

AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING

JANUARY 11, 2021

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- December 28, 2020 Town Board Work Meeting
- January 1, 2021 Organizational Meeting

Correspondence

- Town Board of the Town of Coeymans Public Hearing at 6 PM on January 28, 2021 at the Coeymans Town Hall, 18 Russell Avenue, Ravena, NY to hear comments on the draft of the Comprehensive Plan Update

Public Comment Period

New Business

- Resolution and Order Calling Public Hearing to be held on January 25, 2021 at P.M. Regarding a Waterline Replacement Improvement for Water District No. 2, in the Town of New Baltimore, in the County of Greene, State of New York, Pursuant to Section 202-b of the Town Law
- Resolution to Establish Water District #3 Use Charges for 2021
- Resolution to Establish Sewer District #1 Use Charges for 2021
- Resolution to Approve Emergency Purchase at the Highway Department
- Resolution to Approve Emergency Purchase at the Highway Department
- Resolution to Authorize the Supervisor to Sign an Agreement to Extend Computer Leases
- Resolution to Correct Rate of Pay for Justice Clerk and Deputy Justice Clerk
- Resolution to Adopt Provisions of Executive Order 202.83 Suspending the Requirements of Renewal Applications as a Condition to Granting Exemptions Under Sections 459-C and 467 of the Real Property Tax Law
- Audit of Claims

Upcoming Meetings

- January 14, 2020 Planning Board Meeting at 7 PM
- January 25, 2021 Town Board Work Meeting at 7 PM
- February 3, 2021 Zoning Board of Appeals Meeting at 7:30 PM if Needed
- February 8, 2021 Town Board Work Meeting at 7 PM
- February 11, 2021 Planning Board Meeting at 7 PM
- February 22, 2021 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 37-2021

JANUARY 11, 2021

RESOLUTION AND ORDER CALLING PUBLIC HEARING TO BE HELD ON JANUARY 25, 2021 AT _____ P.M. REGARDING A WATERLINE REPLACEMENT IMPROVEMENT FOR WATER DISTRICT NO. 2, IN THE TOWN OF NEW BALTIMORE, IN THE COUNTY OF GREENE, STATE OF NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN LAW

WHEREAS, the Town Board of the Town of New Baltimore (herein called "Town Board" and "Town", respectively, in the County of Greene, New York, on behalf of Water District No. 2, in the Town, servicing the Schiller Park area (herein called "District"), has received a report dated December 30, 2020 prepared by Delaware Engineering, P.C., engineers duly licensed by the State of New York (herein called "Engineer") describing the improvement of facilities of the District, consisting of replacement of a water main crossing under the New York State Thruway between the Village of Coxsackie and the District, including the costs for emergency and long-term repairs for the water main crossing; and including original furnishings, equipment, machinery and apparatus required therefor, and the Engineer has estimated the total cost thereof not to exceed \$330,000;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. A public hearing of the Town Board of the Town shall be held at the Town Hall in the Town on January 25, 2021 at ____ o'clock p.m. (Prevailing Time) to consider said improvement of facilities of the District and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law;
2. The Town Clerk shall publish at least once in The Daily Mail, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the signboard of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, a notice in substantially the form attached hereto, the first publication thereof and posting to be not less than ten (10) days or more than twenty (20) days before the date of such public hearing.
3. This Resolution shall take effect immediately.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 38-2021

JANUARY 11, 2021

RESOLUTION TO ESTABLISH WATER DISTRICT #3 USE CHARGES FOR 2021

BE IT RESOLVED that the Town Board hereby establish the following fees in accordance with the 2021 Budget for Water District #3:

User Fees Minimal Rate	\$1,788.16 Annually
Operation and Maintenance	\$300.00 Annually

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 39-2021

JANUARY 11, 2021

RESOLUTION TO ESTABLISH SEWER DISTRICT #1 USE CHARGES FOR 2021

BE IT RESOLVED that the Town Board hereby establish the following fees in accordance with the 2021 Budget for Sewer District #1:

Debt Service	\$26.7749
Operation and Maintenance	\$35.9150

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 40-2021

JANUARY 11, 2021

**RESOLUTION TO APPROVE EMERGENCY PURCHASE
AT THE HIGHWAY DEPARTMENT**

WHEREAS the Town Board adopted a Procurement Policy on January 1, 2021 concerning the procurement of goods and services.

WHEREAS it was determined that the left rear axle on 1993 International had to be replaced for continued use during snowplowing.

WHEREAS due to the emergency condition of this purchase and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

BE IT RESOLVED that the Town Board of the Town of New Baltimore approves said emergency purchase from Heavy Duty Automatics for \$1,480.07, Purchase Order No. H-2020-222, and Voucher No. 2021-01-_____.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 41-2021

JANUARY 11, 2021

**RESOLUTION TO APPROVE EMERGENCY PURCHASE
AT THE HIGHWAY DEPARTMENT**

WHEREAS the Town Board adopted a Procurement Policy on January 1, 2021 concerning the procurement of goods and services.

WHEREAS it was determined that the lockup in the rear end of the 1993 International had to be replaced for continued use during snowplowing.

WHEREAS due to the emergency condition of this purchase and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

BE IT RESOLVED that the Town Board of the Town of New Baltimore approves said emergency purchase from Heavy Duty Automatics for \$2,645.58, Purchase Order No. H-2020-225, and Voucher No. 2021-01-_____.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 42-2021

JANUARY 11, 2021

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO
SIGN AN AGREEMENT TO RENEW COMPUTER LEASES**

RESOLVED the lease renewal of the laptop, dock and monitor for the Town Clerk at the same monthly cost of \$65, quarterly of \$195, Quote #JW003691 v1, and the All in One for the Town Assessor at the same monthly cost of \$32.50, quarterly cost of \$97.50, Quote #JW003692 v1, is renewed from 9/22/20 through 9/21/22 with Intelligent Technology Solutions, Inc.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 43-2021

JANUARY 11, 2021

**RESOLUTION TO CORRECT RATE OF PAY FOR JUSTICE CLERK
AND DEPUTY JUSTICE CLERK**

WHEREAS the Organizational Meeting held on January 1, 2021 did not include the correct rate of pay for the Justice Clerk or the Deputy Justice Clerk.

RESOLVED the rate of pay for Kimberly Ruby is \$16.82 and Lynn Layman-Wallace is \$12.74.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 44-2021

JANUARY 11, 2021

**RESOLUTION TO ADOPT PROVISIONS OF EXECUTIVE ORDER 202.83
SUSPENDING THE REQUIREMENTS OF RENEWAL APPLICATIONS
AS A CONDITION TO GRANTING EXEMPTIONS UNDER
SECTIONS 459-C AND 467 OF THE REAL PROPERTY TAX LAW**

WHEREAS, the Governor of the State of New York by Executive Order No. 202 dated March 7, 2020, declared a state disaster emergency for the entire State of New York; and

WHEREAS, both travel-related and community contact transmission of COVID-19 have been documented in New York State and are expected to continue; and

WHEREAS, pursuant to Section 29-a of Article 2-B of the Executive Law, New York State Governor Andrew Cuomo did issue Executive Order 202.83 dated December 18, 2020, 2020, which authorized, by local option, the governing body, to adopt the provisions of that Executive Order 202.83, which temporarily suspends or modifies, subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law.

NOW THEREFORE BE IT RESOLVED, that pursuant to Executive Order 202.83 issued by New York State Governor Andrew Cuomo on December 18, 2020, the Town Board of the Town of New Baltimore hereby adopts, as a local option, the suspension of subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law; and be it further

RESOLVED, that the Assessor is hereby directed to grant exemptions pursuant to such sections on the 2021/2022 assessment roll to all property owners who received that exemption on the 2020/2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for the Assessor mail renewal applications to such persons; and, be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to the Assessor and the Attorney for the Town; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the Town Clerk.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 45-2021

JANUARY 11, 2021

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2021-01-01 to 2021-01-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2021-01-01 to 2021-01-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until February 28, 2021.