

**AGENDA  
TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
REGULAR TOWN BOARD MEETING**

**AUGUST 24, 2020**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Reports**

Supervisor

County Legislator

Town Clerk

- Approval of August 10, 2020 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

- Resolution to Approve Advertisement for Animal Control Officer

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

- Resolution to Authorize the Purchase of Propane Per Greene County Resolution 220-20

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

- Resolution to Seek Sealed Bids for Improvements to the Sand Storage Structure at the Highway Garage
- Motion to Accept Resignation of Highway Department Employee
- Resolution to Approve Advertisement for Full-Time Heavy Motor Equipment Operator for the Highway Department

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

Town Courts (Chair VanEtten/Member Ruso)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

- Resolution to Approve Invitation to Bid for Silver Lake District 3 Park and Joseph Wyche District 1 Park

**Public Comment Period/Community Events**

- September 2, 2020 Zoning Board of Appeals Meeting at 7:30 PM
- September 10, 2020 Planning Board Meeting at 7 PM
- September 14, 2020 Town Board Regular Meeting at 7 PM
- September 19, 2020 Townwide Yard Sale at 9AM
- September 28, 2020 Town Board Work Meeting at 7 PM

**Audit of Claims**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

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**OPENING OF WORK MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Boehlke, Irving, and VanEtten; Deputy Supervisor Dellisanti; County Legislator Linger; Town Clerk Finke; and 5 members of the public who signed the attendance book. Absent: Councilmember Downes, Highway Superintendent VanWormer, and Tax Collector Jordan

***Supervisor Jeff Ruso***

I know that the monthly reports have been submitted and circulated to yourselves. Have you had a chance to review them? Then I would like to make a Motion to accept the July financial report, seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**Supervisor Ruso:** Couple of things that have come to light just today. I have some information about the Water District #2 and it reads the following: 'I have a preliminary schedule for the water main boring in Cocksackie -- week of September 13-18.' That's a preliminary schedule. 'Notice to proceed was issued today and the contractor has 30days to complete. This is of course pending TWA,' Thruway Authority, 'issuance of a work permit and the usual potential delays. I also wanted to make sure you are aware that the Town and Village have been talking with (someone) at Thruway about the TWA possibly funding the restoration paving after other work is done. The water line only serves a limited number of customers in New Baltimore so the user base for paying off these costs is limited.' The cost of the boring and the piping is estimated at being about \$280,000, add on the cost of restoring the driving lanes on the Thruway which we're not certain what those costs are going to be. So that could jack it up a little. I've been in the contact with the Thruway as well about getting them to not charge the Town of New Baltimore for that part of the project. They've been open minded, but I don't have an answer.

**Ellie Alfeld:** Does this include the \$22,000 that you mentioned last meeting that they were upping a price?

**Supervisor Ruso:** No, that's not including that, that has to do with the grouting that has to go underneath the Thruway where the old pipe was. It's got to be filled. That's different. This is about the driving lane itself.

***County Legislator Pat Linger***

This August report comes as the County navigates our way through the COVID-19 pandemic and returning to County operations. On March 15, I issued Executive Order No. 1 of 2020 declaring an official State of Emergency due to the threat to public safety produced by the effects of COVID-19 to the residents of Greene County. We closed schools, senior centers, DMV, and overnight summer camps along the way. Some of our orders were superseded by NYS and were more specific, others remain in place today. Many County offices were closed to the public, but were still able to conduct business remotely, or through virtual contact and all with limited staff. The County Office Building in Catskill was closed on Fridays to allow any potential viral remnants to die off over 72 hours. Buildings and Grounds staff kept our buildings safely sanitized. Since that original Order, our operations have returned to a much greater capacity. DMV is still by appointment only, mail-in, or drop box, and Mental Health in Cairo is returning over the next two weeks. The delay was not due to COVID-19, but a car running into the building creating a structural concern that had to be addressed. Many adult cases in Mental Health will remain as tele-med by choice. Most other offices have returned to 100% in-person staffing. As of Friday, August 21, we have seen 306 positive cases in Greene County and 83 positive antibody test results. We have 8 active positives, 3 hospitalized, 128 on quarantine, and 18 have lost their battle with this disease. There have been 861 people released from quarantine, and 298 discharged positives since the beginning. Our Public Health Department has been extremely busy, seven days a week, handling all of this and keeping up with NYSDOH regulations that have changed daily, at some points hourly. They were also involved in developing successful graduation plans and re-opening plans with all of our school districts. I have been regularly involved in daily calls with the Governor's office, NYSAC,

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department head, GC Legislature, and the Capital Region Control Room group. These have now become bi-weekly or weekly calls that now “frees up” a little of my time. As a whole, our 8 county Capital Region has now stayed below a 1% infection rate for well over a month, and Greene County is now holding steady between 0.2 and 0.4 percent positive with 13,500 test completed at 2.3 percent total positive since inception. The school districts have all developed their plans for reopening and we will be working closely with them to ensure PPE requirements are met. While COVID-19 took over much of our operations for 4 months, we still had other business to conduct and services to provide. The Hunter and Catskill Transfer Stations are undergoing a make-over currently to enable direct shipping to the landfill, saving taxpayers money. Greene EMS has now added a medic flycar into Hunter and moved Medic 8 to Prattsville, increasing service by 25 percent and reducing response times. The CGCC budget has been approved with a \$120,000 decrease and a \$181,000 contract with the Foundation to provide tuition assistance and services to GC residents. The jail project is still on schedule and under budget with a substantial completion date of January 14, 2021. We were finally able to send out and receive bids on the demolition of the old jail complex. We awarded that bid last week at \$414,000, which was about half of the \$800,000 we have set aside. That should be completed by the end of December. We continue talks with OCA on re-development of that site, and with Catholic Charities on the development of a homeless shelter / Code Blue center, and a potential replacement for our records storage building in Catskill. As you can see “free” time is a relative term these days.

**County Legislator Linger:** So we have a lot going on there. There’s a ton more. I didn’t want to inundated you with pages and pages. Any questions?

**Supervisor Ruso:** I have two. Your tests. You said 13,500 tests have been completed since the inception. Who’s paying for those?

**County Legislator Linger:** Depends on who it is and where they are. These are 13,500 County residents that have tested. So if they’re nursing home staff, could be a nursing home expense, could be their insurance expense.

**Supervisor Ruso:** Nursing home expense.

**County Legislator Linger:** So it really depends on who it is. I know most test sites now take insurance information and they’ll bill your insurance company. That’s how our test site is. The County holds one every Wednesday night from 5:30 to 6:30. Our contract is with Quest and we’re paying \$100 per test and we’re doing roughly one hundred of them every Wednesday. There’s significant expense involved.

**Supervisor Ruso:** Yes, I’ll well aware of that.

**County Legislator Linger:** I’m sure you are.

**Supervisor Ruso:** We’ve spent \$300,000 in our building. Question I have #2 is what actually is a Code Blue Center and where are you talking about this?

**County Legislator Linger:** Code Blue is when the temperature drops below 32 degrees, the State mandates that you find them housing.

**Supervisor Ruso:** In health care, code blue means something altogether different.

**County Legislator Linger:** Yes, you’re correct, but that’s a state law that we have to provide and right now we’re doing all of it through hotel and motel room scenarios. It’s very costly.

**Ellie Alfeld:** Do they give you (unable to understand) a reduced rate?

**County Legislator Linger:** The way that we’re taking right now, Catholic Charities actually has access to funding to build these centers for homeless. So the goal is to build a male homeless shelter who would then take all of our male population out of the hotel rooms that they’re in right now and get them into this homeless shelter. From there they’d be able to get the services, job trainings, they’d be on the bus line; all that sort of thing and the property that we’re looking at that we own just south of where the new jail is, the old driving range, we own

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that property. So we've looked at it for 3-4 pads on that specific piece of property, one of which would be this homeless shelter.

**Ellie Alfeld:** What happens to the women that are homeless?

**County Legislator Linger:** Haven't got there yet, but we're still in discussion with them on it. We have fewer women and families so we have room in the hotels if we need to keep with that model for now. The problem is we're running out of room in hotels and Ulster County and Columbia County send their folks here so we don't have the room for them. So that's part of the issue and expense is the other part.

**Councilmember Boehlke:** Pat, so generally how are we doing financially in the County?

**County Legislator Linger:** We're in pretty good shape. We generally budget very conservatively. The \$181,000 that I mentioned here going to the College Foundation, by formula it's based off of student enrollment of the previous September. Our budget was scheduled to go down \$181,000. So our enrollment was a little lower than what Columbia County had gone up. So the formula dictates what each County's share is. We were going down \$181,000. The College is under a lot of the same constraints that we are with state budget cuts. We're being withheld the 20 percent, the college is being withheld 20 percent. They're getting less reimbursement per student. They were making a lot of cuts over there. We've spent the last five years working very hard to get the Historic Preservation Construction class, it's a Subaru class, the Internet Security class. A lot of these things that take 3-4 years to develop, we didn't want to see lost. So we had already plugged in a flat number from last year, our budget number for '21. So at a flat \$0, it wouldn't have hurt us. And about the third meeting with the College President, I sat down with the Administrator and we talked about it, about taking this \$181,000 that we were gonna drop watching all the cuts that they're making, the hope was to not hurt them further for a one or a two year temporary budget lapse to where you're gonna fall behind three or four or five years at the College. So the \$181,000 we put back into it. Could we use it? Sure we could use it, but I think that it was a better investment to put it toward the College and keeping enrollment up there than it was to put it into our General Fund. As of the 13<sup>th</sup> I think it was our last sales tax report, we're only down about \$70,000 from that same point last year on receipts. So on a \$35 million revenue which is what last year's was, that's a rounding error. We're very satisfied right now with where we sit on sales tax. That being said there's going to be another state theft of sales tax money this year. They started a new Distressed Hospital Fund. I don't know if you've seen anything on it, but it's gonna be funded out of County sales tax money.

**Councilmember Boehlke:** That's what I was curious about as far as this stretches out into the fall and possibly early winter months are you guys looking at like austerity measures kind of right now?

**County Legislator Linger:** We are. There's several positions that we've had open for quite a while that we're gonna take a lot of those right out of the budget, we'll save that budget funding. We're looking at a couple of layoffs, not anything too drastic and then back in I want to say it was 2013 or '14 they started the sales tax reserve fund, When the crash in '08 happened, they lost a ton of sales tax and it took about five years to come back and get back to that same level. So we have \$7.5 million sitting in a sales tax reserve fund. We will probably tap into that. We expect to lose about \$3.5 million in state reimbursements. So right now our plan for the budget for '21 that we're working on right now is to hold a zero percent tax levy with no increase.

**Councilmember Boehlke:** Sounds like you guys are on top of it. It's good to hear.

**County Legislator Linger:** I don't know that we can drop it, but I'd love to hold a zero and be flat with last year if we can do it. So that's kind of the goal right now that we have in mind and I think we'll be okay.

**Ellie Alfeld:** It's very surprising with the less gasoline being sold especially on the Thruway that you have been able to only lose what'd you say?

**County Legislator Linger:** We're down about \$70,000.

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**Ellie Alfeld:** I mean that's unheard of.

**County Legislator Linger:** On almost \$17 million in collections. And gas is usually one of our top three -- home improvement stores are one and auto dealers are the other. We all know that everybody being at home (unable to understand) in Home Depot and everybody else so it's been a little bit of an influx there. So we're happy with it.

**Eilleen Vosburgh:** Where's the COVID test site?

**County Legislator Linger:** Right behind the County Office Building, that parking lot.

**Eilleen Vosburgh:** Oh, there's a tent.

**County Legislator Linger:** There's a tent there.

**Eilleen Vosburgh:** Okay, thank you.

***Town Clerk Barb Finke***

21 Building Permits \$1,139.52, 1 Building Permit Decks & Porches \$75, 2 CO Search \$30, 2 EZ Pass Tags \$50, 7 Fishing Licenses \$9.44, 25 Dog Licenses \$168, 1 Late Dog License \$5, 2 Marriage License \$35, 1 Beer Permit \$20, 11 Park Rentals \$275, 2 Minor Subdivisions \$60, 1 Swimming Pool-In Ground \$100, 3 Certified Copies \$30, 19 Photo Copies \$4.75, Recycle Fees \$4, State, County & Local Revenues \$2,243.27, to New York State Department of Agriculture and Markets for Spay/Neuter Program \$31, to New York State Department of Health for Marriages \$45, to New York State Department of Environmental Conservation for Fishing Licenses \$161.56, Total to Supervisor \$2,005.71. I received 1 FOIL in July for a total of 8 for 2020. We requested additional time for the information per the Planning Board Clerk.

**ADOPTION OF MINUTES**

The August 10, 2020 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Boehlke. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Tax Collector Diane Jordan***

No Report

***Historian Ted Hilscher***

No Report

***Agriculture/AgFest***

No Report

***Animal Control***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 112-2020**

**AUGUST 24, 2020**

**RESOLUTION TO APPROVE ADVERTISEMENT FOR  
ANIMAL CONTROL OFFICER**

**WHEREAS** the Town of New Baltimore is seeking a part-time Animal Control Officer.

**RESOLVED**, the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

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The Town of New Baltimore is seeking a part-time Animal Control Officer to enforce town and state licensing laws and statutes, give testimony in court cases, and provide humane care to animals under their care. Applicant should be a resident of the Town of New Baltimore. Applications are available at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 Monday-Friday from 9AM-4PM.

Motion by Supervisor Ruso seconded by Councilmember Irving

**Supervisor Ruso:** We currently have an Animal Control Officer who has in recent times here moved out of town. Now he lives adjacent to the Town and he knows that we prefer to have a Town resident be our Animal Control Officer. That's the process and he's aware of it.

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Assessment***

Sale Transfers: 7 Building Permits: 13 Notes: We received a couple petitions to challenge BAR decisions this month that I will presumably need to work with the Town Attorney on. I will keep you updated.

***Building & Grounds***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 113-2020**

**AUGUST 24, 2020**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF PROPANE  
PER GREENE COUNTY RESOLUTION 222-20**

**RESOLVED** THE Town Board hereby authorizes the purchase of propane from Nolan Bottle Gas Company, Inc. at the fixed rate contract price offered by Greene County Resolution 222-20 from September 1, 2020 to August 31, 2021 of \$0.949.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

**Councilmember Boehlke:** With the question is it a policy that we do a one year contract?

**Supervisor Ruso:** No, we piggyback on the County and the County bids it out every year. So this is basically a Greene County resolution that we're...

**Councilmember Boehlke:** Because I'm thinking shortly here we're gonna have a Town of New Baltimore propane supply right?

**Supervisor Ruso:** That's a Planning Board decision that I will not get in the middle of. Not at this particular point. Nevertheless we have to go with the contracted price and that's what we're doing. Whomever could be up the road or down the road who also has propane services if they want to bid on the Greene County contract and they win the contract, then that's what we'll do. But in the meantime, Nolan Bottle Gas Co. is the contractor.

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

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***Audit and Budget***

**Supervisor Ruso:** We do have some upcoming meetings on the budget. Town Board meetings are scheduled for September 14 and 28, October 14 and 26, and November 9 and 23. By September 19 Department Heads must submit estimates of revenues and expenditures for their department to the Budget Officer, that would be me, by September 20. Tentative Budget filed with the Town Clerk/Budget Officer to prepare and exemption impact report attached to budget by September 30. We need that in hand on September 28. Presentation of Tentative Budget on or before October 5. We plan on doing that on September 28. Budget Workshop will be on October 14. Preliminary Budget filed with the Town Clerk, Public Hearing no later than Thursday after Election Day (November 5). We have that scheduled for October 26. And adoption by November 20 and our plans are to do that on November 9. So that's our planned budget schedule. So the dates on the right-hand side of this are the dates that these meeting are going to occur. I'll talk about the budget that we're started on and that we have begun some of the process. I've sent out some notices to all of our Department Heads about the upcoming budget and some of the concerns we have. Just to say we have had tight budgets in the past, this one might be more tight than typical. This year our revenues are down which may inspire, if that's the right word, a budget deficit for 2020. Where are they down? State aid, I hear we might get a percentage of what the budgeted state aid is. That includes only \$12 ,000 at the Town General Fund gets; the word is that they might not come at all. That was built into our budget for 2020. CHIPS money, I've heard lots of dialog, but it might be about 80 percent of what we had expected which would result in fewer road repair occurring. Other functions of the Town where we get revenue are down. Building Permits are catching up a bit, but they've got a long way to go. I doubt they're gonna catch up to what we budgeted. Town Court. Town Court is about ¼ of our budget. Just as a point, in 2014 we had a budget of \$180,000 for fines and those sort of things from Town Court. It never made it. We reduced our budget. We didn't make that. We reduced our budget every single year in terms of our income. As of the last report, think about \$180,000 on an annual basis, we have \$20,000. A lot of money to make up. So we have an unallocated fund balance that's not gonna put us in jeopardy, but we have to budget next year I think primarily based upon what we pull in this year. It's common for us to do. So I've instructed the departments that it's going to be tight, not going to be a happy budget time. Not that the others have been; this is going to be difficult. Just remember if we maintain costs and all costs so far have been maintained -- we did have some savings here and there -- but no staff were laid off. Nobody missed an hour of pay, nobody, but the revenue isn't there. The cost is there, no problem. The revenue's not there. It's going to be tight, it's not going to be..., it's going to be tight, we'll just leave it at that. We're on line already, they haven't given me much. I've had some feedback from the departments, but nothing formal as of this moment, but then, of course, it's due by September 19.

***Buildings & Grounds/Recycling Coordinator Kirk Trombley***

4 Tires Up To and Include 16" without Rim \$8, 2 Tires Up To and Include 16" with Rim \$6, 60 Gallon Bags of Plastic (No Hard Plastic) 8, 11 Bundles of Magazines and Phone Books, 36 Bags and Bundles of Newspaper, 27 Boxes and Bundles of Cardboard, Total Income \$14.

**Town Clerk Finke:** Actually, Sandy's been working out here the past couple of weeks and she's done an amazing job on the front of Town Hall. It's amazing and she loves what she's doing.

**Supervisor Ruso:** It does look good, much improved.

***Building Inspector/Code Enforcement Officer Alan Jourdin***

Summarization of Code Enforcement Officer Jourdin' activities for July, 2020, is as follows: Building Inspections: 22 Building Permits (Miscellaneous) Issued: 5 Building Permits Renewed: 5 Building Permit Renewal Letters Sent: First Notice: 3 Second Notice: 1 Certificates of Compliance Issued: 3 Temporary Certificates of Occupancy Issued: 1 Demolition Permit Applications Received: 1 Demolition Permits Issued: 1 New Building Permit Applications Received: 7 New Building Permit Applications Awaiting Permit Issuance: 7 Open Building Permits: 141 Pool Permit Applications Received: 1 Pool Permits Issued: 1 New Septic System Applications: 1 New Septic System Permits Issued: 1 Application Fees for July, 2020: \$1,314.52 Total Fees for Year to Date: \$6,245.42

***Fire, EMS & Law Enforcement***

No Report



***Grants/Promotions/Economic Development***

No Report

***Greene County EMS Representative Nick Dellisanti***

The regular monthly meeting was cancelled on Tuesday, August 18, 2020. There were 6 EMS calls in the month of July for a total of 42 for this year, 2020. We had a total 90 calls for all of 2019.

**Deputy Supervisor Dellisanti:** It appears that we're going to be down in our call system which is awfully good for the residents and it will keep our budget intact for 2020.

***Greene County Planning Board***

No Report

***Highway Superintendent Alan VanWormer***

Highway Report July 27 to August 24 2020 Put crusher run in driveways and in front of mailboxes on Highmount Road where we paved, Got 1996 International 10 wheeler inspected, Mowed and weed whacked Town Hall and Parks, Mowed along roads, Wednesday July 29, took delivery of used truck purchased from Town of Catskill, it is in service and working very well, Cut brush and weeds on Washington Ave at request of building Department, Installed two watch for children signs on Roberts Hill Road, Installed town radio in 2002 International Installed two new air tanks on 2002 International, Installed two Watch For Children signs on Schoolhouse Lane, Installed 65 feet of 12" culvert pipe on Highmount Road, Serviced 2002 International, Monday August 10 we hauled millings from Albany County to our shop with help from the Town of Coeymans, Town of Coxsackie, and Town of Greenville we were able to get 40 loads for free, Changed flat tire on 1996 International, Mowed brush at District 3 park, Called Central Hudson to disconnect power at the pole going into District 3 Park, to prepare for tree cutting, Mowed around agfest tractor, Picked up 3 lengths of 10" culvert pipe and plastic catch basin from Pipes Plus for Highmount Road.

**Councilmember Boehlke:** So they hauled 40 loads for free for us from Albany County?

**Supervisor Ruso:** Yes, that was a group effort. They get the millings and they all just fill up their trucks, all these different towns, and different towns get different allotments. But everybody all hands on deck, all four towns will get together and have their trucks lined up ready. I've seen it in action.

**Councilmember Boehlke:** Where's that coming out of Callahan's mill?

**Supervisor Ruso:** I can't say where they got it from, often they get it off the roads.

**County Supervisor Linger:** Wherever they were doing paving, they grind it up.

**Ellie Alfeld:** Alcove had a lot of it.

**Supervisor Ruso:** I know that last year, I believe it was last year or was it two years ago when they did 144 through Coeymans, they got a substantial amount off the State road for that. I can't say where this one was.

**Ellie Alfeld:** I know they took a lot of it out of Alcove by the General Store.

**Supervisor Ruso:** Perhaps so.

**Councilmember Boehlke:** Good for us.

**Supervisor Ruso:** Sure and they use it.

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Put shoulders on Highmount Road where we paved, Thank You to the Town of Cairo for the use of their shoulder machine, Picked up bleachers from Village of Coxsackie and brought to highway garage for minor repairs. Installed 10"x60' culvert with catch basin on High Mount Road, Installed 18"x60' culvert on High Mount Road, Monday August 24, sent one truck to help Town of Coxsackie Chip seal, Two trucks broke down over the past couple of weeks. 2013 International wouldn't go above 10mph and had no power. We looked it over to see if we could figure out what the problem was and due to it being all electronic and computerized we came up blank. We called Coffeys on site heavy truck repairs to hook it to his computer, and found a faulty exhaust break, which was not letting the exhaust flow properly, and caused emissions issues. The truck has since been repaired. Parts paid for by Town \$1768.13 Labor for Coffey Heavy Repair \$480.99 5 hours @ \$95.00 per hour 1985 International Ten Wheeler also broke down, with a broken Rocker Arm in the engine. We pulled the Valve cover and center engine brake section and discovered the broken rocker arm. We had the mechanic take a look at it, and he believes that the cam shaft is worn so bad that the rocker arms can't remain tight. The truck itself is still in pretty good condition, and we will be looking for another used engine, and do the swap over ourselves in house. I will keep you informed as to what we find for an engine and its cost.

**Councilmember Boehlke:** That's a big item if they can find a used engine and put it in themselves. That's like a huge savings. So those bleachers, Nick, is that from the Village of Coxsackie, what's that...?

**Deputy Supervisor Dellisanti:** The Village of Coxsackie got two new sets of bleachers for their Park and I took a look at them, they're in really good shape, just need a coat of paint and they'll be going into District 3 Park.

**Councilmember Boehlke:** These are the ones we were talking about at the last meeting?

**Deputy Supervisor Dellisanti:** Yes, they'll be going into District 3 when they do their renovation at no cost to the Town.

**Councilmember Boehlke:** Yeah, excellent. Thank you.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 114-2020**  
**AUGUST 24, 2020**

**RESOLUTION TO SEEK SEALED BIDS FOR IMPROVEMENTS TO THE SAND STORAGE STRUCTURE AT THE HIGHWAY GARAGE**

**WHEREAS** the Town of New Baltimore previously advertised for sealed bids for improvements to the sand storage structure at the Highway Garage and it could not be determined when a bid was delivered and received.

**WHEREAS** the Highway Superintendent wishes to solicit additional bids, the wording was approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail*.

The Town of New Baltimore Highway Department is seeking sealed bids for the replacement of the fabric cover and end panel on the 50' x 70' sand storage structure. Bidder will supply cover, and all equipment, labor, and travel expenses required to install. The successful bidder will also remove old fabric from site. Labor should be a prevailing wage, proof of workers' compensation coverage is required and the bidder must provide a certificate of insurance naming the Town as additional insured. The Town of New Baltimore reserves the right to reject any and all bids. All bids must be received by the Town Clerk at 3809 County Route 51, Hannacroix, NY 12087 by September 9, 2020 at 2 PM. Please address any question to Highway Superintendent Alan VanWormer at 518-756-2078 Ext. #3, or email [highway@townofnewbaltimore.org](mailto:highway@townofnewbaltimore.org).

By Order of the Town Board,  
Barbara M. Finke  
Town Clerk

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Motion by Supervisor Ruso seconded by Councilmember Boehlke

**Town Clerk Finke:** I could give a little background on that.

**Supervisor Ruso:** Yes, please.

**Town Clerk Finke:** This is the third time that we've done this. The first time the bids were outrageous. The second time we didn't receive any bids, but apparently whoever's delivering whether it be UPS or whomever, they don't want to use a mask so they leave them in the entryway out there. Well, the one that they left was left with the recyclables and Marjorie found it the next morning. So we don't know exactly when it came in. So that's the whole story and I promise you this will be the last.

**Supervisor Ruso:** Because of the date that says 'shall be received by' that bid has been received by, but we didn't have it in hand at the previous bid, unfortunately. So we rebid it out, see what else we come up with.

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**Councilmember Boehlke:** Barb, do we have a drop box on the outside?

**Town Clerk Finke:** Yes, but you can fit... It's a big package, you can't fold it and put it in there.

**Councilmember Boehlke:** I guess the drop box isn't big enough.

**Supervisor Ruso:** But if that door was unlocked, they could have easily come in instead of putting it in the recycling thing. It would have been helpful.

**Supervisor Ruso:** Scott VanWormer informed me last week that William Greene Jr., a Highway employee, has submitted his resignation as a Heavy Motor Equipment Operator. I would like to make a Motion to accept his resignation. Do I have a second?

**Councilmember VanEtten:** I'll second.

**Councilmember Boehlke:** So is he resigning his employment with the Town?

**Supervisor Ruso:** Correct. Yes.

**Councilmember Boehlke:** Was this expected?

**Supervisor Ruso:** No, nevertheless it is what it is.

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

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**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 115-2020**  
**AUGUST 24, 2020**

**RESOLUTION TO APPROVE ADVERTISEMENT FOR FULL-TIME  
HEAVY MOTOR EQUIPMENT OPERATOR FOR THE HIGHWAY DEPARTMENT**

*WHEREAS* the Highway Superintendent is seeking one full time operator for the Highway Department.

*RESOLVED*, the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore Highway Department is accepting applications for a full time CDL driver/heavy motor equipment operator. Applicants must have a minimum of a clean CDL Class B license. Applicant must be able to perform labor duties including but not limited to shoveling, raking, weed whacking, lawn mowing, operating chain saws, and brush clipping. Heavy equipment operation such as front end loader, backhoe, tractors, etc. a plus. Experience plowing snow with a large truck with plow and wing preferred. Must be willing and able to work long hours, including nights and weekends, during winter months for snow and ice removal. Applicant must pass pre-employment drug screen and alcohol test and random drug and alcohol testing at any time and authorize driver's license check. The successful candidate will be considered probationary for six months beginning at hire date. For further information please contact Highway Superintendent Alan VanWormer at (518)756-2078, Ext. 3 M-Th 6AM-4PM. Applications are available at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 Monday-Friday from 9AM-4PM until September 11, 2020.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

***Insurance***

No Report

***Personnel***

No Report

***Planning Board Chair Rob VanEtten***

The Planning Board met on August 13, 2020, with the following business transacted: Public Hearing was held on the Minor Subdivision Application submitted by the George, Steven and David Meyer and Mary Vadney for a two-lot subdivision of property owned on Timberledge Lane. In the Regular Monthly Meeting that followed: ...Approved the Meyer/Vadney minor subdivision. ...Approved the Albright & Briody application, deed drafts and maps for an altered lot line. ...Held further Board discussion on the C.A. Albright & Sons, LLC Special Use Permit and Site Plan Applications for the proposed bulk storage propane installation with decision made to refer matter to Zoning Board of Appeals for Code interpretation at its September 2 meeting. Public Hearing on application recessed on July 9 remains on agenda for a 7 p.m. start time on September 10. ...Received Minor Subdivision Application from Pieter and Amanda Wolfe for a second two-lot subdivision of their property on School Hill Road. Required Public Hearing on application has been scheduled for 6:45 p.m., September 10. ...Received Site Plan Application for Opportunity Development, LLC for addition of two more storage buildings at Thruway Storage at 106 Flatbush Road. Required Public Hearing on application scheduled for 6:30 p.m., September 10. As noted in the two Public Hearing times just mentioned, the Planning Board will start half an hour earlier at 6:30 p.m. on September 10 to accommodate all Public Hearings needing to be held that evening. Any other business scheduled for the September meeting has been moved to the October agenda.

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Due to the volume of business to come before the Board, September and October agendas are full. The Board is now posting to November agenda.

***Zoning Board of Appeals Chair Pat Linger***

The Zoning Board of Appeals met on August 5, 2020, and heard the Variance application presented by Mark Peckham on behalf of Scenic Hudson Land Trust and the New Baltimore Conservancy to allow for placement of one of Scenic Hudson's standard park signs advertising Long View Park at the entrance to the Park at 1886 River Road (County Route 61). The sign is larger than that allowed in the Residential Agricultural District where the Park is located necessitating Variance consideration before the Zoning Board of Appeals. Required Public Hearing on the application is scheduled for 7:30 p.m., September 2, 2020.

***Seniors***

No Report

***Technology/Website***

No Report

***Town Courts***

In May, Court fees were \$4,113 of which \$2,868 was sent to the State Comptroller and the Town retained \$1,245. Justice Melewski \$2,174 Justice Rikard \$1,939 In June Court fees were \$7,351 of which \$5,186 was sent to the State Comptroller and the Town retained \$2,165. Justice Melewski \$4,797 Justice Rikard \$2,554

***Veterans and Memorials***

No Report

***Wastewater Treatment***

No Report

***Youth, Parks and Recreation***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 116-2020**  
**AUGUST 24, 2020**

**RESOLUTION TO APPROVE INVITATION TO BID FOR  
SILVER LAKE DISTRICT 3 PARK AND JOSEPH WYCHE DISTRICT 1 PARK**

**RESOLVED** the Town of New Baltimore wishes to advertise for sealed bids for improvements to Silver Lake District 3 Park and Joseph Wyche District 1 Park by [www.debidddocuments.com](http://www.debidddocuments.com), or at the office of Delaware Engineering, D.P.C., 28 Madison Avenue Extension, Albany NY, 12203.

**INVITATION TO BID**

Notice is hereby given that sealed bids for the purchase of Storm Water construction materials will be received by the Clerk until **3:00 P.M., Wednesday, September 9, 2020**, at the Town Clerks office, Town of New Baltimore, 3809 County Route 51, Hannacroix, New York 12087. All sealed bids received before 3:00 P.M. will be publicly opened and read aloud at that time.

The construction materials are to be delivered to the Town of New Baltimore Parks Department for installation by Town forces at Wyche Park and Silver Lake park.

Contract Documents, including Advertisement For Bids, Information For Bidders, Additional Instructions, Bid Documents, General Requirements, Specifications, Contract Drawings and any Addenda, may be examined at no expense on line at the following website: [www.debidddocuments.com](http://www.debidddocuments.com), or at the office of Delaware Engineering, D.P.C., 28 Madison Ave Extension Albany NY, 12203.

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Digital copies of the Contract Documents may be obtained online as a download from the website: [www.debidddocuments.com](http://www.debidddocuments.com). Complete hardcopy sets of bidding documents may be obtained from REV, 330 Route 17A, Suite #2, Goshen, NY 10924, Tel: 1-877-272-0216, Any Bidder requiring documents to be shipped shall make arrangements with REV and pay for all packaging and shipping costs.

All Questions should be sent to Kevin Schwenzfeier via email at [kschwenzfeier@delawareengineering.com](mailto:kschwenzfeier@delawareengineering.com) or Fax at (518) 452-1335.

Please note that [www.debidddocuments.com](http://www.debidddocuments.com) is the designated location and means for distributing and obtaining all bid package information. All Bidders are urged to register to ensure receipt of all necessary information including bid addenda. All bid addenda will be transmitted to registered plan holders via email and will be available at [www.debidddocuments.com](http://www.debidddocuments.com). Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with REV for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

No Bidder may withdraw his bid within Thirty (30) days after the actual date of opening thereof.

This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work.

The Town of New Baltimore reserves the right to waive any and all informalities in the Bid and to reject any or all Bids. By Order of the Town Board. Barbara M. Finke, Town Clerk

Motion by Supervisor Ruso seconded by Councilmember VanEtten

**Town Clerk Finke:** We did this at the last meeting so this is take two again and I had emailed Kevin to ask him how many days he wanted this to be put into the newspaper and he never got back to me. And by the time someone got back to me they said it was because he was on vacation. So the whole process we just have to rebid again to give everyone enough time to bid.

**Ellie Alfeld:** The question I have after going through I bet you three paragraphs of addresses all I heard was something about water. What actually are they going to do to those parks?

**Town Supervisor Ruso:** Stormwater.

**Ellie Alfeld:** And that's it? Just stormwater.

**Supervisor Ruso:** Specifically, the stormwater issues most significant on District 1 Park. If anyone has been anywhere near that knows the soggy nature so they're looking to have a drainage system that will help push that off of the fields. Nick, I know you have been more intensely involved in this in times gone on.

**Deputy Supervisor Dellisanti:** They're going to be digging the ditch basically to get the water down to the Hudson River and all of the stormwaters are going to be draining toward that ditch area where the basketball court area is. In District 3 Park they have to do some drainage work because of the concession stand is there. This is the first set of bids. The next set of bids will be coming on the next meeting for the ballpark in District 3.

**Councilmember Boehlke:** And this is all covered by grant money right?

**Deputy Supervisor Dellisanti:** Yes, sir.

**Ellie Alfeld:** Well, I knew District 3 Park I thought the grant was going to, but now 1 and 3.

**Supervisor Ruso:** Yes, we have separate grants for 1 and 3.

**Ellie Alfeld:** It just seemed like going on and on and on about the address and I'm just trying to hear the particulars of what's going to be done workwise.

**Supervisor Ruso:** In essence there's a lot of drainage issues obviously at both sites and I know that District 1 is probably...

**Ellie Alfeld:** Well, I know about that. It's been like that for years.

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**Supervisor Ruso:** We're trying to make resolution to that problem.

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSENT:

ABSTAIN: Downes

**Motion Carried**

**Audit of Claims**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 117-2020**

**AUGUST 24, 2020**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2020b-08-01 to 2020b-08-27, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2020b-08-01 to 20120b-08-27,

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until October 31, 2020.

Motion by Supervisor Ruso seconded by Councilmember Irving

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

General \$17,570.18, Highway \$27,484.25, Sewer 1 \$1,436.36, Sewer 2 \$144.53, Street Lighting 2 \$152.43, Total \$46,787.75

**Public Comment Period**

None

**Community Events**

- September 2, 2020 Zoning Board of Appeals Meeting at 7:30 PM
- September 10, 2020 Planning Board Meeting at 7 **6:30** PM
- September 14, 2020 Town Board Regular Meeting at 7 PM
- September 19, 2020 Townwide Yard Sale at 9AM
- September 28, 2020 Town Board Work Meeting at 7 PM

Motion by Councilmember VanEtten seconded by Councilmember Boehlke to adjourn the meeting at 8:00 PM

AYES: Ruso, Boehlke, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Downes

**Motion Carried**

**Supervisor Ruso:** Thank you everybody, good night.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk