

**AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

FEBRUARY 22, 2021

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Reports

Supervisor

County Legislator

Town Clerk

- Adoption of February 8, 2021 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

- Discussion of Updates to the Employee Handbook

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

Town Courts (Chair VanEtten/Member Ruso)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

Public Comment Period/Community Events

- March 3 2021 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- March 8, 2021 Town Board Regular Meeting at 7 PM
- March 11, 2021 Planning Board Meeting at 7 PM
- March 22, 2021 Town Board Work Meeting at 7 PM

Audit of Claims

Adjournment

****** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 1

OPENING OF WORK MEETING

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Downes, Irving, and VanEtten; Deputy Supervisor Dellisanti; County Legislator Linger; Town Clerk Finke; and 4 members of the public who signed the attendance book. Absent: Councilmember Boehlke, Highway Superintendent VanWormer, and Tax Collector Jordan

Supervisor Jeff Ruso

Supervisor Ruso: Tomorrow we have a meeting with the Bank of Greene County as well as our bond attorney and we have signing of bonds to do on behalf of our Water District. And so there's much to do that will take all of tomorrow morning. That's scheduled for tomorrow, the 23rd, and we'll take care of it then.

The monthly financial reports for January have been sent out to all Board members. Has everyone had a chance to read them? I would like to make a Motion to accept those reports, seconded by Councilmember VanEtten

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

County Legislator Pat Linger

County Legislator Linger: I know there were some questions here last month that came through during your meeting. I'll try to answer some of that just so you have it, but this month's report will get into some updates on the more important issues that we're facing in Greene County at the present time. The new jail has reached substantial completion, meaning the contractors will have until March 26th to complete their contracted tasks, perform their final cleaning, and turn the building over to us. There will be some items such as paving and landscaping that will be extended to warmer weather, which will result in a better final product. We have gone over 600 days without a lost time accident or a covid related illness at the site. Last week, we experienced our first covid related delay with some POD windows that have been back ordered due to a factory shutdown. At this time, it's not expected to delay final completion, and the project continues to be on schedule, and under budget. The Commission on Correction will have 90 days to inspect and give their approval. We expect to be able to populate the facility with inmates on July 1st as scheduled. We continue to seek funding for several County roads on the mountaintop that sustained damage during the Christmas Day winter rain. At this time, damages are estimated to be \$1.4 million, all of which looks to be locally funded by the County. I have met with State representatives and Congressman Delgado to request emergency road repair funding so we can safely reopen these roads. Despite the loss of State reimbursement to our budget, and loss of CHIPS funds, we have maintained our Highway equipment procurement plan to prevent break downs. At this time, we are still hoping to finish paving the remaining section of CR51 near the cemetery this season, and repair the slides on CR61. Following the Holiday season, GC saw a significant increase in positive covid cases. Our 7-day rolling average reached a peak of 12.3% and has now decreased to 3.1 percent. As a result, I hope to have the Legislature back to in-person meetings for the month of March. We will receive a draft report on March 3rd from the Police Reform and Reinvention Committee, expect to approve a final report on March 17th, and will submit that report to the State as required by Executive Order. This committee has spent hundreds of hours holding public meetings, reviewing GC Sheriff policies and training, hearing from Town and Village police departments, and considering all concerns brought to them. The complete synopsis of their work has been posted on the County website since their first meeting on September 30. It includes agendas, minutes, youtube links for meetings conducted over Zoom, member and support staff lists, and the link for the public to submit comments or questions for the committee. I believe it's important to have the discussions on this draft report open to the public, and our virus trends should allow for that to happen. As of today, the plan is to accept the draft on March 3rd and hold a special Public Safety meeting to discuss the draft on March 10th, giving the Legislature time to review it and formulate questions and/or amend prior to final approval. Covid vaccinations have been ongoing in Greene since January 7 as a function of GCPH and Emergency Operations. The rollout of this distribution has

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 2

been less than optimal, and in fact contrary to all Public Health Emergency Preparedness Response Plans. On December 1st, GCPH was required to submit a covid vaccine specific plan to NYSDOH. That 43 page plan included our complete response plan to receive, store, distribute, and replenish vaccines in Greene County. Every county in the state is required to submit, plan, and practice these plans, and we've followed them for many years with other vaccines such as H1N1 and MMR in the past. Unfortunately in late December, NYS made the decision to completely ignore the proven plans, and formulated a new statewide distribution system that has proven to be problematic, confusing, distant, and slow. Two days after going live with the state website that we were told everyone had to use, the system had crashed so often they removed all links for all counties, sustaining only their own operations. The plan, according to the State, was to develop a separate system for registration and scheduling vaccines for counties to use. That still doesn't exist. In similar fashion, the State-run vaccination sites also didn't exist as a part of the Statewide Emergency Response Plans. To complicate the process, we don't have access to data that tells us what GC residents have been vaccinated at any site not run by Greene County. We also don't have access to what providers in the County are licensed to vaccinate, or what providers are receiving vaccines from the State or Federal Government, despite requesting this information on multiple occasions from multiple sources. Having been essentially cut off from the State site unannounced, we developed our own registration form out of necessity. This form is available on our website and can be submitted electronically. For those without a computer or internet access, a phone number has been activated through a partnership with The Healthcare Consortium. Residents can call (518) 822-9600 to have one of the Navigators assist in filling out and submitting the form to us. Following our lead, Saratoga, Warren, and Albany counties have subsequently developed their own forms as well. We are required to accept vaccines according to weekly priority directives from NYSDOH. This means we have a very specific population that our allotment can be given to, without exception. An Executive Order from the Governor is in place establishing a \$1 million fine for each dose not authorized. While none of the rollout has gone according to pre-established plans, and changes weekly, we are doing our best to get vaccines into arms expeditiously. We generally pre-book vaccines on Friday, get notified how many we will actually be allotted on Monday (averaging about 10-20 percent of our order), receive them on Tuesday, and send scheduling links to the eligible group on Wednesday for a Thursday or Friday pod. The process then starts again, and requires 95% of the allotment to be dispensed within the 7-day period or we can't order more. State-run sites are cannibalizing over half of the vaccines delivered to the Capital Region. Our efficiency rate exceeds that of the State site at SUNY, and I've argued with the Governor's office that the State needs to return to the Emergency Plans, and distribute those doses to the Capital Region counties. It doesn't appear promising, but if we receive those doses, we are then able to hold open POD's and equitably distribute vaccines to medical offices and pharmacies within the County as our plan dictates. There are 8 open POD locations around the County in our plans. There's no reason any Greene County resident should need to travel to Albany, Westchester, Utica, Syracuse, or Plattsburg twice to receive their vaccine, except that the State is withholding vaccines and scheduling appointments to that end. It's my argument that Counties are better prepared, more efficient, and closer to the people. The State should close these sites until vaccine supply outpaces demand and more POD's are needed. GCPH and Emergency Preparedness have vaccinated over 2,200 people in Greene County, according to the weekly directives from NYSDOH. Typically, we are receiving 200 first doses per week. We have received directives specific to senior congregate housing, OPWDD congregate housing, group 1A healthcare workers, group 1B essential workers, and expect to receive comorbidity specific vaccines when we receive last week's allotment that was held up by weather. In total, over 5,200 residents have received vaccines when other sites are figured in. The NYS Vaccine Dashboard shows 11.1% of County residents having received at least one dose as of today. For perspective of the surrounding Counties, Columbia is 13.3%, Ulster is 11.4%, Albany is 16.2%, Delaware is 9.8%, and Schoharie is 9.7%. I know this is frustrating for our residents because it's frustrating for our nurses and emergency managers as well. Anyone interested in receiving a vaccine should be signing up for any registration method available at this point. We do know that Kelly's Pharmacy in Greenville, Hannaford Pharmacy in Cairo, the Windham Pharmacy, and the Wellness Rx Pharmacy in Tannersville have been receiving a minimal supply of vaccines for seniors only. In closing, I ask that everyone be patient. As Legislative Chairman, I am advocating for more vaccines to be allocated to our County every day. I am encouraging the State to consider both the Community College as a joint State/FEMA clinic for Columbia and Greene Counties, as well as using the

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 3

Armory on Rt. 23 for a site in Greene. If they won't allocate the doses to us directly, maybe we can get a State-run site here that will come with more doses, and be closer to our residents who need them. Does anybody have any questions?

Councilmember Downes: Pat, those State-run can we allocate as Albany did to specific zip codes?

County Legislator Linger: If it's a state-run site, it's up to them how they run it. I believe what Albany's -- the new site, not the SUNY site, but the one at the Washington Avenue Armory -- was specific to certain zip codes for the first week which they were considered underserved zip codes. So I think that's what they've done with that and then they're opening that site up to County residents in Albany County.

Councilmember Downes: But there's no definite that they'll show us the same courtesy.

County Legislator Linger: No, there's not. We've been encouraged on that if we had a site that we wanted to get ahold of them and they would take a look at it which is what I've done. But as far as what they are going to do, I don't know. I know the SUNY Albany site and the Washington Avenue site are expected to do 7,000 doses per week. So with a new site opening there that's 7,000 doses more that could have gone to eight surrounding counties in the Capital Region and put those doses closer to the people rather than three miles from the SUNY site that exists already.

Councilmember Downes: So are we getting any of our residents in any of those sites, the SUNY one, I know Washington Avenue is zip code?

County Legislator Linger: We are, but we're not aware of who they are or where they're going.

Councilmember Downes: So we don't know what...

County Legislator Linger: We only know what the state reports as the total number of county residents that have been vaccinated. So far we have not been given access to who in the County has vaccinated or where they're going to. So we've actually had some essential workers and health care workers that we've sent email links out to when we receive doses that have come back to us and said 'I don't need it, I already got it.' So we're kind of wasting time back and forth with people when it shouldn't need to be that way. But, yeah, some people have been vaccinated at hospitals because they're a health care worker. Some have been vaccinated at State sites. Some are vaccinating at pharmacies. So what we did is we have our own registration list that we populate now to a sortable data base so if I get 100 doses in that are for a group specific with comorbidities, I can sort that list by a group of comorbidities and we can pull the first 100 names, send an email link out to schedule.

Councilmember Downes: What do the folks need for that section of people? Do they need a doctor's note? How does that work?

County Legislator Linger: There is. You have to prove that you have a comorbidity, but there is also an option to be able to sign an affidavit saying that you have one of the comorbidities. But a doctor's note, anything like that would be proof when you walk in the door that would be acceptable.

Councilmember Downes: So do we sign up and then our name gets put on that list or how does that...?

County Legislator Linger: Yes, through the computer. It's on our website. It's actually on the pop-up page that comes up, select a vaccination and covid page. So the vaccine registration form is there. Click on that and it will open up and take all your pertinent information -- all your contact information, the reason that you're requesting a vaccine, so whether you're an essential worker or you're a health care worker, or you have comorbidities, or you're over 65 -- you just

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 4

select the ones that you want to put there, it could be more than one, and then we'll ask who your pharmacy is. In the beginning of this we were told that we were not gonna be able to vaccinate, we weren't authorized to vaccinate anyone over 65. That was specific to pharmacies. So when we initially developed our form, we had over 65 there so that we could capture the information. We can get the information out to the pharmacies. Subsequently, a week later, the comorbidity group came in and now we can vaccinate someone over 65 with a comorbidity, but if they're 65 and over and don't have a comorbidity, we can't. This is how confusing this has gotten for absolutely no reason. But if you get on our list, we then have that data to be able to schedule through our pods when we get the vaccines that are specific to that particular group.

Supervisor Ruso: Your population figures that you've been given, it says 5,200 residents of Greene County, that's only those who've been vaccinated by the State?

County Legislator Linger: That's total. So there roughly 2,200 that we've done and another 3,000 that have been done somewhere else.

Supervisor Ruso: That also includes the hospital workers.

County Legislator Linger: Yes, if they live in Greene County.

Councilmember Downes: So like the Hannaford is that in that 3,000 or that in yours?

County Legislator Linger: If they're a Greene County resident. They all have to be reported to the NYSIIS system and that's where that number comes from.

Supervisor Ruso: It's County of residence.

Councilmember Downes: No, I meant like Hannaford in Cairo had a bunch of people so would that be in the 2,200? Would that be in the 3,000?

County Legislator Linger: No, those are not allocated to us. They're allocated directly to the pharmacies. It's not the plan.

Councilmember Downes: It's just crazy.

County Legislator Linger: I was on a call today with Larry Schwartz from the Department of Health. It seems like they're starting to morph toward the emergency plans. What we were told today was hospitals have had enough time to vaccinate their workers so they're going to reduce the allotments to the hospitals. They'll still get some because there's turnover. So they'll be able to vaccinate people who were either turned it down the first time or is a new employee. So they'll still have some allotment. The rest of that is gonna come to the Counties. Nursing Homes and Assisted Living Facilities were done by the federal government. Within the next week they expect that all of those will have been done. Now instead of being under the federal contract, they will be under New York State to make sure that those vaccines get there for anybody who's turned over at a nursing home. So now we're being requested to be a distribution point for the nursing homes which is what we should be doing. We should have done all along. So that's kind of, it seems like that's where we're heading, but it's been very slow and painful getting there and confusing.

Supervisor Ruso: At my worksite our last clinic date was Wednesday last and we were instructed we cannot give a first vaccine because it was our last date. The only people given a vaccine on last Wednesday were those getting their second dose.

County Legislator Linger: Right, the third clinical.

Supervisor Ruso: No first doses given. But, I've got new employees who want the vaccine so the information I've received is they can call the State site and they called the State site and it was in Plattsburgh, the nearest site was Potsdam, so you have to drive through the Adirondacks to get there.

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 5

Town Clerk Finke: In winter.

Supervisor Ruso: Then you gotta go back again.

County Legislator Linger: In February.

Supervisor Ruso: In three weeks, yeah. And so it wasn't worth it. But just as a point I was surprised by the fines that were suggested, but I certainly felt I should comply since my workplace would be given a \$1 million fine for each vaccine that was given to someone who shouldn't.

County Legislator Linger: And they follow that up with the loss of a license if you do it again. Then you can't vaccinate at all.

Supervisor Ruso: The thing is we would like to, because we were also authorized as a pod, as part of Schenectady County which is where I work. We were a pod distributor through the County in which case we could have contacted the husband of one of my patients or the wife or therefore, but we ended up throwing away vaccines. Which is...

Councilmember Downes: Ridiculous.

Supervisor Ruso: I mean I can throw them away or I could give it to them. I could also get a \$1 million fine.

County Legislator Linger: They've changed that now.

Supervisor Ruso: Yeah, thank God, but it's too late. They were tossed.

County Legislator Linger: That was the case in the beginning. You would be fined if you did that, but they have now changed that directive to where we can use a back-up list if we had known we were gonna have doses left over. So at least there's that. We're putting a vaccine in somebody's arm instead of in the trash.

Councilmember Downes: We know somebody who, him and his wife, both wanted so they got Plattsburgh. Okay, so, but he's got to go one day because he has different...

Supervisor Ruso: Comorbidities.

Councilmember Downes: Yeah, he's different than she is so maybe she's at 65 and he was over 70. They have to spend basically a whole week on the road because they have to go up two different days twice.

County Legislator Linger: I actually asked that question of Larry today because I've heard the same thing where couples can't even schedule each other at the same time. So what I was told is if you do it online through the website, you can only schedule one appointment. If you call the hotline, there is a way in their system that their navigators can enter two appointments for you if you let them know that you're trying to schedule appointments for a couple.

Eilleen Vosburgh: I've heard that too.

County Legislator Linger: That being said, good luck with the hotline.

Councilmember Downes: But, you have to know that. Exactly, first of all you have to know you can do that because they're screaming to use online and second of all we can't get through half the time.

County Legislator Linger: These are very common issues not only for us, but for all the Counties and I think one of the last comments on the conference call with Larry Schwartz came from Erie County which is second largest County in the state and it was basically telling Larry was the best thing that the State could do for a County regardless of their size is to stop

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 6

mandating who those particular vaccines had to be for because it creates so much work on the County side in order to find that particular group of people. I you send me 500 vaccines that I can do for anybody, this goes a lot smoother.

Supervisor Ruso: Since Ellie's not here today, I'm gonna ask the question. How many New Baltimore residents have received the vaccine?

County Legislator Linger: I could not tell you.

Councilmember VanEtten: Actually most of the people that I know over 65 have.

Councilmember Irving: Price Chopper employees have gotten vaccines in Albany County and in Greene County.

County Legislator Linger: I can probably tell you that vaccines for New Baltimore residents is not even available as a data set because what NYSIIS does is they break it down by zip code. So you know from history here we have 12192 which could be West Coxsackie or New Baltimore. We have 12143 which could be Ravena.

Supervisor Ruso: Her zip code's Ravena.

County Legislator Linger: I don't think that data set even exists to say this Town...

Councilmember VanEtten: Well, I do know that a lot of New Baltimore residents go to the senior center and they had information about the CVS in Cohoes and a lot of people I know were able to get in there.

County Legislator Linger: I would be happy if we knew that our pharmacies were getting them and when because we can pass that information along.

Councilmember Irving: That comorbidity factor doesn't relate to people who are 65 who are essential workers.

County Legislator Linger: It relates to anybody who's over the age of 18. Anybody.

Councilmember Irving: What I'm saying is if your 65 and you're a transit worker or school bus driver...

County Legislator Linger: It still relates to you. Anybody over the age of 18.

Supervisor Ruso: Alright, anybody have any more questions? Thank you for the information. I guess we still gotta just plow through this. That's all we can do.

County Legislator Linger: We do. Right now we're only getting roughly 200 doses a week for the County Health Department.

Supervisor Ruso: Don't waste them, don't throw them away like I did.

County Legislator Linger: We don't waste them. Our pod in Coxsackie school for essential workers was 792 doses in 7 ½ hours. The State SUNY site is doing 1,000 a day in 15 hours. The proof is in the pudding, we're a lot more efficient at it. Just get the doses to us and we'll take care of the rest.

Supervisor Ruso: Well, that's the main thing, gotta get it in the arms.

Town Clerk Barb Finke

3 Building Permit \$563, 4 CO Searches \$60, 1 EZPass Tag \$25, 1 Fishing License \$1.56, 23 Dog Licenses \$168, 4 Late Dog License \$20, 1 Demolition Permit \$75, 1 Lot Line Adjustment \$50, 3 Minor Subdivisions \$60, 1 Return Check Fee \$20, 1 Mobile Home-Single \$150, 6 Certified

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 7

Copies \$60, 11 Photocopies \$2.75, 1 Zoning Commercial \$200, 1 Zoning Non-Commercial \$40, State, County & Local Revenues \$1,541.75, to New York State Department of Agriculture and Markets for Spay/Neuter Program \$33, to New York State Department of Environmental Conservation \$13.44, Total to Supervisor \$1,495.31 Marjorie and I participated in a webinar from the **Daily Mail** on the new procedures on how to send notices to the newspaper. I completed one of four classes from the Rockefeller College of Public Affairs and Policy entitled “Knowing Your Networks: Building Relationships to Further Personal and Organizational Goals.” Credit is earned toward a Certified Municipal Clerk designation from the International Institute of Municipal Clerks. All staff were sworn in before the January 31 deadline.

ADOPTION OF MINUTES

The February 8, 2021 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Councilmember Downes and was seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Historian Ted Hilscher

I met with Diane Curtis Stuart of Shady Lane. She is the daughter of Leroy and Bessie Curtis. Bessie died last year at 96 and Diane wished to find a good home for photos, newspaper clippings and other items of historical note. Bessie Lounsbury Curtis lived on a farm on Dugway Lane when she was in high school, and she and Roy farmed before retirement and selling their farm to Mr. and Mrs. Duke Court. Diane and I sorted through the items. Then I sorted some more, between items I will keep for town archives and those to go to the Vedder Library at the Greene County Historical Society. I then met with Jon Palmer, the new County Historian and newly discovered mill site off of West Dean’s Mill Road. After the snow melts and before the leaves and undergrowth return, we will locate all foundations and take careful measurements. Jon hopes to create a map for the site using drone photography.

AgFest

Supervisor Ruso: I’m afraid to ask, but has there been any conversations about AgFest this year?

Councilmember VanEtten: No, actually I don’t know. It takes a lot of months to put it on and we haven’t obviously been able to meet.

Supervisor Ruso: I thought as much.

Councilmember Downes: Since that’s an outside function do you think we’re gonna be able to have it?

Councilmember VanEtten: Well, the fact is that we have to have a lot of meetings and a lot of people have to go collect donations. There’s a lot of work involved for months before the AgFest is actually on. Everyone meets at my house and we haven’t been able to have a meeting.

Councilmember Downes: Like Governor mandate, are we underneath those?

Councilmember VanEtten: We really have nothing to do with being outside, it’s more the fact that there’s so much work. It takes months to put it on really. I don’t know. It hasn’t been officially put off, but I can’t see it happening this year again.

County Legislator Linger: It seems like from a mandate perspective from the Governor, it looks like they’re gonna open up amusements and things outdoors at 33 percent capacity in April. So from a mandate standpoint, we...

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 8

Councilmember Downes: We should be able to have it.

Councilmember VanEtten: Right, we should be able to have it, but I don't know how we would ever throw it together in that amount of time.

County Legislator Linger: It's the planning, right. Planning ahead of time.

Councilmember VanEtten: Plus going and get all the donations. It takes months.

Supervisor Ruso: Keep knocking on peoples' doors is not necessarily the thing to do these days.

Councilmember VanEtten: No.

Recycling Center Operator Kirk Trombley

12/29/20-01/25/21 60 Gallon Bags of Plastic (No Hard Plastics) 9, 12 Bundles of Magazines and Phone Books, 35 Bags and Bundles of Newspaper, 153 Boxes and Bundles of Cardboard
1/27/21-2/22/21 60 Gallon Bags of Plastic (No Hard Plastics) 6, 36 Bundles of Magazines and Phone Books, 34 Bags and Bundles of Newspaper, 73 Boxes and Bundles of Cardboard, 1 Microwave Oven on February 6.

Code Enforcement Officer Allan Jourdin

Summarization of Code Enforcement Officer activities for January, 2021, is as follows:
Building Inspections: 19 Building Permits Issued: 3 Building Permits Renewed: 3 Building Permit Renewal Letters Sent: 2 Second Notice Certificates of Compliance Issued: 4
Certificates of Occupancy Issued: 2 Certificate of Occupancy Search Requests: 4 Demolition Permit Applications Received: 2 Demolition Permits Issued: 1 Manufactured (Mobile) Home Permits Issued: 1 New Building Permit Applications Received: 6 New Building Permit Applications Awaiting Permit Issuance: 10 Open Building Permits: 140 Septic System Replacement Permits: 1 Septic Tank Replacement Applications: 1 Stop Work Orders Issued: 1
Application Fees for January, 2021: \$788.00 Total Fees for Year to Date: \$788.00

Greene County EMS Representative Nick Dellisanti

The regular monthly meeting was held by conference call again because of COVID on Tuesday, February 16, 2021. There were 9 EMS calls in January for a total of 9 for this year, 2021. We had 89 calls for all of 2020.

Highway Superintendent Alan VanWormer

Highway Report January 25, to February 22, 2021 Worked on Engine in 1985 International replacement engine has been installed, Checked trucks over for upcoming snow storm, Tuesday January 26, snow in the afternoon, plowed and sanded all roads until 11:30pm, Wednesday January 27th called all in at 4am for snow, plowed and sanded all roads, Repaired two mailboxes that were hit by plows, Replaced air brake chamber on 2002 International Truck number 3, Wednesday January 27 ordered and received 111.43 tons of salt, Mixed magic minus zero additive with road salt, Friday January 29th windy and very cold, put fuel additive in all trucks, Plowed snow drifts throughout the day, Monday February 1 heavy snow, crews worked all night, 1993 International truck number 4 is down again and back at W&W Truck Transmission for major front and rear end repairs, Tuesday February 2 snow continued, plowed and sanded all roads, Plowed and salted town hall, shoveled ramp and steps, Cleaned snow from recycle center, February light snow at night plowed and sanded all roads, Welded new stainless steel flaps inside of sander on 1985 Oshkosh truck number 6, Washed trucks, Replaced tie downs on sander on 2002 International truck number 3, Greased all trucks, Moved snow away from propane tanks and dumpster at Medway Grapeville Firehouse, Moved snow banks at intersections to increase visibility, Picked up garbage from Town Hall as needed, Sunday February 7 called in 3 people to plow and sand roads out back, no snow in the valley, Tightened wing bolts on 2013 International truck number 7, Repaired left plow shoe on 2013 International truck number 7, Tuesday February 9, light snow, plowed and sanded all roads, Wednesday February 10 more light snow,

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 9

plowed and sanded all roads, Wednesday February 10 one of our trucks was involved in an accident. The driver was backing out of an intersection so he could clear the snow, and backed off the end of a culvert pipe and rolled the truck onto its right side. The truck was uprighted by Gallagers Garage, driven back to the shop, repaired and was back on the Road within a couple of hours. Only damage was to the exhaust, which cost us about \$20.00 to repair. There were no injuries. Installed reflective post at the intersection of East Honey Hollow Road and Rt. 26 where truck backed off the road, Repaired Stop sign at Route 51 and Sodom Road, Thursday February 11, ordered and received 70 tons of salt and mixed with Magic Minus additive, Started to install tow hooks on all trucks, Monday February 15 called all in at 3am for snow, plowed and sanded all roads, Tuesday February 16 called all in at 1am for ice, sanded and salted all roads, Started to put transmission back in 1985 International truck number 9, Friday February 19 called all in at 3:30 am for snow plowed and sanded all roads, Monday February 22 ordered 140 tons of salt to refill salt shed and mix up more sand, Picked up 1993 International truck number 4 from W&W repairs made, Called Greene County Highway about use of their truck with liftgate to pick up shelving units and file cabinets for Town Hall, we are scheduled for Wednesday morning

Supervisor Ruso: I'm not sure where they're gonna put that stuff, do you?

Town Clerk Finke: Downstairs.

Supervisor Ruso: Downstairs, okay, thank you.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 61-2021
FEBRUARY 22, 2021

RESOLUTION TO APPROVE ADVERTISEMENT FOR FULL-TIME HEAVY MOTOR EQUIPMENT OPERATOR FOR THE HIGHWAY DEPARTMENT

WHEREAS the Highway Superintendent is seeking one full time operator for the Highway Department.

RESOLVED, the wording for the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Daily Mail* for one week.

The Town of New Baltimore Highway Department is accepting applications for a full time CDL driver/heavy motor equipment operator. Applicants must have a minimum of a clean CDL Class B license. Applicant must be able to perform labor duties including but not limited to shoveling, raking, weed whacking, lawn mowing, operating chain saws, and brush clipping. Heavy equipment operation such as front end loader, backhoe, tractors, etc. a plus. Experience plowing snow with a large truck with plow and wing preferred. Must be willing and able to work long hours, including nights and weekends, during winter months for snow and ice removal. Applicant must pass pre-employment drug screen and alcohol test and random drug and alcohol testing at any time and authorize driver's license check. The successful candidate will be considered probationary for six months beginning at hire date. For further information please contact Highway Superintendent Alan VanWormer at (518)756-2078, Ext. 3 M-Th 6AM-3PM and F 6-10AM. Applications are available at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 Monday-Friday from 9AM-4PM.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE Draft 2/24/2021
COUNTY OF GREENE Adopted 3/8/2021
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 10

Insurance

Supervisor Ruso: We had a meeting this weekend with our Insurance Broker and he was able to provide us with our quote for '20-'21

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 62-2021
FEBRUARY 22, 2021**

**RESOLUTION TO AUTHORIZE PURCHASE OF PROPERTY
AND CASUALTY INSURANCE**

RESOLVED the Town Board of the Town of New Baltimore hereby authorizes the Supervisor to renew coverage with Trident Insurance Co. through Marshall & Sterling effective March 5, 2021 for one year at a cost of \$34,787.90

Motion by Supervisor Ruso seconded by Councilmember VanEtten

Councilmember VanEtten: It looks like it went down.

Supervisor Ruso: It's a good price and we budgeted actually a little more than that, but not a lot more. Nevertheless, we had expected it to go up more, but it didn't.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 63-2021
FEBRUARY 22, 2021**

RESOLUTION TO AUTHORIZE PURCHASE OF HANOVER CRIME POLICY

RESOLVED the Town Board of the Town of New Baltimore hereby authorizes the Supervisor to secure coverage of a Hanover Crime Policy through Marshall & Sterling effective March 5, 2021 for one year at a cost of \$1,396.

Motion by Supervisor Ruso seconded by Councilmember Downes

Councilmember Downes: What does that really mean?

Supervisor Ruso: It means there's crimes committed against the Town by someone. Let's say vandalism and of the like whereas we can't find the perpetrator. It's almost like a no-fault for damages, it's not for like a liability if someone fell on our property.

Councilmember Downes: So if something illegal happened, it caused us damage, we can put in for it.

Supervisor Ruso: Right.

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 11

Personnel

Supervisor Ruso: We have before you our 2021 version of our Handbook. It remains in essence the same. No major changes whatsoever, some little typos that I discovered during 2020. But, otherwise, there's been no changes. I don't know if you've had a chance to review this this year or even last year. Hold onto it, review it, and save your questions for next meeting.

Town Court

The following is the Town of New Baltimore Court monthly report for January 2021. Total monies received was \$14,983. Total new cases received 201. Court staff has been trained in the use of Microsoft Teams Meeting to facilitate virtual proceedings within the NYSCOURT guidelines.

Councilmember Downes: Should we put something back to them to ask how come it wasn't split out by Judge 2 (unable to understand)?

Town Clerk Finke: I didn't get that report. Jim and I talked about that this morning.

Councilmember Downes: I thought they were replacing it with this.

Town Clerk Finke: I take that and then I give it to them and they add more to this, but I haven't gotten it yet. Probably get it tomorrow.

Supervisor Ruso: They could have easily done that because they give me two separate checks, one from each Justice, so they certainly have it.

Councilmember Downes: Well, usually we get it broke out. That's why this was just different to me that's why I was asking.

Supervisor Ruso: Yeah, this is different than our previous editions.

Public Comment Period

None

Community Events

- March 3 2021 Zoning Board of Appeals Meeting is Cancelled
- March 8, 2021 Town Board Regular Meeting at 7 PM
- March 11, 2021 Planning Board Meeting at 7 PM
- March 22, 2021 Town Board Work Meeting at 7 PM

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 64-2021
FEBRUARY 22, 2021

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2021b-02-01 to 2021b-02-25, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2021b-01-02 to 2021b-02-25.

BE IT FURTHER RESOLVED that the Town Clerk will prepare and abstract and hold it for public review until February 28, 2021.

TOWN OF NEW BALTIMORE **Draft 2/24/2021**
COUNTY OF GREENE **Adopted 3/8/2021**
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
FEBRUARY 22, 2021 – Page 12

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

General \$16,764.41, Highway \$3,389.85, Sewer 1 \$429.89, Total \$20,584.15

Supervisor Ruso: Before we close for the night, I'm going to sign the insurance package. I have to sign it in three places.

Motion by Councilmember Downes seconded by Councilmember VanEtten to adjourn the meeting at 7:46 PM

AYES: Ruso, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Boehlke

Motion Carried

Supervisor Ruso: Good night everybody.

Respectfully Submitted,

Barbara M. Finke RMC
Town Clerk