't replaced, the grinder. If it got to the point that we were ready to switch over and we still had that \$30,000, could we put the grinder in at that point?

Robert Flores: We could consider that, that's something you could consider. The way the funding package works, it's 25 percent grant and the balance is zero percent loan. That's true for all the money you spend. You do have that 25 percent build-in discount in terms of loan.

Councilmember Downes: I was just trying to figure out which way...

Robert Flores: Should we do it?

Councilmember Downes: Should we do it? Obviously, it's gonna be easier to put the grinder in when there's nothing going through at that point then waiting until we're running and the grinder dies on us or something to that affect.

Robert Flores: If the Board's interested I could get a price. At least we'd know, we'd have an idea in dollars.

Supervisor Ruso: I would also like to know aside from just a price what is the life expectancy on the current grinder? Do we have another 10 years, 20 years? I don't know how to gauge that in which case if it's a lengthier life expectancy, I know things can go bad regardless of that, but if there is a lengthy life expectancy, I'm not sure that we would make that change.

Robert Flores: Right. You're familiar with the equipment. It's basically rotating and grinding, but it does work 24-7 and it's made for that so it's not like you're overtaxing it. It is about ten years old. It's kind of like your typical used car I guess right? At some point you get to the point where fixing it, you can fix it but after a point it's not worth fixing. Today I would say you're not there right because it's working just fine and it's one of those things where it either about the only thing that could go wrong, there's some things wear and tear like the cutter blades. It's like the brakes on a car. The motor either works or it doesn't, but you can replace a motor, but when it gets rusted and shaft starts breaking, and the motor goes, that's the time to replace it. So that's the balance.

Supervisor Ruso: And it's been replaced in the past.

Robert Flores: It's actually, the reason why we didn't do it as part of the project was because it's the newest piece of equipment you have so now it just became the oldest right. Just the way the sequence goes. So I guess the ask was if the Board's in agreement, because we have to finalize all these kinds of things after the fact, you would authorize the Supervisor to sign change order when they're ready.

Supervisor Ruso: Well we have on our resolution it's down on the list a ways, a resolution to approve replacement of retaining wall, installation of operational equipment at the wastewater treatment plant. So that's for the whole Board not just authorizing me to sign. So that's down the line a little; it's under W.

Robert Flores: And all this has to be followed through and they'll be an actual document generated that will require signature. We send it to EFC. Everything takes awhile. I know some of the Board members have my phone number, but everybody feel free to call or email with any questions.

Ellie Alfeld: The first question I have is pertaining to this replacement, I believe you were discussing with Chuck that it would be electric in nature to notify us if there was a failure somewhere in the system.

Robert Flores: Well at the wastewater plant, yes.

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Ellie Alfeld: You would be upgrading. Would that be in the security system also where it notifies at the outside people that there's been a breakdown? I believe we had that kind of system also.

Robert Flores: There is alarms for the major equipment, some of the significant amount, regardless of when it happens, alarm should go off and a person has to respond to it.

Ellie Alfeld: And this would be in that connection?

Robert Flores: Well, this would add more signals to that.

Ellie Alfeld: Okay. Second question is can you tell me roughly approximately when we did grinder replacement? I remember it was expensive and it was very difficult to find people that could come out and do that type of work. Give me an idea of what I'm looking at because I know the thing was very expensive at that point in time.

Robert Flores: My memory is that it's about ten years old so you did it ten years ago or so.

Ellie Alfeld: And the cost?

Robert Flores: I don't want to guess out loud, but that's an expensive piece of equipment.

Supervisor Ruso: What would be your estimate of replacement at this particular time? I thought I heard \$30,000 didn't I?

Robert Flores: That's \$30,000 for the equipment and then you gotta install it and wire it and the equipment so by the time you're done you're taking real money right.

Councilmember Boehlke: Sticker shock.

Robert Flores: Costs more than a car anyway let me put it that way. Well it depends on which kind of car you drive.

Councilmember Downes: If it went bad, how long does it take to replace it?

Robert Flores: There's fixes right, there's things that can be fixed, but replacing it takes awhile because if you buy new, typically there's anywhere from say eight-week delivery time from when you give them a purchase order.

Councilmember Downes: And that would shut down the whole wastewater?

Robert Flores: Doesn't shut it down. You have bypass it, so that would require some more manual work, more manual work while you're bypassing until the machine arrives and got installed. Basically the original wastewater plant was built without that grinder so you would have to go back and do that what we call the headworks manually the way it was done in 1980.

Councilmember Downes: So we're looking three months we'd be down basically?

Robert Flores: Yeah.

Supervisor Ruso: Well, whatever information you could get us on the grinder and somewhat of a more solid idea of the cost I think would be appreciated.

Robert Flores: Okay. I can follow up with that.

Supervisor Ruso: Thank you very much.

Supervisor

The monthly financial reports for February through May were forwarded to all Board members. Has everyone had a chance to review those? I would like to make a Motion to accept the February through May financial reports, seconded by Councilmember Downes

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AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Supervisor Ruso: This goes back awhile. We were going to move this at the last regular meeting and we didn't get the chance.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 61-2020

JUNE 22, 2020

**RESOLUTION TO ADOPT SUPERVISOR'S 2019 ANNUAL FINANCIAL REPORT
UPDATE DOCUMENT SUBMITTED TO THE STATE COMPTROLLER AND ON
FILE IN THE TOWN CLERK'S OFFICE FOR PUBLIC INSPECTION**

WHEREAS action on Resolution 61-2020 was deferred at the March 9, 2020 Regular Town Board Meeting due to further review by the Town Board and rescheduled for discussion at the March 23, 2020 Town Board Work Meeting.

WHEREAS due to the COVID-19 pandemic, Town Board meetings were held for emergency measures only and discussion and adoption were deferred until restrictions were relaxed or lifted.

RESOLVED, the Supervisor shall submit to the Town Clerk, within ninety (90) days after the close of the financial year, a copy of the Annual Financial Report to the State Comptroller, and that the Town Clerk shall place a notice that the report is on file in the Office of the Town Clerk, to be so published within ten (10) days after receipt thereof, in the official newspaper of the Town of New Baltimore. Said report was submitted by the Town's Bookkeeper in a form approved by the State Comptroller on February 26, 2020.

Supervisor Ruso: So you see the resolution, the document is attached.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

County Legislator Pat Linger

No Report

Town Clerk Barb Finke

February 1-29, 2020 3 Building Permits \$169.50, 1 CO Search \$15, 5 EZPass Tags \$125, 25 Dog Licenses \$192, 5 Late Dog Licenses \$25, 1 Demolition Permit \$75, 1 Certified Copy \$10, 182 Photocopies \$45.50, State, County & Local Revenues \$696, to New York State Agriculture and Markets for Spay/Neuter Program \$39, Total to Supervisor \$657. 1 FOIL was received in February and the information is being compiled.

March 1-31, 2020 1 Special Use Non-Commercial \$40, 1 Building Permit \$115.20, 1 Deck & Porch \$75, 2 CO Searches \$30, 1 EZPass Tag \$25, 1 Fishing License \$1.56, 26 Dog Licenses \$162, 3 Late Dog Licenses \$15, 10 Certified Copies \$100, 6 Photocopies \$1.50, State, County & Local Revenues \$606.70, to New York State Agriculture and Markets for Spay/Neuter Program \$28, to New York State Department of Environmental Conservation \$13.44, Total to Supervisor \$565.26. 1 FOIL was received in March and the bookkeeper requested additional time with the COVID-19 Pandemic.

April 1-30, 2020 3 Building Permits \$1,302.50, 3 CO Searches \$45, 53 Dog Licenses \$378, 2 Late Dog Licenses \$10, 10 Certified Copies \$100, State, County & Local Revenues \$1,908.50, to New York State Department of Agriculture and Markets for Spay/Neuter Program \$73, Total to Supervisor \$1,835.50.

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May 1-31, 2020 3 Building Permits \$881.75, 3 CO Searches \$45, 1 Fishing License \$2.76, 22 Dog Licenses \$144, 1 Exempt Dog, 2 Late Dog Licenses \$10, 1 Marriage License \$17.50, 1 Excavation Permit Culvert Under Driveway \$35, 16 Certified Copies \$160, 1 Photo Copy \$0.25, State, County & Local Revenues \$1,392, to New York State Department of Agriculture and Markets for Spay/Neuter Program \$26, to New York State Department of Health for Marriages \$22.50, to New York State Department of Environmental Conservation for Fishing Licenses \$47.24, Total to Supervisor \$1,296.26.

Town Clerk Finke: I'd just like to add that even though our offices were closed, all of our offices were functioning day-to-day whenever we needed to come in to get work done. There seems to be issues with people renewing dog licenses including getting their dog into the vet to get their rabies. There's also issues with people saying that they didn't know we were open although we did publicize it on the door, I did return phone calls, we had our personal cell phones numbers on there. I guess I wonder if the Board would consider relaxing the late fees for the dogs from the dates of the pandemic.

Councilmember VanEtten: I think it's only fair personally. I mean I had trouble getting my dogs in and the vet was like 'well, you know it's not worth bringing her in right now so wait at home' and I think a lot of people were faced with that.

Councilmember Boehlke: I agree. It was a given.

Town Clerk Finke: And also people who did pay, they should be refunded because you can't do some...

Supervisor Ruso: During that timeframe.

Town Clerk Finke: Right.

Supervisor Ruso: Between March and June.

Motion by Supervisor Ruso to approve the rescinding of late fees during COVID-19 for all dog license renewals between March and June and refunding by voucher for late fee if paid seconded by Councilmember Boehlke

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

ADOPTION OF MINUTES

The March 23, 2020 Town Board Work Meeting (COVID-19) submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Boehlke. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

The April 13, 2020 Town Board Regular Meeting (COVID-19) submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

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The April 27, 2020 Town Board Work Meeting (COVID-19) submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Irving. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

The May 13, 2020 Town Board Regular Meeting (COVID-19) submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmembers Boehlke and Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

The May 27, 2020 Town Board Work Meeting (COVID-19) submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

The June 8, 2020 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Tax Collector Diane Jordan

Property/County Tax--There is a 5% penalty added to unpaid bills until the June 30, please have the bills to the post office and post marked on or before the 30, of June. After this date there will be another 1% penalty added to the bills that are still due. Sewer District # 1 Sewer #1 now has a 10% penalty added to the bill and are due by June 15, after this date there will be another 2% penalty added to the unpaid bill. Second billing for Sewer #1 will go out again in July for August 15 payment. Water District # 2 Also Water #2 bills now has a 10% penalty on February 15, bill or a 4% penalty added to the May 15, bill that are due by July 15, bills unpaid by then will have another 2% penalty added to the unpaid bill after July 15, Third quarter water # 2 bills will also be sent out in July for an August 15, payment. Anyone with questions, please call me at (518)756-6671 x2 and I will be happy to help you any time.

Historian Ted Hilscher

In February I presented a slide show at the Town Hall on Thomas Cole and the Birth of the Environmental Movement. There were about 15 in attendance. I have written an article for the next town newsletter on the "twin" riverfront hamlets of New Baltimore and Coeymans and am researching another future article. I have been asked by the Ravena Public Library to put together an exhibit of photographs from New Baltimore history. Because the library has been closed for several months, I'm not sure when the exhibit will go on display. I plan on selecting photographs not commonly seen, and will be writing text. There will be some cost involved in the purchase of about eight inexpensive frames, which will be the second time I've spent money out of my budget in ten years as historian!

Agriculture/AgFest

No Report

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Animal Control

New York State Department of Agriculture and Markets Division of Animal Industry DOG CONTROL OFFICER INSPECTION REPORT Rating: Satisfactory 1. Equipment is available for proper capture and holding Yes 2. Dogs are held and transported safely Yes 3. Equipment maintained in clean and sanitary condition Yes 4. Veterinary care is provided when necessary Yes 5. Dogs are euthanized humanely Yes 6. Complete seizure and disposition records are maintained of all seized dogs Yes 7. Dogs transferred for purposes of adoption in compliance with Article 7 Not Applicable 8. Redemption period is observed before adoptions, euthanasia or transfer Not Applicable 9. Owners of identified dogs are properly notified Yes 10. Redeemed dogs are licensed before release Not Applicable 11. Proper impoundment fees paid before dogs are released Not Applicable

Supervisor Ruso: This is in regards to the Rabies Clinics that were all cancelled and they're back on, except there will not be one in New Baltimore this year due to the dates of the ones that are being offered and that is on August 19 from 5-7 PM at the Cairo Town Park, September 2 from 5-7 PM also at the Cairo Town Park, and the third one at the same Park is October 7 from 5-7 PM.

Assessment

May Sale Transfers: 0 Building Permits: 8 Notes: Grievance Day went smoothly. 13 total Grievances and three people attending in person to speak before the BAR. This month will be about preparing the Final Role for July 1st as well as communicating all Grievors of the BAR's decision. June Sale Transfers: 4 Building Permit: 9 Notes: All Grievance applicants were notified of the board's decision, and my bet is at least one will follow up with a small claim application. The Final Tax Roll will be finished July 1st and will signal the end of the tax season. This month we are handcuffed until July which is when we can start making changes to the roll again.

Audit and Budget

No Report

Buildings & Grounds/Recycling Operator Kirk Trombley

May 23-June 20 4 Tires Up to and Including 16" with Rim \$12, 60 Gallon Bags of Plastic (No Hard Plastics) 9, 17 Bundles of Magazines and Phone Books, 30 Bags and Bundles of Newspaper, 33 Boxes and Bundles of Cardboard, 1 Air Conditioner on 6/10 and 1 Microwave Oven on 6/17, Total Income \$12

Building Inspector/Code Enforcement Officer

Summarization of Code Enforcement Officer activities for February, 2020, is as follows: Building Inspections: -- Building Permits Issued: -- Building Permits Renewed: 2 Building Permit Renewal Letters Sent: First Notice – 1; 2nd Notice – 2 Certificates of Compliance Issued: 1 Certificates of Occupancy Issued: 1 Certificate of Occupancy Search Requests: 1 Demolition Permit Applications Received: 2 Demolition Permits Issued: 1 Manufactured (Mobile) Home Permits Received: 1 Manufactured (Mobile) Home Permits Issued: -- New Building Permit Applications Received: -- New Building Permit Applications Awaiting Permit Issuance: 1 Open Building Permits: 105 Outside Boiler/Woodstoves, etc. Permits Issued: 1 New Complete Septic System Applications Received: 2 New Complete Septic System Permits Issued: 2 Application Fees for February, 2020: \$244.50 Total Fees for Year to Date: \$2,041.95

Summarization of Code Enforcement Officer activities for March-May, 2020, is as follows: Building Inspections: 35 Building Permits Issued: 7 Building Permits Renewed: 1 Certificates of Compliance Issued: 2 Certificate of Occupancy Search Requests: 5 New Building Permit Applications Received: 7 New Septic System Applications: 2 Outside Boiler/Woodstoves, etc. Permits Issued: 1 Application Fees for March-May, 2020: \$2,323.95 Total Fees for Year to Date: \$4,365.90

Fire/EMS & Law Enforcement/Greene County EMS Representative Nick Dellisanti

The regular monthly meeting was held on Tuesday, February 18, 2020. There were 9 EMS calls in January for a total of 9 for this year 2020. We had 90 calls for all of 2019. There was no March meeting because of the coronavirus. The regular monthly meeting was cancelled due to the coronavirus on Tuesday, April 21, 2020 but was held by Conference Call. There were 4 EMS calls in March for a total of 19 for this year 2020. We had 90 calls for all of 2019. The regular monthly meeting was cancelled due to the coronavirus on Tuesday, May 19, 2020, but was held by conference call. There were 7 EMS calls in April for a total of 26 for this year

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2020. We had 90 calls for all of 2019. The regular monthly meeting was held on Tuesday, June 16, 2020 and was held at the new Hunter Station that was renovated by Greene County EMS. It was a former garage in the Village of Hunter. We now have our fifth car up there for paramedic service. The response time has diminished considerably. Everyone up on the Mountaintop is extremely happy. When you cut two to five minutes off a call, I mean just sit home and look at a clock for five minutes and see how long that takes. There were 4 EMS calls in the month of May for a total of 30 for this year 2020. So we are quite behind what we had in 2019 of 90 calls so I'm going to anticipate we will be under for year 2020 which would keep our budget intact for this year and possibly for 2021.

Supervisor Ruso: It runs roughly about 78 if you extrapolate to the end.

Deputy Supervisor Dellisanti: So that will knock a few bucks off our annual bill for 2021.

Highway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 78-2020
JUNE 24, 2020

**RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO
PURCHASE MATERIALS AND SUPPLIES BY GREENE COUNTY
RESOLUTION 151-20**

WHEREAS, the Town Board hereby authorizes the purchase of materials and supplies at the contract price offered by Greene County Resolution 151-20 for one year from May 22, 2020 to May 21, 2021.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 79-2020
JUNE 24, 2020

**RESOLUTION TO AUTHORIZE HIGHWAY SUPERINTENDENT TO
PURCHASE WASHED AND SCREENED CRUSHED STONE BY GREENE COUNTY
RESOLUTION 152-20**

WHEREAS, the Town Board hereby authorizes the purchase of washed and screened crushed stone at the contract price offered by Greene County Resolution 152-20 for one year from May 22, 2020 to May 21, 2021.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Supervisor Ruso: On June 15 we did get notification that we are going to have not complete but substantial funding for our CHIPS, not quite the same as last year, a 20% deduction and so as a result we do have a resolution here for the 284 Agreement. I'm going to read this and I think we'll have some questions when we're done. The Highway Superintendent is here in attendance tonight.

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 80-2020
JUNE 24, 2020

**RESOLUTION APPROVING AGREEMENT FOR EXPENDITURE OF
HIGHWAY MONIES**

RESOLVED, that the attached Agreement for Expenditure of Highway Monies submitted by Highway Superintendent Alan VanWormer (Highway 284 Agreement) is hereby approved.

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS
Section 284 OF THE HIGHWAY LAW

AGREEMENT between the Town Superintendent of Highways of the Town of New Baltimore, of Greene County, State of New York and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aide for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$125,000 shall be set aside to be expended for primary work and general repairs upon 70 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of town highways
 - a) On the road commencing at Roberts Hill Road and leading to School Hill Road, a distance of 1 mile, there shall be expended not over the sum of \$113,025.00
Type: Blacktop Overlay
Width of Traveled Surface: 20'
Thickness: 2.5"
Blacktop overlay 1", True and Level Coat, and 1.5" Top Coat on Highmount Road from Roberts Hill Road to School Hill Road (Paid by CHIPS)
 - b) On the road commencing at County Route 26 and leading to the New Baltimore/Coxsackie Town Line, a distance of 1.5 miles, there shall be expended not over the sum of \$23,478.00.
Type: Single Coat Chip Seal
Width of Traveled Surface: 22'
Thickness: ¼"
Single coat chip seal Medway Earlton Road, 1.5 miles (Paid by CHIPS)
 - c) On the road commencing at Medway Earlton Road and leading to Dead End, a distance of .5 miles, there shall be expended not over the sum of \$8,200.000
Type: Single Coat Chip Seal
Width of Traveled Surface: 20'
Thickness: ¼"
Single coat chip seal Beaver Lane, 20' Wide from Medway Earlton Road to Dead End (Paid by CHIPS)
 - d) On the road commencing at Alcove Road and leading to Staco Road, a distance of 1,320', there shall be expended not over the sum of \$8,000.00.
Type: Double Coat Chip Seal
Width of Traveled Surface: 20'
Thickness: ¼"
Double coat chip seal Sunset Hill Road for a distance of ¼ mile, 1320' from Alcove Road to Staco Road (Paid by CHIPS)

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- e) On the road commencing at Alcove Road and leading to Dead End, a distance of 1,320', there shall be expended not over the sum of \$8,000.00.
 Type: Double Coat Chip Seal
 Width of Traveled Surface: 20'
 Thickness: 1/4"
 Double coat chip seal Meadow Lane from Alcove Road to Dead End, a distance of 1,320' by 20' wide (Paid by CHIPS)

3. All work and materials utilized in the above projects shall be obtained in accordance with the Town of New Baltimore Procurement Policy and public bidding requirements pursuant to New York State General Municipal Law Article 5A.

Executed in duplicate this _____ day of June, 2020.

Supervisor Jeffrey R. Ruso	Councilmember William J. Boehlke Sr.
Councilmember Kelly Downes	Councilmember Charles A. Irving Jr.
Town Superintendent of Highways Alan VanWormer	Councilmember Shelly VanEtten
County Superintendent of Highways Robert VanValkenburg	

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and the Town Superintendent of Highways. Both copies must be approved by the County Highway Superintendent. One copy must be filed in the Town Clerk's office and in the County Highway Superintendent's Office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

Councilmember VanEtten: I don't see the figures adding up correctly.

Supervisor Ruso: Yes, I think that that's part of the problem. Alan, while you're here, do you have a copy of it before you?

Highway Superintendent VanWormer: I do not.

Supervisor Ruso: Under Section 1 it says the sum of \$125,000 shall be set aside and the issue I think that Shelly is bringing up here is that if you added up all the subordinate projects, it comes to well more than \$125,000.

Highway Superintendent VanWormer: No, the \$125,000 is what's budgeted for General Repairs and Maintenance. CHIPS money is separate from that.

Councilmember Boehlke: The \$125,000 comes out of the Highway budget, all the rest come out of the CHIPS. It's grant money.

Supervisor Ruso: Because I remember going through the line items with you on Saturday and all these added up to \$160-whatever the dollar figures were. We're looking at \$125,000 out of Town monies.

Highway Superintendent VanWormer: Correct.

Councilmember VanEtten: And then the \$160,000 coming out of the CHIPS money.

Councilmember Boehlke: Because you can only use the CHIPS money for permanent repairs.

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Supervisor Ruso: Also under 1. I've been informed for quite a number of years that we had I believe it was 62 miles of Town road. You have indicated here 70.

Highway Superintendent VanWormer: I thought it was 73.

Deputy Supervisor Dellisanti: It's less than 70.

Supervisor Ruso: I've been informed differently and as I've also been under the knowledge that our CHIPS money is based upon the number of town road miles.

Highway Superintendent VanWormer: I don't know what their formula is, what they use to calculate, I know it's going by road miles. I don't know what their formula is that they use for giving it out.

Supervisor Ruso: Do we have any more thoughts from the rest of the Board?

Councilmember Downes: On the \$125,000 I know that that is in your budget, but because of the State of New York kind of keep that in mind not to spend the whole thing because we don't know what we're gonna get from the state next year and I think we have to keep that consciously, they've already said we're gonna get cut. I understand it's budgeted, but that doesn't mean that we need to spend the whole \$125,000.

Highway Superintendent VanWormer: But right now I think we're down to like \$88,000 grader patch. Last report I got from Bonnie we were at \$88,000.

Supervisor Ruso: You didn't see May's yet. I don't know what you may have expended in May. I don't happen to recall that. It was tidbits here and there. I do recognize the budgeted expenditure. This is consistent with our conversation from Saturday and I also recognize that the budgeted revenue that we are supposed to receive, the budgeted revenue is already well at risk in terms of what we're going to pull in this year for many different reasons so I think that Ms. Downes points about we have to be careful going forward have to be underscored. Do you have anything further?

Councilmember Boehlke: No, I mean we talked about this before. I mean we considered even the possibility of an austerity budget, but this is better that we voluntary self-discipline mode be very careful about what we expend. And me, I'm all for that.

Supervisor Ruso: And, again, I think that's relatively consistent with our conversation from Saturday.

Councilmember Boehlke: The future is not the greatest looking right now and it really is a given I mean we're running our households the same way.

Councilmember Downes: And we don't know that we're gonna hit in October and November when we may need snowplowing.

Supervisor Ruso: That's a separate line item on the budget, yes, but it's still dollars out the door.

Ellie Alfeld: This work that you're gonna do by Sunset and Alcove. Give me a clue because I know that neighborhood looks like and I think it's almost a waste of blacktop or stone or anything in the area of that intersection. I mean it's a mess up there and I would almost call it dangerous because of the angle of the curve between the two roads.

Highway Superintendent VanWormer: We put about a foot of millings on that road last week and the week before. We raised it up, rolled it in, it's in really good shape now. We made it a little bit wider and the reason we have to chip seal it is because it's all new material so we have to...

Ellie Alfeld: I don't have an argument with chip, I really don't, but I don't want to see wasting money improving an area that is so...

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Highway Superintendent VanWormer: Actually the only thing that's gonna cost there is the chip sealing, the millings we got for nothing, the millings were free. We used those, that cost us nothing. The same with Meadow Lane. We did the same thing on that road, the millings and they were free.

Ellie Alfeld: I am not familiar with Meadow Lane, but I am with that intersection of Sunset and Alcove.

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Supervisor Ruso: This we do have to sign here and now.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 81-2020

JUNE 24, 2020

**RESOLUTION TO PURCHASE USED 2002 INTERNATIONAL PLOW/
DUMP TRUCK FROM THE TOWN OF CATSKILL**

WHEREAS the Highway Department wishes to replace the 1985 Oshkosh with a 2002 International Plow/Dump Truck from the Town of Catskill.

WHEREAS the purchase of second-hand equipment from another municipality is exempt from competitive bidding per the General Municipal Law (6) which states that "Surplus and second-hand supplies, material or equipment may be purchased without competitive bidding or competitive offering from the federal government, the state of New York or from any other political subdivision, district or public benefit corporation."

WHEREAS the 2002 International Plow/Dump Truck was appraised by Ben Funk Inc., a local International dealer, who estimated it to be worth \$30,000.

RESOLVED the Town of New Baltimore submitted a bid of \$28,000 to the Town of ~~Coxsackie~~ Catskill, the Town of ~~Coxsackie~~ Catskill countered with \$29,000 which was accepted by the Town of New Baltimore, and said purchase will be paid from the Reserve Fund-Highway Equipment.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

Councilmember Boehlke: I've seen photos of this truck and it's a winner it really is. It's in excellent shape. It's got the potential, Alan will tell you, it's got potential to be used in two different functions and this truck brand new or the Oshkosh brand new to replace these things with new value I think was running about \$230,000.

Highway Superintendent VanWormer: This is about a \$240 for a new one, this is about a \$210,000 savings for the Town.

Supervisor Ruso: Oh, it is 18 years old. How many miles are on it and is that a good variable?

Highway Superintendent VanWormer: It's got 50,000 miles on it.

Councilmember Boehlke: Just broke in.

Highway Superintendent VanWormer: The only reason they're selling it is because they bought two brand new ones and they don't have a use for it anymore so they offered it to us.

Councilmember Irving: The Oshkosh is shot?

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Highway Superintendent VanWormer: Pretty much, yeah.

Councilmember Irving: How many miles on that?

Highway Superintendent VanWormer: How many miles are on it? It's got like 40,000 hours on it. It's got an hour meter. It's seen better days. We got a lot of work, I mean it's an '85 and we got a lot of use out of it. The problem with Oshkosh is now they're so hard to get parts for. They're almost impossible to get parts for. I would say if we cleaned it up and put it on the auction site, I was telling Jeff we'd probably get, I would say we would sell it for less than \$10,000. I wouldn't be surprised if it sells for less than that.

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 82-2020

JUNE 24, 2020

**RESOLUTION TO SURPLUS USED HIGHWAY TRUCK
THROUGH GOVDEALS, INC.**

WHEREAS the Town Highway Superintendent has declared the 1985 Oshkosh to be surplus equipment and desires to sell such truck.

RESOLVED the Town Board of the Town of New Baltimore approves the surplus of the 1985 Oshkosh through GovDeals, Inc. auction service as approved by Resolution 139-2016.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Insurance

No Report

Personnel

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 83-2020

JUNE 24, 2020

STANDARD WORK DAY AND REPORTING RESOLUTION

BE IT RESOLVED that the Town of New Baltimore hereby establishes the following as standard work days for an appointed official and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this appointed official to the clerk of this body.

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Title	Name	Social Security No. (Last 4 Digits)	Registration Number	Standard Work Day (Hours/Day)	Term Begins/Ends	Participates In Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)
APPOINTED OFFICIAL							
Assessor	Justin Maxwell			6.5	10/01/19-9/30/25	Y	4.31

Motion by Supervisor Ruso seconded by Councilmember Downes
 AYES: Ruso, Boehlke, Downes, Irving, VanEtten
 NAYS:
 ABSTAIN:
 ABSENT:
Motion Carried

Planning Board Chair Rob VanEtten

The Planning Board did not meet on March 12, 2020, since there were no applications to come before the Board. **April & May** The Planning Board did not meet since Town Hall was closed due to the COVID-19 pandemic. **June** The Planning Board met on June 4 with the following business transacted: ...Randy Lent presented Application for an Altered Lot Line between the C.A. Albright & Sons, LLC property located at the corner of Rtes. 144 and 9W and property owned by Robert Scott Briody on Route 144. Total acreage involved is 0.19 of an acre being taken from southwest corner of the Briody property. Maps and draft copy of required deed(s) will be presented at a later day for Board review and approval. ...Randy Lent from C. A. Albright & Sons, LLC presented Site Plan Application and Special Use Permit Application for construction of a Bulk Propane Plant Installation on property owned at the corner of Rtes. 9W and Rte. 144. Proposed Plant to be located on north side of Route 144. Required Public Hearing on the applications will be held at 7:15 p.m., July 9, 2020. ...Minor Subdivision Application was received from Pieter and Amanda Wolfe for a two-lot subdivision of property owned on School Hill Road. Application is to subdivide an 8.65-acre parcel from the 84.5 acre-parcel owned. Required Public Hearing on the application will be held at 7:00 p.m. on July 9. ...The Board continued discussion with regard to a non-conforming parcel that had been initially discussed with the property owner, his attorney and proposed purchasers at the February Board Meeting. Upon receipt of application and accompanying documentation, it appeared that some confusion remained as to what was actually needed to correct parcel status. The Chairman will direct an explanatory letter to the applicant's attorney in hopes of clearing up the confusion regarding the necessary map needing to be filed following subdivision approval. ...A February letter was received from Janet Ward, Project Manager Development, Distributed Generation, NextEra Energy Resources, LLC, requesting that the DG New York CS, LLC – New Baltimore DG Solar and Energy Storage Project be adjourned from the Town of New Baltimore Planning Board agenda until further notice. To date, nothing further has been heard from her.

Zoning Board of Appeals Chair Pat Linger

March The Zoning Board of Appeals met on March 4, 2020. Public Hearing was held on the Variance Application submitted by Long Island Teen Challenge at its February 5 meeting to allow for a manufactured home to replace an older one recently removed from property owned at 14320 U.S. Route 9W. During the time the older one was on the parcel, the zoning designation was changed from R/A which allowed manufactured homes to Commercial which does not allow manufactured homes, thus requiring Variance consideration. In the Regular Monthly Meeting that followed, the Variance Application was approved and Variance granted. **April and May** Town Hall was closed do to the COVID-19 Pandemic. No applications requiring ZBA consideration were received. **June** No applications were received requiring ZBA attention.

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Seniors

No Report

Technology/Website

No Report

Town Courts

In February, Court fees were \$9,675 of which \$5,157 was sent to the State Comptroller and the Town retained \$4,518. Justice Melewski \$5,396 Justice Rikard \$4,279

In March, Court fees were \$5,526 of which \$3,439 was sent to the State Comptroller and the Town retained \$2,087. Justice Melewski \$2,002 Justice Rikard \$3,524

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 84-2020
JUNE 24, 2020

RESOLUTION TO INCREASE PAY RATE FOR PART-TIME COURT CLERK

RESOLVED Lynne Layman-Wallace has successfully completed a six-month probationary period with the Town Court and her rate of pay will increase to \$12.50.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Veterans and Memorials

No Report

Wastewater Treatment Plan

TOWN OF NEW BALTIMORE, COUNTY OF GREENE
RESOLUTION 85-2020
JUNE 24, 2020

**RESOLUTION TO APPROVE REPLACEMENT OF RETAINING WALL AND
INSTALLATION OF OPERATIONAL EQUIPMENT AT THE
WASTEWATER TREATMENT PLANT**

WHEREAS the Wastewater Treatment Plant upgrades are nearing completion and the Senior Project Manager with Delaware Engineering has recommended two additional work items.

WHEREAS one recommended project includes replacing the existing wood retaining wall that has severe rot and is considered no longer safe and estimates are projected to be \$25,000.

WHEREAS the second upgrade is additional water treatment equipment such as level indicators and automated pump controls which will allow for better operation of the Plant and benefit the water quality of the effluent and estimates are projected to be \$40,000.

RESOLVED the Town of New Baltimore accepts the recommendation of Delaware Engineering to approve both projects, authorizes the Supervisor to sign change orders to the current Eastman contract when they are finalized and prepared, and said expenses will be satisfied within the unused contingency.

Motion by Supervisor Ruso seconded by Councilmember Irving

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Councilmember Boehlke: We weren't putting this off until we got a little more finalized pricing on this?

Supervisor Ruso: Not this one. No, not this one. The other ones we discussed were contingencies that we need more insight into, that grinder particularly.

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Youth, Parks and Recreation

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 86-2020

JUNE 24, 2020

**RESOLUTION TO ACCEPT DONATION FROM CANCELLED PARK
RENTAL FOR 2020 SUMMER RECREATION PROGRAM CRAFT PACKS**

WHEREAS Audra Misuraca reserved Cecil C. Hallock Park on January 6, 2020 for a graduation party to be held on June 28, 2020.

WHEREAS she contacted the Town to say that the park was no longer needed and wished to donate her \$45 check to the Summer Recreation Program craft packs.

RESOLVED the Town of New Baltimore hereby accepts said donation for craft packs and that Councilmembers VanEtten and Boehlke and Supervisor Ruso will send letter thanking the Misuraca's for this donation.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 87-2020

JUNE 24, 2020

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO EXECUTE
AGREEMENT FOR PORTABLE STANDARD TOILETS**

RESOLVED the Supervisor is authorized to execute an agreement with Greene County Septic Cleaners for one unit at Cornell Park and two units at Cecil C. Hallock Park beginning on July 1, 2020 for \$86.25 per month each unit.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

TOWN OF NEW BALTIMORE **Draft 6/29/2020**
COUNTY OF GREENE **Adopted 7/13/2020**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
JUNE 24, 2020 - Page 19

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 88-2020
JUNE 24, 2020

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2020b-06-01 to 2020b-06-31, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2020b-06-01 to 2020b-06-31,

BE IT FURTHER RESOLVED that the Town Clerk will prepare and abstract and hold it for public review until August 31, 2020.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

General \$16,949.79, Highway \$21,629.87, Sewer 1 \$112.50, Ambulance 1 \$3,953.66, Ambulance 2 \$2,322 for a total of \$44,967.82.

Public Comment Period

Ellie Alfeld: My main objective was actually hoping Pat would be here. I was a little bit upset and I believe you and I had a discussion, Jeff, when it came time for Greene County to hand out those masks. The only way that I found about that was somebody called me up and said it was on Facebook. Well, there's a lot of people in this Town that don't use Facebook as Barbara and I have said on my occasions even her in-laws didn't have a computer and there are many like them in this Town. We've got to do a better job of getting word out. Now, in my opinion, that message instead of just being on Facebook it should have come with the reverse call that I believe your emergency system has, Nick? Reverse calls when there is a problem and they could have directed it straight at the people in New Baltimore. I don't know how many people showed up for that, but when I was here there weren't...I don't think there were two dozen people that came.

Emergency Management Officer VanWormer: They handed out 55 packages of masks that day and in our response I'll say all we did was give them the place to do it. It wasn't our job to advertise it, it was in the *Daily Mail*, but it wasn't our job to advertise it. We gave them the place to do it.

Ellie Alfeld: I'm not blaming the Fire Company, Alan. I'm blaming the County.

Emergency Management Officer VanWormer: I know it was in the *Daily Mail*, but a lot of people don't get that either.

Ellie Alfeld: Right and you know why because half the time New Baltimore doesn't get any kind of direction in the paper so and that goes to the *News Herald*, I don't want to omit them either. We gotta make sure the people in this Town knows what going on.

Community Events

- July 9, 2020 Planning Board Meeting at 7 PM
- July 13 Town Board Regular Meeting at 7 PM
- July 16, 2020 Planning Board/Zoning Board of Appeals Tentative Meeting at 7 PM
- July 27, 2020 Town Board Work Meeting at 7 PM

TOWN OF NEW BALTIMORE **Draft 6/29/2020**
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Motion by Councilmember Downes seconded by Councilmember VanEtten to adjourn the meeting at 8:17 PM

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Supervisor Ruso: Thank you everybody.

Respectfully Submitted,

Barbara M. Finke RMC
Town Clerk