

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD REGULAR MEETING**

**MARCH 22, 2021  
AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Town Board Update on Water Districts #2 and #3 by Tracey Ledder from Delaware Engineering**

**Reports**

Supervisor

- Resolution to Authorize the Supervisor to Sign a Professional Services Agreement with Delaware Engineering, D.P.C. to Update the Parcels Within the Boundary of Water District #2

County Legislator

Town Clerk

- January 25, 2021 Public Hearing on Water District #2
- March 8, 2021 Town Board Regular Meeting Minutes

Tax Collector

Historian

Agriculture/AgFest (Chair Boehlke/Member Irving)

Animal Control (Chair Irving, Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Boehlke)

Building Inspector/Code Enforcement Officer (Chair Downes/Member Ruso)

- Resolution to Place Advertisement for Town Hall Cleaning Services

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County Planning Board (Boehlke)

Highway (Chair Ruso/Member Downes)

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Boehlke/Member Irving)

Seniors (Chair VanEtten/Member Downes)

Technology/Website (Chair Downes/Member Boehlke)

Town Courts (Chair VanEtten/Member Ruso)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Boehlke)

Youth, Parks and Recreation (Chair VanEtten/Member Boehlke)

- Resolution to Approve Invitation to Bid for Silver Lake District 3 Park and Joseph Wyche District 1 Park

**Public Comment Period/Community Events**

**Upcoming Meetings**

- April 7, 2021 Zoning Board of Appeals Meeting at 7:30 PM
- April 8, 2021 Planning Board Meeting at 7 PM
- April 12, 2021 Town Board Regular Meeting at 7 PM
- April 26, 2021 Town Board Work Meeting at 7 PM

**Audit of Claims**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 1**

**OPENING OF WORK MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Boehlke, Downes, Irving, and VanEtten; Deputy Supervisor Dellisanti; County Legislator Linger; Town Clerk Finke, Highway Superintendent VanWormer; and 6 members of the public who signed the attendance book. Absent: Tax Collector Jordan

**Supervisor Ruso:** Our guest for tonight has not yet arrived so we'll go on to the rest of the Agenda. So I'm going to just start with some things I need to take care of.

***Supervisor Jeff Ruso***

The monthly financial reports for February were forwarded to all Board members. Has everyone had a chance to read them? I would like to make a Motion to accept those reports, seconded by Councilmember Downes

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**Town Board Update on Water Districts #2 and #3 by Tracey Ledder from Delaware Engineering**

**Supervisor Ruso:** And everyone here on the Board knows a lot of stuff about Water District 2 we never wanted to know before. Nevertheless, you're going to help us. I think if I heard from Mary Beth appropriately so that her role is to worry about pipes, installing pipes and all that stuff, and you are the parcel person. Is that a good way to put it?

**Tracey Ledder:** I guess so. I'm the data geek on this one. I'll be taking your information. Basically what we do on a project like this is we want to look at what parcels are being benefitted, which aren't, which maybe would like to have service that don't just to get the big picture idea. We'll look at all the information we have on where the pipes are now, where they could possibly be in the short-term future. We can help work up a budget. It's a public benefit, having water is a benefit for everybody. It benefits some properties maybe more than others. So we want to take a look at who's being billed now, who's a customer now, who'd like to be a customer in the future if we can connect them or not. Those are things we can look at as options then give you an idea of budget and potential rate based on benefit and that involves looking at all those parcels, creating the map if you don't have an up-to-date one, and basically coming up with some options on costs to connect or not to connect, get you started on a rate for the future that'll meet your budget needs, that kind of an idea.

**Supervisor Ruso:** As I spoke with Mary Beth on more than one occasion, she has led me to understand that when you're in a Water District or any improved District, not just users are charged, but all property parcels that benefit and she used the term like the 'Mother Parcel and the Daughter Parcels, and different things of that nature and we've examined what is going on in Water District #2 and there's something in the neighborhood of 41 parcels. But you're gonna be the one to help us determine whether those 41 are appropriately included in that District or it could be 43, it could be 39. You're evaluation in terms of who is going to benefit by this District or who is benefitting is a better way to put it, is gonna be important because we have a bond and the bond needs to be charged proportionately to the parcels that exist. If there's 41, the bond costs are divided by 41, or 39, or whatever the case might be. In addition to that, our conversation was Water District #3. Do you know anything about Water District #3?

**Tracey Ledder:** No, I don't know anything about your whole system yet so I'm coming in with a clear set of options that I can look and say fix it. So tell me what you want.

**Supervisor Ruso:** Some of the details of Water District #3 have been muddled a little bit with District 2. Water District #3 is on 9W starting from the Coxsackie line and it works its way all the way up until the Thruway overpass if you're familiar with that -- but we are, those of us here are -- and there's a number of parcels that benefit there and the suggestion was because that was not at the other end -- it's always been Water District 2 but for some reason it's been billed as though it was Water District #2. It's always been 3, should have been billed as 2. We've discovered this long the way. Going back our Tax Collector states that she's been involved like

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 2**

12 years or whatever it was and it's the way it always was. So don't even know when this billing issue began. Water District #3 includes the Serta factory. It also looks like it includes the Empire Merchants and a set of properties up the line including the Antiques Center for those that know and there's a car repair place who's name I can't remember, and some vacant properties. They don't have anything to do with the bond. They do have O&M and their O&M needs to be in a different pocket than the other O&M. So there's a lot of issues that need to be resolved. So that's the basis of my conversation with Mary Beth. I think I would leave yourselves and the rest of the Board to ask some questions.

**Councilmember Irving:** It really doesn't have anything to do with this situation exactly other than I live in a portion of Town in New Baltimore where we receive water from the Village of Ravena which is Albany County. Over the years property owners, the water ends I believe at the Budget Motel and without mentioning names several landowners up my road, it goes west from 9W, they paid for their own water line and they've received water from the Village and I'm assuming they're metered and they're paying, but if that's brought up as far and I don't want to make it any more complicated than it is, if that's brought up with District 2 would it be something that's a good idea or bad idea? I think it would be more complicated myself, but...

**Tracey Ledder:** I have to look at what you have, what the water use is, who's metered, who's not, what the water use is and when I say some properties might benefit more than others, we'll just say that residents need water for cooking, and washing, and flushing the toilet, that kind of a thing whereas businesses if it's a larger business or an industry or somebody who's making something and using more water, if they're metered, you can charge them based on their water use. If people are not metered, you can look at what's the use to which they are putting that water and you can charge appropriately based on some sort of 'okay residential is one unit or ten units and someone who's a laundromat is thirty or forty.'

**Supervisor Ruso:** The point system like they have in the Sewer District, they have different points.

**Tracey Ledder:** Yeah, exactly and we would come up with some options to see what would make sense and look at those areas where's there been some let's call it shift over the years and just try to straighten it out and give you some options there.

**Supervisor Ruso:** Well, the Water District #2, your bill, when you're a user, your bill would say it's metered, what your usage was. 'I used twice as much as you, I get twice the bill you have.'

**Tracey Ledder:** Right.

**Supervisor Ruso:** Then there's the O&M charge. We call it O&M, Operation and Maintenance, and that's \$10 a quarter and that's the basis of your bill. Now the bill will be the usage, O&M, and debt repayment.

**Tracey Ledder:** There's a lot of different ways you can split that up. You have as a system you have an Operation and Maintenance budget, and you have your bonds, and you have the debt budget. You can give points or go by usage and look up what that total usage is and divide it up so you pay for the units that you use and that's your O&M. And the same thing with debt. How much are you being benefitted for having this system or having access to this system? You might not be hooked up yet. If there's a development out there that somebody owns and is thinking of developing, there's a benefit to them in the future so they might be paying debt too depending on close they are to the system.

**Supervisor Ruso:** One particular lot, I remember back when, I can't remember who lived there, but it will come to me, but the house burned to the ground and now it's a vacant lot. But they were hooked up to the system. So they would pay the O&M and the debt typically?

**Tracey Ledder:** Not the O&M if they're not using anything. Operation and Maintenance is typically for what you're using now and keeping the thing working. Debt would be more of that benefit to that property of being able to be hooked up or having been hooked up. So if it's vacant right now, they don't usually get charged for O&M, but they would get charged for debt.

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 3**

**Supervisor Ruso:** I was led to believe that O&M would be charged for all parcels.

**Councilmember VanEtten:** That's what I thought too.

**Tracey Ledder:** And you can make the decision if you want to. It's not usually done that way and it's up to the community. But these are things we can lay out.

**Supervisor Ruso:** You and Mary Beth better get your stories straight.

**Councilmember VanEtten:** We don't know why there's a District 3 and a District 2 and if they're right next to each other would it be worth it to combine them?

**Councilmember Downes:** I think it's the Thruway thing.

**Supervisor Ruso:** No, I'll tell you what it is. District 3 was put in by the IDA back about not even 20 years ago when the Serta factory was put in and they installed the lines all the way well past the Serta, right there past the Antique Center, and the last fire hydrant is right alongside the bridge and it is actually right up almost against the Thruway fence. There's a fence if you took a little side road to Van Gurpen Lane which is a nothing rode, but the last fire hydrant is right up against the fence. So I would suggest all those parcels, a fire hydrant is a good sign you're in the district.

**Tracey Ledder:** You're right there.

**Supervisor Ruso:** I think all the parcels south of there...

**Councilmember Boehlke:** That was the one that Mary Beth was saying had the pumping station on it?

**Supervisor Ruso:** Yeah, there's a separate pumping station for Serta. That's really the Sewer District has the pumping district. There's also a Sewer District in the Water District 3 area; there's a Sewer District. Right now I just want to fix Water Districts #2 and #3, not worry about #1 over there, that's the other line, and perhaps if there's something with the Sewer District.

**Tracey Ledder:** Once we get all the data and that's one of the things that I do with the parcels is I get your current billing information and the parcel list and we look at things in GIS system for mapping, what makes sense, how far away is each property, just to get you some options and looking at do you want to consolidate those two, do you not want to consolidate those two districts? I set up a model in excel and I can put in different options where here's your budget and here's divided by number of parcels, here's divided by usage, here's divided by points and I can run all of that and then what we do is what we call a sensitivity check where we look at the change under each of those options from the current to the future, are you making your budget, what happens to this person who lives in a one-family house over here, what happens to this commercial area so you don't want to make any unfair or unclear decisions on how you're gonna charge folks, but if there's a benefit and you can say you're benefitting, you need to pay and the thing is if you've got larger users that aren't paying the amount that they benefit, someone else is paying for them and that's not a good situation.

**Supervisor Ruso:** I can think of I believe two examples where there's a two-family home in Water District 2. There's only one meter and they pay how much water they use. There's only one O&M charge. There's a bus garage also in that District. I don't know what they're metered, I don't know the details of their bills, but tenably the bus garage would use more but maybe not because no one's there at night. No one's taking a bath, but they're washing buses I guess.

**Tracey Ledder:** If they're not washing, they're probably not. That kind of a thing you have to take a look at and maybe get some more information. I can never work these up by myself because I need that local knowledge. What is this company? And like I said there's several options on how to 'here's your budget, this is the amount of money you need for Operation and Maintenance.' Because a lot of that is either personnel or pretty regular needs to fix pipes or something like do you want to have an administration charge so everybody who's a customer pays this much per billing just to cover those costs that don't change at all and then the rest of

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 4**

their O&M is paid by use. So like I'm saying there's several options and what I need to do is look at your data and work some options up for you and then we can have a more detailed discussion.

**Supervisor Ruso:** Well, the O&M, see this is the contrast and there are some people in the District who have wells even though there's a fire hydrant over here or right over there. I would suppose they'd benefit by having a fire hydrant near their home yet they don't get charged the O&M?

**Tracey Ledder:** Currently they're not using the water so they tend to not to get O&M. They tend to yes. pay debt, bond money if they're benefitting, that property is benefitting. And those are things like I said do that sensitivity checks, see how are you making your budget and how is it affecting customers to make a change. So there's plenty of things we can look at and if you have a lot of those types of properties, I want to do something different.

**Supervisor Ruso:** Well, when we looked at all the increases because there's people that subdivided and for all I know, I don't know of any people that combined lots, there might very well become one especially if each lot is going to get a portion of the debt and someone's gonna raise their hand and say 'I think we're going to combine these two' so they only get one share instead of two.

**Tracey Ledder:** Right and then it doesn't necessarily matter if you're going by points or you're saying that just because this is one parcel and you have two buildings on it and they're both using water, they should be charged that way.

**Supervisor Ruso:** The burned-out house, there's nothing but a slab there. The guy next door bought it so he owns...

**Tracey Ledder:** Double lot.

**Supervisor Ruso:** There is no one living there so he might very well decide to combine parcels.

**Tracey Ledder:** Okay or he could sell that and someone else could build on it and then be paying O&M. Try not to make any decisions based on any one situation right now. We'll take a look at your data and we present some options and see where there's...

**Supervisor Ruso:** Of all things we want to be fair. We don't want to charge people who shouldn't be charged, but on the other hand we want to include everybody who should because for every person you kick out, the amount paid by your neighbors kick out.

**Tracey Ledder:** Don't include how about that.

**Supervisor Ruso:** That brings their bill up. It's like I described in a previous meeting, here's the pie, \$330,000, you're gonna cut it into 41 pieces or 39 or 38, but the pie's still the pie.

**Councilmember Downes:** So when you come back you'll have a bunch of different ways to look at the O&M. Will you have a budget on what we should be holding back for our reserve? How much we should be trying to accumulate.

**Tracey Ledder:** Yeah, we would get more familiar with what your costs are now and come up with some ideas for future capital improvement or just the regular repairs and replace that happen on a regular basis and make a recommendation and that gets charged in your budget as well and split among users in some fashion.

**Supervisor Ruso:** To tell you, Tracey, the bills for O&M have not been regular, they're sporadic. We have not had a bill that I can recall since I think 2014, 2015 when we had a fire hydrant break. That was \$9,000. There wasn't enough money in there. We had to loan the District money for which we got paid. It came out in the wash.

**Tracey Ledder:** That happens.

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 5**

**Councilmember Boehlke:** And we've still got portions of that 10" pipe that's still operational from the late 1800's.

**Tracey Ledder:** Then you have to consider how long is that gonna go.

**Councilmember Boehlke:** It could be leaking now for all we know. We just found about it from the Thruway because it affected the pavement on the Thruway. There could be places out in the middle of nowhere leaking.

**Supervisor Ruso:** But it seems like you have your O&M charges and you build up hopefully some level of reserve and then something hits you. That's how it's been, it plateaus and then we go up and down, but there's no normal, regular charges for maintenance.

**Councilmember VanEtten:** Well maybe there should be.

**Tracey Ledder:** Well, there could be because that's part of Operation and Maintenance because you have to expect and look forward to things that...

**Supervisor Ruso:** I'm talking about the charges to the users, I'm talking about the charges to the District for the repair that is happenstance so to say.

**Tracey Ledder:** And it might not be if you're looking ahead and you have a capital improvement plan and those are kinds of things that we can help you start to build.

**Councilmember VanEtten:** And how long does the study take approximately for you to come back to us at some point?

**Tracey Ledder:** It really depends. It sounds like you don't have that many parcels, but it sounds like you have some issues that might need further discussion. So it does not take me that long once I get all the data to work up a model and think of some options and then I'll show you what I've got, write up a summary, and you may come back with 'well, check this for us' or you might find something that you like right away and something that you don't like right away. So there is going to be back and forth, but it doesn't sound like there's that many parcels and I can get a model together pretty quickly.

**Supervisor Ruso:** One question I have for you is do you foresee any changes or alterations in the currently-defined District?

**Tracey Ledder:** I haven't looked at them in any detail yet, I'm waiting for some data, but there are always possibilities where there are areas where it might be easy to extend water service and it might be a benefit to your community or otherwise where there in the District and they're not receiving and they're not gonna get it in any near future. So those are thing you really have to look at in what's the current situation and what's your future plans.

**Supervisor Ruso:** When we have a change in our District boundary, there has to be a Public Hearing and a Local Law.

**Tracey Ledder:** Right. Right.

**Supervisor Ruso:** And so if there's not going to be a change in the District boundaries, I mean we have a meeting such as this but we don't have to have a specific meeting so that's a conversations we're going to have to have because then we're gonna have publicly-noticed, we'll meet at 6:30 on whatever the date would be, and we'll do it in that fashion as we've done with other Local Laws. But if we don't have a boundary change, we don't have a Local Law before us.

**Tracey Ledder:** You'll probably have a rate change and maybe a different rate structure and that would be a new Local Law too or updated what you have.

**Supervisor Ruso:** Thank you for that, I didn't realize that.

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 6**

**Councilmember Downes:** When you say rate, are you talking about water rate? That doesn't go for us right?

**Tracey Ledder:** What's your rate structure? What is it? And this is what needs to be clear and fair and easy to understand is this is the budget, this is how the costs are being divided up. That's what I mean when I say the rate structure. So if it's per gallon or if it's by points depending on what the property type is or whatever, that's your rate structure. So we can help you get the budget together looking at improvements in the near future and a rate structure that will help you meet that.

**Supervisor Ruso:** The current billing is metered usage and the billing amount is determined by the Village of Coxsackie who bills us, the Town. who in turn bill the users in the District so we're not even monitoring the usage. That's done by the Village of Coxsackie.

**Tracey Ledder:** So they're just giving you a bill based on the total.

**Supervisor Ruso:** We pass it off in total without add-ons. The O&M is the only add-on.

**Tracey Ledder:** But if you ask the District, do have costs in terms of pipe replacement, meter replacement, water hydrant maintenance, those things get included in that Operation and Maintenance budget along with the charges from Coxsackie and that becomes you whole budget for Operation and Maintenance. And then you have a budget separately for debt and that can be distributed as well among the users. It could be a similar structure, same structure, or a different point system. You want to make sure that those that benefit are paying for that public service.

**Supervisor Ruso:** Do you want to say something, Pat? He had his hand up first.

**County Legislator Linger:** Just a suggestion that may save you some billable hours on this, that GIS data may already exist through Real Property Services.

**Tracey Ledder:** Yeah, it does, and that's what we would need to get. We get the parcels and the County usually has what the Sewer District structure is right now and we start using that and we need your billing information, which parcels are being billed.

**County Legislator Linger:** Recently within the last two years we've done a whole infrastructure study across the County so I'm relatively sure a lot of that exists already. It would just have to be gotten from them.

**Supervisor Ruso:** There's one set of parcels that kind of brought this up. There's a small road called Twisted Tree which was part of a big parcel and it was subdivided I don't even know how many years ago, 25 years ago maybe more. They dug their own wells. They do not have water service nor do the water mains go down that road off of the previous road. So the suggestion with Mary Beth is that they really are not benefitted thereby they would not be in the District. What do you say to that?

**Tracey Ledder:** That's probable. You have to look at the situation and I haven't yet, but in a case where it's highly unlikely that you're gonna put a pipe down that road and that those people are ever in the next 10-20 years gonna be hooked up to that water, you might not want to put them in now and if something changes in the future where there's a means for more development or a reason to be putting that pipe down the road, well then that's their option and you need to decide how to deal with that.

**Supervisor Ruso:** Interesting question.

**Tracey Ledder:** Then we can put that in your current law if at such time such and such happens this is what you do. That goes into your plan.

**Councilmember Downes:** And that new piece of property, would that be charged for our debt also?



**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 7**

**Tracey Ledder:** It depends on whether you consider it in the District or not. If it's not in the District then it doesn't benefit and it doesn't get...

**Councilmember Downes:** I understand that. You were saying like down the road if somebody splits up another one that's within the District would they be charged for our debt of today?

**Tracey Ledder:** Usually that parcel that's vacant gets some sort of a charge. It's this much because they're not using water, but they're benefitting by the fact that they are able to connect to water.

**Councilmember Downes:** Right, I just didn't know if we could add another person after we've gone through this whole debt.

**Tracey Ledder:** Yeah, you can extend the District after if at such time as that comes up. It's not practical now, but something happens to change in the future or things move out in that direction and then you want to in the future, you can extend your District.

**Supervisor Ruso:** We did have a person who was added to the District back in 2012 and the lines were extended up one of the roads to his property and he was glad to do it because I don't even know how many wells he tried and it didn't work.

**Tracey Ledder:** Some places have more problems with doable well depths than others and those are reasons why people want to connect now that aren't. So those are the things we look at.

**Councilmember Downes:** And the reason I ask is because some of these folks are talking about payment right away, a straight payment so maybe that would change their thought process.

**Tracey Ledder:** Well you did just have quite the expenses for a large situation and, yeah, folks are probably concerned about that, but that's not the only issue. There's gonna be other issues if there's no fund there and they're ready to pay for stuff so we do take a look at all that and we're talking to people in the community, we put out that sort of information. Here's your situation now. That's gonna get paid off in such and such, there won't be a debt charge until something else happens or if you keep a consistently small debt charge to build that capital fund. Those are different things that you can build in there to look toward the future and what your needs are.

**Councilmember Downes:** So you said when you're talking to the folks out in Water District 2...

**Tracey Ledder:** If there's a Public Hearing in a District we could...

**Councilmember Downes:** Oh, just here. Okay, that's all. I didn't know if we needed to send out a notice that you folks would be around talking to them about their Water District.

**Tracey Ledder:** That's likely be part of the Public Hearing, but if there are specific issues or concerns it's always better to talk to people beforehand and we could produce a summary or something to help you talk to your people who have concerns.

**Supervisor Ruso:** We're gonna rely upon you to help us. Some of this stuff should have been sorted out many years go.

**Tracey Ledder:** That happens.

**Supervisor Ruso:** And because it hit us last June, now that we have all these charges and they're costly, we better get it right. Now's the time to get it right. Didn't cost us but once every six years for a new fire hydrant, it was easy to figure out. But now \$330,000, the bill is \$25,090 each year and divided by whichever users...

**Tracey Ledder:** A small number of parcels.

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 8**

**Supervisor Ruso:** Parcels you help us determine. Alright, anything more to ask, anything more to say? Alright, well I thank you for your time. We'll be interactive here in terms of sorting out when our Public Hearing will be.

**Tracey Ledder:** I think you need to start first. There's a sequence where we look at the data, we come up with a map, plan, and report and that's basically spelling out this information about the District itself, how many parcels there are... There's a whole list of regular information that is required for this municipal law to do a new District and that gets used by your legal folks to do a consolidation or a new District agreement and that's what goes to Public Hearing.

**Supervisor Ruso:** We're going to want to have this meeting before the next billing cycle.

**Tracey Ledder:** Which is?

**Supervisor Ruso:** Well, technically we're in the first one right now, it's due by April 1. Bills went out on the 15<sup>th</sup> and I believe the next bills go out in June. We'll get the exact date.

**Tracey Ledder:** Yeah, I think Mary Beth mentioned that.

**Supervisor Ruso:** So this \$25,000 we have to have a payment in February of 2022 so this batch of money instead of being divided by four quarters -- we bill quarterly -- is now gonna get divided by three, the debt service.

**Tracey Ledder:** Yeah, because one already went out.

**Supervisor Ruso:** So we're adding to the amount that they have to pay by our delay, but when we got all this settled and the bond was actually in our hands, it was too late to get it by April 1 is the point that she said. Is that timeframe okay with you?

**Tracey Ledder:** You don't have that many parcels. I've worked on some that have 33,000 and that takes a lot longer to get the data together. Yeah, I think we can do that.

**Supervisor Ruso:** Just for everyone else's sake part of the conversation I had with Mary Beth again had to do with let's sort out what District 3 is doing because there's not many parcels there. There's maybe ten. Some are rather large. Maybe 12 give or take a little and she suggested that you if you give us a bill for this service, well, whatever you did on behalf of District 3 needs to be charged on District 3. Whatever you did on behalf of District 2 needs to be charged there because it's only appropriate so if you would itemize your bill to say here's what this would be, here's what that would be.

**Tracey Ledder:** Work done on which District.

**Supervisor Ruso:** Delaware Engineering would probably get two checks, one written from District 3 and the other from District 2.

**Tracey Ledder:** Or do you want to get rid of that headache and combine them.

**Supervisor Ruso:** I don't know if I can. I'm not sure if I can because there are some differences.

**Councilmember Boehlke:** Wouldn't be the time to do it anyway because they're throwing the cost off on these other two Districts.

**Supervisor Ruso:** Yeah, then the people in District #3 who do not get served by that line that goes under the Thruway, they're gonna get debt service for something they didn't have benefit by.

**Tracey Ledder:** So these are the things we'll talk to whichever people or staff here that we need to get the data we need from and we'll start building.

**Supervisor Ruso:** Right, very good. Alright, thank you.

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 9**

**New Business**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 72-2021**  
**MARCH 22, 2021**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN  
A PROFESSIONAL SERVICES AGREEMENT WITH  
DELAWARE ENGINEERING, D.P.C. TO UPDATE THE PARCELS WITHIN THE  
BOUNDARY OF WATER DISTRICT #2 AND WATER DISTRICT #3**

*WHEREAS* pursuant to Town Law Article 12-A, the Town of New Baltimore desires to update the Map, Plan and Report for Water District #2 and Water District #3 to reflect subdivisions and benefitted parcels.

*RESOLVED* the Supervisor is authorized to sign a Professional Services Agreement with Delaware Engineering, D.P.C. at a cost not to exceed \$7,500.

Motion by Supervisor Ruso seconded by Councilmember Boehlke

**Supervisor Ruso:** That's 'not to exceed.' There was some conversation that it may be less than. Let's hope it is. Everything with this Water District has been more complicated than we saw at first glance. It's been much more complicated.

**Ellie Alfeld:** And you don't have time.

**Supervisor Ruso:** Well, I want to get it right so that when whoever's in charge here 20 years from now at least it can make sense and I'm not trying to thrust things upon the people there.

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**Supervisor Ruso:** I'm going to sign that now.

***County Legislator Pat Linger***

The decline of the CV19 infection rate in Greene has allowed the return to in-person public meetings with the Legislature. The rate was on a steady decline over the last 6 weeks, but seems to have plateaued between 3.5 and 4 percent. We still have the Zoom platform available for Legislators who may need to attend remotely, and for department heads to be available for questions during committee meetings. We also continue to live stream these meetings on our YouTube channel. Meetings are once again open to the Public. County operations are also opening back up with more employees in person. The infection rate is a moving target, and we'll adjust operations accordingly. Given the recent change in State law requiring employers to pay up to 4 hours for employees to receive their vaccine, we will be holding a POD for eligible County employees not yet vaccinated. As of 3/21, Greene County had 12,213 residents who have received at least one dose. This is 25.7% of our population, and is equal to the NYS average. There are 5,077 residents who are fully vaccinated, or 10.7%, slightly lower than the State average of 13.2 percent. On average, we have only been receiving 300 doses per week. Our capacity to dispense is 10 times that amount or more. Last week, we were able to procure and dispense 1,600 doses of Pfizer, Moderna, and Jansen vaccines. The 100 doses of Jansen were used to vaccinate some of our homebound population. We're told the vaccine supply is increasing, and as our allocations increase, more POD's will be held and scheduling will open up to a greater percentage of the population. GC Public Health, GC Emergency Operations, and our Medical Reserve Corps are working 7 days a week to order vaccines, schedule and staff POD's, record pertinent information, and test/track/trace positive cases. The registration form on our website remains very active, with all eligible registrants receiving at least 1 notice to schedule last week. For those without internet or computer access, you may call 518-822-9600 and have a Healthcare Consortium Navigator help fill the form out and submit it to us. As of last week, we

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 10**

are now authorized to vaccinate any eligible category, something that should have been happening from the beginning. In July of 2020, Governor Cuomo issued Executive Order 203: The Police Reform and Reinvention Collaborative. This order requires each municipality operation a police department to study their operations and adopt a report by April 1, 2021 or risk losing State funding. Following 6 months of both public and closed meetings, the committee tasked to perform this operation returned a report to the Legislature with 25 recommendations. While many of the recommendations were to continue existing and successful policies, there were also new initiatives such as body cameras and the creation of a Community Advocate Committee. The Legislature passed a resolution accepting this report with no changes as submitted. We will now break each suggestion down to consider the financial and operational aspects to move forward. I would like to extend my thanks as Legislative Chairman to the volunteer committee of community leaders who took on this arduous task spending hundreds of hours studying our GC Sheriff's operations and hearing public concerns. In an unrelated, yet relevant development, the GC Sheriff's Office was awarded NYS Accreditation on March 4, 2021. Sheriff Kusminsky began this process when he took over last January and successfully achieved this goal in a relatively short amount of time, and through the pandemic. Congratulations to them! With the passage of the most recent Federal stimulus program, GC expects to see over \$9 million in direct federal funding. We are currently awaiting the guidelines that we'll need to follow to use these funds, but expect to be able to reimburse any lost State funding due to Covid, assist with overdose cases that we saw rise during Covid, and fund infrastructure improvements such as broadband to help respond to future pandemics. I'm also working with the Congressman's office to include specific language in the guidance in relation to the Shuttered Venue portion of the stimulus. There is significant need by GC businesses in this arena, and we need to make sure they're included. I'm also working with them, and Assemblyman Tague's office, to push for emergency road funding for the County roads that were washed out during the Christmas morning floods. Additionally, it appears CGCC is also eligible to receive roughly \$3 million in stimulus funding. County bids are currently out for #2 Fuel Oil and Propane bids for the 21-22 season will be released shortly. Other bids authorized this month were for the supply of road and bridge materials, roadside vegetation maintenance and control, one track loader, one roll-off truck, one tractor mower, and 4 tandem axle trucks with snow and ice removal equipment. All of the equipment will be purchased with funding from dedicated reserve funds. We are in discussion with several physicians to provide medical service to the jail. The physician we had at the old facility has informed us he does not wish to continue as our provider. Kelly's Pharmacy has submitted a proposal to provide medication on an as needed basis. The office trailers have begun to be moved off the new jail site. The transition team is moving into the Administration side of the building to continue their work and begin training on the new policies. We extended the contract for Pike to remain on-site until June and will move their rep into the Judge's arraignment room to keep all contractors on task. We were issued a Temporary CO last week, and expect to be able to populate inmates by July 1<sup>st</sup> as planned. As of last week, we were approximately \$600,000 under budget and still on schedule. As the State continues to open up portions of our economy, I would like to remind our not-for-profits and community organizations that I do have Speenburgh grant funding available. The 2021 application is on the County website.

**Councilmember Downes:** How many folks are going to be housed at the jail?

**County Legislator Linger:** It's set up for 80 beds. We did not outfit the upper floor on one of the pods so it's set up to open with 64 beds with the capability to expand to 80 just by outfitting those 16 upper cells with the desk, the toilet, sink and bed.

**Councilmember Downes:** Now they are still only singles right? They're not doubled-bunked in there.

**County Legislator Linger:** They're only set up for singles. I believe there are eight male cells, two female cells that are built to specifications to be able to double-bunk. State CoC will allow you to double-bunk up to 20 percent with permission. They generally will not do that right away, you'll have to be in operation for a little while, but we did set up a couple of the cells to get to that 20 percent if we ever got there. Interestingly enough the end of February our daily count would almost put us at max on the male side in the new facility.

**Councilmember Downes:** Max of the 64?

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 11**

**County Legislator Linger:** Well, there's 48 male cells.

**Ellie Alfeld:** On the infection rate you said is that including in the count the Greene County inmates?

**County Legislator Linger:** It does not include the inmates from the prisons. It would include any staff that lives in Greene County, but the Inmate count does not affect our positivity rate as far as the State is concerned and we don't handle any of their tracing or quarenteening.

**Ellie Alfeld:** I wanted just clarification.

**County Legislator Linger:** Today we sat at I think it was 3.2 percent for the seven-day average. So we're just kind of holding a steady line right now. That's pretty typical for around the State right now.

**Councilmember Downes:** Now does Greene County handle the vaccinations for the Prison or is that at the State?

**County Legislator Linger:** No, the State is now doing them.

**Councilmember Downes:** So our shipment doesn't go to there?

**County Legislator Linger:** The staff could schedule with us if they wanted to, but the State is doing all the inmates.

**Councilmember Boehlke:** Pat, this federal funding are they giving you any idea what else would be considered infrastructure?

**County Legislator Linger:** So to answer your question on this infrastructure portion of the stimulus, I've had multiple conversations with Congressman Delgado and his office. I don't know that we're quite sure how far we can reach with infrastructure. Pretty much the basic line is it needs to tie into COVID or a response to COVID or the ability to respond better in the future to a pandemic. We don't run any Water Districts or Sewer Districts, but we do know there's a huge need for broadband in the County. It's turned into a very big problem for areas that don't have it in a sense of kids working trying to do schooling from home, people trying to work from home, telemedicine to keep people out of ERs and doctors' offices where they can do it over an internet connection. So those types of infrastructure we're pretty sure that we can use that funding toward, but I don't think that we'll be able to work it as far as the roads that were washed out on Christmas Eve to be able to fund some of that.

**Councilmember Boehlke:** So this is Pandemic-related typically.

**County Legislator Linger:** Majority of it will be either pandemic-related or the ability to improve your response in another situation that may be similar. So we know we can reimburse, we were initially told from the State to expect a 20 percent reimbursement reduction. We've been told now that's going to be amended and we're gonna be refunded 15 percent. So we're only gonna lose 5. We'll be able to make up that 5 from the stimulus money. So our property taxpayers are back to net 0. It's still a stimulus program on the federal level and it comes out of your other pocket as tax dollars to repay it, but the property taxpayers will benefit from that.

**Councilmember Irving:** Pat, I was a little interested in the creation of the Community Advocate Committee. Obviously it's a new creation.

**County Legislator Linger:** It is.

**Councilmember Irving:** Are we going to be able to be updated on what comes out of that Committee as far as the County or Towns or whatever?

**County Legislator Linger:** To be honest it has not been defined. The only thing that was requested in their recommendations was a three-member committee so it would have either the Chairman of the Legislature or the Chairman of Public Safety would be on that Committee, there

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 12**

would be one person of color, and I believe it was a clergy member or something of that affect. I'd have to go back and look and basically we can write what that Committee is to do, but the suggestion comes as a result of the community discussions that they had where some people just aren't comfortable putting in a complaint on an officer or they're not comfortable talking with the Sheriff with an idea that they have. So that would be an avenue for people to be able to bounce an idea off of and they could then take that back to the Sheriff. If there was a complaint, it's something that they could vet without a fear of reprisal from the police. So that type of thing.

**Councilmember Downes:** Pat, I know this wasn't in your report, but have you heard anything from the school districts how they're feeling about the decrease in space from six feet to three feet?

**County Legislator Linger:** I have not. I actually brought this up on Friday's control room call. The Commissioner wasn't even aware that it was out yet because CDC released that on Friday. So we haven't really gotten far in those discussions.

**Councilmember Downes:** I didn't know if you've heard anything from the school districts how they're feeling.

**County Legislator Linger:** I don't know how comfortable they're gonna be with it if you base it off of anything that they've done in the past such as the most recent one was when we got down below 4 percent and opened up the high-risk sports. A lot of the school districts had some pretty serious reservations about doing that and being able to safely do it and following the guidance. So if you base it off of history, recent history they probably have some concerns as to how it's gonna work, but it's also probably the biggest thing is keeping a lot of kids out of the schools right now is the physical space limitations and that is not only in the schools, that's restaurants and everywhere else. Now when you say you can open at 75 percent in a restaurant now but you still have to maintain that six foot separation, it really hasn't made a big difference for most of the restaurants whereas if you drop that down to three feet, that may make a difference for attendance. The schools will be the ones that have to decide whether they can still meet the rest of the guidelines if they go to three feet, but we talk with the school districts every week. Public Health's on a conference call with all the school districts every week. They've been very good partners.

***Town Clerk Barb Finke***

**ADOPTION OF MINUTES**

The January 25, 2021 Public Hearing on Water District #2 submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**ADOPTION OF MINUTES**

The March 8, 2021 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

1 Site Plan Review 25 Acres and Less than 50 \$2,000, 4 Building Permits \$407.50, 4 CO Searches \$60, 3 EZPass Tags \$75, 1 Fishing License \$1.38, 22 Dog Licenses \$150, 4 Late Dog Licenses \$20, 1 Demolition Permit \$75, 1 Mobile Home-Double \$225, 14 Certified Copies \$140, 1 Photo Copies \$0.25, State, County & Local Revenues \$3,205.75, to New York State Agriculture and Markets for Spay/Neuter Program \$28, to New York State Department of

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 13**

Environmental Conservation \$23.62, Total to Supervisor \$3,154.13 I completed two classes (a total of three of four) from the Rockefeller College of Public Affairs and Policy entitled “Census Data and Demographics” and “Leadership.” Credit is earned toward a Certified Municipal Clerk designation from the International Institute of Municipal Clerks. On my January report I forgot to mention FOILS. There were three FOILS in January, one was satisfied, no information was available for one, and we are awaiting payment for the third. No FOILS were received in February.

**Supervisor Ruso:** If I may ask, Barb, if you received a FOIL, you put it all together, and they never showed up? Is that what that means?

Town Clerk Finke: One was satisfied so they had paid for it. No information was available for one and we’re awaiting payment for the third. In other words, we got all the information, I sent them a letter saying the information is here and the cost is whatever\_\_\_\_\_.

***Animal Control***

**2021 Rabies Clinic Schedule** DRIVE-UP ONLY Clinic at **Angelo Canna Town Park**, Joseph D. Spencer Lane, Cairo, NY on the following dates: May 12, 2021 5:00pm-7:00pm June 16, 2021 5:00pm-7:00pm August 25, 2021 5:00pm-7:00pm Please call to **PRE-REGISTER** at (518)719-3600 This is a DRIVE-UP ONLY clinic; you must wear a face mask and remain inside your vehicle at all times. Bring record of pet’s previous vaccination for a 3-year certificate; if no record is present, pet will be given 1-year certificate. Public Health Law requires all cats, dogs, and ferrets to be vaccinated for rabies starting at 12 weeks old. If you re feeding a stray, please bring them to be vaccinated.

***Buildings & Grounds***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 73-2021  
MARCH 22, 2021**

**RESOLUTION TO PLACE ADVERTISEMENT  
FOR TOWN HALL CLEANING SERVICES**

**WHEREAS** an advertisement will be placed in the *Daily Mail* for weekly cleaning services at Town Hall.

**RESOLVED** that the Town Clerk will place the following advertisement approved by the Attorney for the Town in the *Daily Mail* for seven (7) days.

The Town of New Baltimore is seeking an independent contractor for weekly cleaning at Town Hall, 3809 County Route 51, Hannacroix, NY 12087. Cleaning will include Town Hall offices, Meeting Room, Kitchenette, Bathrooms, and Basement Areas. A list of specific duties can be obtained from Town Clerk Barbara Finke, (518)756-6671, Ext. 5. Please send letter of interest to Supervisor Jeff Ruso, 3809 County Route 51, Hannacroix, NY 12087, (518)756-6671, Ext. 7, or [jruso@townofnewbaltimore.org](mailto:jruso@townofnewbaltimore.org) by ~~March~~ April 9, 2021.

**Cleaning Services for Town Hall**

Vacuum all Carpeting  
Empty all Wastebaskets  
Periodically Wash Windows in Entrance Doors

**Meeting Room**

Sweep Floor Weekly in Meeting Room and Entry  
Wash Floor as Needed  
Clean/Dust Top of Meeting Room Table, Other Tables in Room  
Wash Windows in Entry Door in Meeting Room as Needed

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 14**

**Kitchen**

Mop Floor Weekly  
Clean Counter Top

**Bathrooms**

Fill Paper Towel Dispenser  
Clean Toilets and Sinks  
Mop Floors

**Offices**

Dust Clear Areas on Top of Filing Cabinets, Desk, Windowsills

**Basement**

Sweeping/Vacuumping Entry and Hallway as Needed

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

***Recycling Coordinator Kirk Trombley***

60 Gallon Bags of Plastic (No Hard Plastics) 8, 10 Bundles of Magazines & Phone Books, 32 Bags & Bundles of Newspaper, 44 Boxes & Bundles of Cardboard

***Building Inspector/Code Enforcement Officer Allan Jourdin***

Summarization of Code Enforcement Officer activities for February, 2021, is as follows:

Building Inspections: 21 Building Permits Issued: 3 Building Permits Renewed: 2

Building Permit Renewal Letters Sent: 3 first notice Certificates of Compliance Issued: 1

Certificates of Occupancy Issued: 1 Certificate of Occupancy Search Requests: 4 Demolition

Permits Issued: 1 Do Not Occupy: 1 New Building Permit Applications Received: 0 New

Building Permit Applications Awaiting Permit Issuance: 7 Open Permits: 141 Sign Permit

Applications: Sign Permits Issued: 1 Application Fees for February, 2021: \$707.50 Total Fees

for Year to Date: \$1,495.50

***Fire, EMS & Law Enforcement Representative Nick Dellisanti***

The regular monthly meeting was held by conference call on Tuesday, March 16, 2021. There were 9 EMS calls in February for a total of 18 for this year, 2021. We had 89 calls for all of 2020.

**Deputy Supervisor Dellisanti:** So we are ahead of the curve from last year. I just don't know where it's gonna go.

***Highway Superintendent Alan VanWormer***

Highway Report February 22 to March 22 ,2021 Picked up 1993 International (truck #4) from W&W and put plow and wing back on, Called County Highway about using their lift gate truck to pick up shelving units for Town Hall and Court, Washed trucks and loader, Mixed magic minus with salt, Replaced blown hydraulic hose on 2013 plow truck (truck #7), Wednesday February 24 picked up shelving units from Troy for Town Hall and Court, Picked up dead deer on Lime Kiln Road, Replaced sander bearing on 1997 International plow truck (truck #14), Replaced wiper arms on 2012 F350 (truck #1), Replaced plow shoes on 2006 F350 (truck#10), Patched holes with winter mix, Mixed up and put more sand in shed, Tuesday March 2 very heavy winds at night, checked all roads for debris, Cleaned up trees on Paradise Hill Road and Alcove Road, Cut tree limbs on Scheller Park Road, Repaired and straightened road signs where needed, Installed "No Parking on Street sign on Acquetuck Road at Rt. 9W end, Worked on 1985 International engine swap, and finished 100% in house with help from a mechanic from Greene County Highway at no cost to the Town. Hauled in #1 stone and Dry stone dust to mix for crusher run, Loaded 1985 Oshkosh onto trailer for new owner, cab and chassis only sold for \$6600.00 which was very good, Cleaned blockage from culvert, Sunday March 14 heavy wind,



**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 15**

two trees down one on HighRock Road, and one on Paradise Hill Road, Measured roads for 284 agreement, Attended meeting with Delaware Engineering regarding park work, Thursday March 18 interviewed potential new employee, Cleaned basement at Town Hall, and set up new shelving units and are awaiting a response so we can go pick up filing cabinets.

**Supervisor Ruso:** This Purchase Requisition did everybody get a copy of that? Kelly and I will go over this and we'll give you a call on it. I mean we don't have a planned resolution for tonight, but I think we'll just finalize things and it is off the State contract.

**Councilmember Downes:** And they have all the attachments.

**Highway Superintendent VanWormer:** Like any attachment we need, they have it right in Selkirk.

**Supervisor Ruso:** For everyone else to know, this is on behalf of the purchase of a 2021 Bobcat Skid-Steer Loader Model S770 from Finke Equipment located in Selkirk. This unit is available per New York State contract #PC67141, Award #PGB22792 as shown on the price quote on 3/2/21.

**Councilmember Boehlke:** That's actually a good price for...

**Highway Superintendent VanWormer:** It's such a versatile machine. I mean there's not a thing you really can't do with it, very handy.

**Councilmember Boehlke:** You mentioned you met with Delaware Engineer for doing the park work but you mentioned in the requisition that you wanted the machine partly the reason...

**Highway Superintendent VanWormer:** It's super handy when you're doing the drainage work in the Park. We can rent a trencher to do the electric work and the electric lines, the water lines we can rent any piece of equipment.

**Councilmember Boehlke:** Of course that's gonna drop our expense for doing Park work right?

**Highway Superintendent VanWormer:** We don't have to hire anybody to do that.

**Ellie Alfeld:** Are you talking about the electrical bid that's gonna be coming.

**Supervisor Ruso:** There is some bids gonna go out on behalf of the Parks to include installing mostly, two Parks, District 3 Park as well as District 1 Parks, Silver Lake and Wyche. And there's gonna be trenching for electrical conduits and drainage. That's the big job in Wyche Park. So that bid is going to go out. The connection to that and the purchase marginal, but the Highway Department is going to take care of a lot of those tasks. I mean electricians want to do certain things.

**Councilmember VanEtten:** That is a good price, though, for a (unable to understand).

**Highway Superintendent VanWormer:** We'll get a huge amount of work for it on the roads.

***Planning Board Chair Rob VanEtten***

The Planning Board met on March 10, 2021, with the following business conducted: Public Hearing was held on the Solar Generation Oriole Solar Project Site Plan Application. In the Regular Monthly Meeting that followed: Discussion continued on the Solar Generation project. In view of concerns raised during the Public Hearing requiring additional information to address these concerns and the late submission of a required document needing Engineer review, discussion will be continued at the April meeting. With receipt of acceptable draft deeds, reviewed by Attorney for the Town, the Tompkins Altered Lot Line Application was approved conditioned on receipt of mylar and additional paper copy of map for Planning Board stamp and signature and for the filing of maps and deeds in County Clerks' office within 60 days of the Chairman stamping and signing the maps. Accepted Minor Subdivision Application for three-lot subdivision of the Lisa Dippo property on Medway-Earleton Road. Required Public Hearing

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 16**

scheduled for 7 p.m., April 8. Continued discussion with Greg Bernardi regarding the conversion of the Budget Motel into efficiency and one-bedroom apartments. Public Hearing on the Site Plan Application is scheduled for 7:15 p.m., April 8.

***Zoning Board of Appeals Chair Pat Linger***

The Zoning Board of Appeals did not meet on March 3, 2021, since there were no applications to come before the Board.

***Town Courts***

The following is the Town of New Baltimore Court monthly report for February 2021. Total February monies received was \$20,931.00, Total 2021 (January-February) monies received \$35,914.00, Total new cases received 119, Court staff continue to maintain Court Facility Operators/Safety Protocols, preparing for in person proceedings. Court staff attended a virtual meeting with Hon. David Dellehunt reviewing protocols for the Third District. Judge Melewski and Judge Huff attended virtual training presented by the Office of Justice Court Support staff.

**Town Clerk Finke:** One thing I can add to this report is that \$8,403 was sent to the State for January. We have not yet received the February invoice. They only had the monies coming in, they didn't designate the monies that...

**Supervisor Ruso:** That the Town retains is a different story, yeah. It's usually about 30 percent in that range, give or take a little.

***Youth, Parks and Recreation***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 74-2021  
MARCH 22, 2021**

**RESOLUTION TO APPROVE INVITATION TO BID FOR  
SILVER LAKE DISTRICT 3 PARK AND JOSEPH WYCHE DISTRICT 1 PARK**

**RESOLVED** the Town of New Baltimore wishes to advertise for sealed bids for the electrical contract for Silver Lake District 3 Park and Joseph Wyche District 1 Park by [www.debiddocuments.com](http://www.debiddocuments.com) or at the office of Delaware Engineering, D.P.C. 28 Madison Avenue Extension, Albany, NY 12207.

**INVITATION TO BID  
ELECTRICAL CONTRACT**

Notice is hereby given that sealed bids for the purchase and Installation of electrical Improvements at Both Silver Lake and Wyche Park will be received by the Clerk until **3:00 P.M., Wednesday, April 7, 2021**, at the Town Clerks office, Town of New Baltimore, 3809 County Route 51, Hannacroix, New York 12087. All sealed bids received before 3:00 P.M. will be publicly opened and read aloud at that time.

The electrical construction will be done in conjunction with Town forces and other contracts. Therefore; The successful electrical contractor will need to coordinate their work with the Town and other contracts.

The anticipated schedule for delivery of the prefabricated concession building that will house the new 200 Amp electrical service entrance is June, 2021.

The Contract Documents, including Advertisement For Bids, Information For Bidders, Additional Instructions, Bid Documents, General Requirements, Specifications, Contract Drawings and any Addenda, may be examined at no expense on line at the following website: [www.debiddocuments.com](http://www.debiddocuments.com), or at the office of Delaware Engineering, D.P.C., 28 Madison Ave Extension Albany NY, 12203.

Digital copies of the Contract Documents may be obtained online as a download from the website: [www.debiddocuments.com](http://www.debiddocuments.com). Complete hardcopy sets of bidding documents may be

**TOWN OF NEW BALTIMORE**                      **Draft 4/4/2021**  
**COUNTY OF GREENE**                              **Adopted 4/12/2021**  
**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 17**

obtained from REV, 330 Route 17A, Suite #2, Goshen, NY 10924, Tel: 1-877-272-0216, Any Bidder requiring documents to be shipped shall make arrangements with REV and pay for all packaging and shipping costs.

All Questions should be sent to Fred Grober via email at [fgrober@delawareengineering.com](mailto:fgrober@delawareengineering.com) or Fax at (518) 452-1335.

Please note that [www.debiddocuments.com](http://www.debiddocuments.com) is the designated location and means for distributing and obtaining all bid package information. All Bidders are urged to register to ensure receipt of all necessary information including bid addenda. All bid addenda will be transmitted to registered plan holders via email and will be available at [www.debiddocuments.com](http://www.debiddocuments.com). Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with REV for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

No Bidder may withdraw his bid within Thirty (30) days after the actual date of opening thereof.

This is an exempt capital improvement project, and Bidders shall not include in their bid sales and compensating use taxes on the cost of materials which are to be incorporated into the work.

The Town of New Baltimore reserves the right to waive any and all informalities in the Bid and to reject any or all Bids. By Order of the Town Board. Barbara M. Finke, Town Clerk

Motion by Supervisor Ruso seconded by Councilmember VanEtten

**Ellie Alfeld:** The question I have is I believe you mentioned a concession stand for Silver Lake and since we don't charge for the use of the Park to like the Cricket Association or what have you...

**Many Responded:** They pay.

**Deputy Supervisor Dellisanti:** They pay \$25 a game.

**Ellie Alfeld:** When it comes to the cost of this concession stand as opposed to the amounts of money that we pay for this project, we know there's gonna be a definite difference in shortfall. In other words the taxpayers will be responsible for whatever is left after the game fee.

**Many Responded:** No.

**Ellie Alfeld:** Okay, who's gonna pay for this concession stand?

**Deputy Supervisor Dellisanti:** The grant.

**Ellie Alfeld:** That's what I'm trying to get at. The grant from Greene County Bank?

**Deputy Supervisor Dellisanti:** No, the grant from the State of New York, the Dormitory Authority.

**Ellie Alfeld:** Okay, so then it will be all paid for, it's not coming out of the taxpayers.

**Supervisor Ruso:** Not on the Town of New Baltimore.

**Deputy Supervisor Dellisanti:** None of these projects are coming from the taxpayers.

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

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**TOWN BOARD WORK MEETING**  
**TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087**  
**MARCH 22, 2021 – Page 18**

**Upcoming Meetings**

- April 7, 2021 Zoning Board of Appeals Meeting at 7:30 PM
- April 8, 2021 Planning Board Meeting at 7 PM
- April 12, 2021 Town Board Regular Meeting at 7 PM
- April 26, 2021 Town Board Work Meeting at 7 PM

**Highway Superintendent VanWormer:** When a final decision was made on the skid-steer, I'll need a copy of the resolution to give to Finke.

**Supervisor Ruso:** We'll get it rolling. I mean if we had one written we could have done it tonight, but we didn't have one written.

**Councilmember Irving:** Our Burning Ban is in effect right now isn't it?

**Highway Superintendent VanWormer:** So the 15<sup>th</sup> of May I think.

**Audit of Claims**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 75-2021**  
**MARCH 22, 2021**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

*WHEREAS* the Town Clerk has presented claims to the Town Board for audit and review, and

*WHEREAS* the Town Board has audited claims 2021b-03-01 to 2021b-03-33, it is

*RESOLVED* that the Supervisor is hereby authorized to pay claims 2021b-03-01 to 2021b-03-33.

*BE IT FURTHER RESOLVED* that the Town Clerk will prepare an abstract and hold it for public review until May 31, 2020.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Boehlke, Downes, Irving

NAYS:

ABSTAIN:

ABSENT: VanEtten

**Motion Carried**

General \$13,708.29, Highway \$10,286.09, Sewer 1 \$31,442.95, Water 1 \$312.50, Lighting 2 \$179.63, Ambulance 1 \$3,904.11, Ambulance 2 \$2,292.89, Total \$62,126.46

Motion by Councilmember Downes seconded by Councilmember VanEtten to adjourn the meeting at 8:19 PM

AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

**Motion Carried**

**Supervisor Ruso:** Thank you everybody.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk